Spring 4-2-2008

2008 UNOPA 45th Anniversary Booklet

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UNOPA
(University of Nebraska Office Professionals Association)

45th
Anniversary

1963 - Present

Education is the birthright of every person. We as members of the University of Nebraska Office Professionals Association pledge ourselves to safeguard that right. We acknowledge the unique role of educational office professionals and the importance of their contributions to the university and the community.

The purpose of UNOPA is to provide professional growth and promote high professional standards for educational office professionals with the University of Nebraska, as partners, upholding the quality of service to the university educational system and the community.

The University of Nebraska–Lincoln does not discriminate based on gender, age, disability, race, color, religion, marital status, veteran’s status, national or ethnic origin, or sexual orientation.
NU CHAPTER OF N.A.E.S.

An organizational meeting of the Campus Association of Educational Secretaries was held Tuesday evening, October 30, 1962, in Love Library auditorium. The purpose of NAES is “…to elevate the standards of the group and through organization to pool our ideas and ideals toward a finer and more efficient service to the schools and communities.”

“By having such an organization on campus we can exchange thoughts and ideas and learn ways of improving our work, office and ourselves. Such an organization would help us better serve our University and develop pleasant associations with our fellow workers.”

It was decide to organize a group on campus. Suggestions were taken for a name of the group and officers were elected. They are:

President—Rose Frolik
Vice President—Ruth Nuss
Treasurer—Nelsine Scofield
Recording Secretary—Ruth Hutchins
Corresponding Secretary—Peggy Warner

The group will hold its first meeting on Friday, November 16, which will be a luncheon meeting. They plan to meet in Selleck Quad, RAM Room, for a short business meeting, then proceed to the cafeteria for lunch.

If you are interested and couldn’t attend the organizational meeting, you are cordially invited to attend the first meeting on Nov. 16. Please send your reservation to Peggy Warner, 113 Admin., Ext. 3106.

March 1995
President-Elect Lang reported Daisy Brayton requested financial assistance from Chancellor Spanier for those traveling to the National Association of Educational Office Professionals in Austin, Texas, July 17-23. Chancellor Spanier replied his office would contribute $200 per person, double what was contributed last year. Once it is known how many will attend, that amount might be increased.

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“We want to acknowledge that monetary support was received from these departments for each attendee. Brad Munn, Affirmative Action Officer, was instrumental in assisting our attendance with monetary support from his budget. We are grateful that such areas at the University have supported office personnel in their educational and professional growth. As more UNOPA members become involved in the national and/or state activities, it is hoped that more departments are encouraged to assist their employees with monetary support. The Affirmative Action Officer has pledged his continued support to help meet the needs of the organization and especially female employees.”

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On October 12, 1982, UNOPA honored 14 University retirees at their general meeting. These women as a whole have dedicated over 350 years of service to various departments all over the University. They include:

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- **Lena Fults**—16 years, Bursar’s office
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- **Ruth Hutchins**—14 years, Department of Home Economics
- **Ida Katt**—26 years, Accounting and Comptroller’s Office
- **Mildred Kreps**—25 years and 2 days, Scientific Stores
- **Dorothy Morris**—14 years, Food and Nutrition Department
- **Ruth Schneider**—29 years, Division of Continuing Studies

*Charter members of UNOPA*

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The Annual Meeting scheduled for July 25-30, 1983, will be, for the first time ever, hosted by an area. The Central Area representing the state associations of Illinois, Missouri, Kansas, Nebraska, Indiana, and Iowa will be the hosts.

The Institute will run from Monday morning, July 25 through Wednesday noon, July 27. The Annual Meeting, scheduled for all day Thursday and Friday, will take place in the Krannert Center for the Performing Arts (Urbana-Champaign, Illinois). The Krannert

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Association dues were raised from $5.00 to $9.00.

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UNOPA members voted against supporting a talk given by Gloria Steinem.

Ways and Means report: $1,548 was raised in pizza sales—the cost of the pizzas was $1,108, for a net profit of $440.

March 1991
NEOPA will hold its spring meeting in Lincoln on Saturday, April 27, 1991 at the Clayton House at 10th and O Streets, with a get together on Friday evening. There is a registration fee of $12.50 for members and $15.00 for non-members. The $12.50 fee will be paid by Brad Munn and the Affirmative Action Office for the first 24 members who register. Non-members will need to pay the $2.50 difference in fees.

Center is a two block theatre, consisting of four indoor theatres and one outdoor amphitheatre, complete with its own underground parking garage.

Nebraska was the host of the President and General Membership breakfasts. They made 500 cornhusk dolls for table favors.

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The first UNOPA meeting was held the evening of October 30, 1962 in Love Library with about 20 people in attendance. The purpose of that meeting was to discuss the possibility of forming an organization that would elevate the standards and increase efficient service of the office personnel at UNL and to provide a finer understanding of the relationship between the University and the community. In January, 1963, UNOPA became the official title, committee chairmen were named, and the first newsletter called UNOPA Notes were circulated. You recently met several charter members including Rose Frolik, Nelsine Scofield, Marie Cripe, Viola Hasskarl, and Dorothy Morris.

UNOPA is now 223 members strong and meetings are held during the lunch hour with planned programs of professional and personal interest. Because of the interest, time and ability put into its production, UNOPA Notes was awarded first place in the national organization’s 1982 newsletter contest!

The first 20 years were full of growth and change with many goals set and many goals attained. With the efforts of the membership in the next 20 years, there is great potential for further growth. . . growth not only as an organization, but also growth for each individual involved. Help celebrate this 20th anniversary by attending the January 1983 meeting.
February 1983
Ways and means will be holding a raffle as their next money making project. Each member will receive their tickets around the end of January and have until the first of April to sell them. More information will be in the next issue of the notes about the raffle.

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Third Annual UNOPA Workshop Dr. Birdie H. Holder, UNL Associate Professor of Business Education, presented the topic “Mirror at Self,” on Wednesday, March 7. The two sessions were attended by 140 office personnel each paying a $5 registration fee to cover the costs of printing, refreshments, pens, and booklets. A profit of $150 was deposited in the UNL Foundation UNOPA account for future professional development activities.

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Ten UNOPA members held PSP certificates: Lorraine Moon, Luella Diekhoff, Doris Lesoing, Kathryn Martin, Carma Lea McPherson, Jan Radenslaben, Audrey Schardt, Helen Unger, Jan Wacker, and Rose Frolik.

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NAEOP 50th Annual Meeting and Institute was held in Pennsylvania in July with 3 UNOPA members attending.

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Bob Kerrey spoke at the Joint UNOPA/UAAD Luncheon on “How to Toilet Train the Boss.”

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UNOPA’s 25th Anniversary Celebration Banquet held at the Wick Center

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UNOPA Notes was printed four times this academic year—Oct/Nov, Dec/Jan, Feb/Mar, and April/May.

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UNOPA members were encouraged to write letters to members of the Appropriations Committee regarding salary increases.

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The Floyd S. Oldt Outstanding Staff Award of $800 was established. This award will recognize an office/service employee who exhibits sustained above-satisfactory service at UNL and shows demonstrated performance that has contributed to the mission of UNL. An ad hoc committee was established to set up guidelines for implementation of this award. The monetary awards for the two Silver Pen Awards were increased from $300 to $600 each, and the name was changed to the Floyd S. Oldt Silver Pen Award. A $500 monetary award was added to the Boss of the Year award and was renamed the Floyd S. Oldt Boss of the Year Award.

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“File: Update on Office Supplies and Equipment

Far-Out Typewriter
Smith-Corona is challenging the electric typewriter market with an electronic typewriter, which uses ultrasonic sound waves in place of mechanical parts. The machine carries a patented steel rod that produces individual sound waves from each key. The waves travel down the rod to electric sensors connected to a micro-electronic chip, the typewriters’ brain, which directs the pinwheel to hit the paper with the proper symbol. Retailing at under $900, the typewriters are expected to be easier to service than mechanical-action machines.

Erasable Ink Pen
The erasable ink pen is now available in a lower priced, disposable model. The Eraser Mate 2 features a cap with metal clip and eraser, blue barrel and blue ink color—Paper Mate.

Snopake
Two new correction fluids are available from Snopake. One, the Waterbase, is for copies. The other, for pens, is for handwritten corrections. –Snopake, Inc.”

December 1997
UNOPA had 241 members.

December 1999
The parking lot proceeds were split between the UNOPA general fund and the PSP Endowment Committee according to the number and hours. PSP Endowment Committee members worked the parking lot. UNOPA earned a total of $2,231. Accordingly, as was decided at the September 1999 meeting, the money will be divided based upon the staffing of the time slots. Therefore, 65% ($1,450.15) will be contributed to the PSP Fund and 35% ($780.85) will be contributed to the UNOPA general fund.

February 2000
It was announced that the minutes of the meetings would now be placed on the UNOPA website instead of them being printed in the UNOPA Notes. However, discussion was encouraged about this decision.

March 2000
This meeting was brown bag only—no catered lunch.

October 2000
The UNL Hall of Honor in the Canfield Administration Building was dedicated September 19th. Recipients of UNOPA’s Rose Frolik Award and Silver Pen Awards are honored in the display.

January 2001
At the January Executive Board meeting, Vice Chancellor Business and Finance, Christine Jackson, spoke to the board. She mentioned her various priorities which include Vision 2020, resurrecting the University-wide Benefits Committee, and a new “Train the Trainer” program. She answered questions regarding various topics. She pointed out that there is a need for strong employee groups like UNOPA and UAAD. According to her, the ways that may
contribute to increased visibility and clout for these organizations include knowing our goals and objectives, delivering a consistent message and sponsoring small-group “chats and visits” with individual administrators.

February 2001
The Office of the Vice-President for External Affairs has organized a Legislative Grassroots support group to assist in lobbying the Legislature on issues involving the University. In this session, this group’s efforts could potentially be very beneficial, especially since this is the first year of this biennium and our budget for the next two years will be determined. UNOPA was invited to participate in this endeavor and our representatives will be Lola Young, Kathy Bennetch, Sandy Lineberry, Diane Wasser, and Debbie Hendricks.

January 2002
The budget shortfall continues to be a source of stress. UAAD and UNOPA representatives meet regularly with Dr. Herbert Howe, Associate to the Chancellor, to discuss concerns and challenges being considered by the Chancellor and his team. As in the past, Human Resources has asked UNOPA and UAAD to consider/recommend changes in the salary increase distribution guidelines for Managerial/Professional and Office/Service staff. A committee met several times to discuss various options and to relay concerns, and will forward to the Vice Chancellor.

February 2003
UNOPA Celebrates 40 Years!! When Nelsine Scofield became a charter member of a University of Nebraska-Lincoln association in 1963, she never dreamed she’d be there for the group’s 40th anniversary. Scofield was the featured speaker at the group’s 40th anniversary candlelight dinner and

September 1980
Request was made to the Director of Personnel, Mrs. Gwendolyn Combs, to approve UNOPA members to have an extended lunch hour for the monthly meeting. This was approved and a reminder given that UNOPA members must also clear this with their direct supervisors prior to the UNOPA meetings.

Fundraising possibilities:
“Marcy Tintera, Director and Chairperson for the Ways and Means Committee, gave a report. She introduced her committee members: Pat Coplen, Sharen Simmons, and Sandy Watmore. Please turn in the reply forms that were in the NOTES. Some other money making ideas were: 1) Selling cookbooks, 2) a table at the crafts fair in November, 3) charm and pin sales, 4) UNOPA note pads are on sale, and 5) ideas for investing some of our money.” [Do we want to go back to this? Volunteer 2 hours for the parking lot!!!!]

From the UNL Bulletin Board, Faculty-Staff Newsletter, Vol. 45, No. 7. 8/22/1980:
--Regents in June adopted a $350 million budget for 1980-81 which included $128.2 million in state funds, salary increases based on job performance and classifications. The budget includes a tuition hike from $24 to $26.50 per hour and called for vacating 176 unfilled positions with funds reallocated to meet salary and operating budget.

--In July, Regents adopted guidelines for development of 1981-82 budget which included a request for an additional 18% in state tax support and a 10% tuition increase for UNL students. The guidelines call for funds to allow for a 10.5% increase in salaries and 1.5% more for fringe benefits.”
A LOOK BACK...

May 1967
Fifth Anniversary Banquet of UNOPA was held on Tuesday, May 9, 1967, at 6:30 p.m. in the Nebraska Union. The cost for dinner was $2.00. Special guests were Dr. and Mrs. Roy Loudon (Roy Loudon was an Administrator in the Office of Personnel and Risk Management, and very supportive of UNOPA). Musical entertainment was provided by the MelloLarks—Lady Barbershop Octet. Mrs. Marjorie Seidel presented her unique doll collection. The 1967-1968 officers were installed:

- President: Doris Lesoing
- Vice President: Lila Chisholm
- Recording Secretary: Katherine Lewis
- Corresponding Secretary: Charlotte Jackson
- Treasurer: Irma Lingren
- Counselor: Jan Wacker

June 1967
Mrs. Norbert Tiemann, wife of the Governor of Nebraska, greeted 150 University Personnel women at a tea at the Governor’s Mansion on June 3. She was assisted in the receiving line by Jan Wacker, retiring president, and Doris Lesoing, president-elect of UNOPA. A bouquet of red roses centered the table. Petit fours and mints carried the red and white color scheme of the decorations. The sunny afternoon afforded additional pleasure as guests strolled through the rose garden and toured the mansion.
July 1980
The National Association of Educational Office Personnel held its Forty-Sixth Annual Meeting here July 8-18—“Your Future is Now.” The NAEOP Board meeting was held July 6-8; the annual meeting was July 8-11, and the Institute Program was July 12-18. The cost of attending the Annual Meeting was $17.50 with an additional cost of $42.25 to attend the meal functions (e.g. Breakfast, Awards Luncheon, PSP Banquet, etc.). Annual NAEOP Membership dues were $15.00.

March 2003
Governor Johanns suggested a cut to the university budget which would have reduced UNL’s state funding by $21 million. In March 2003, Chancellor Perlman announced $7.5 million of planned cuts to UNL, including program cuts affecting tenured faculty. The UNOPA officers and directors spent many hours responding to announcements and advocating for the chancellor’s budget reduction plan.

July 2003
It was our distinct honor to have Lola Young receive the Olive T. Ritchie Office Professional of the Year Award at the Awards Luncheon on Friday, July 18. Another prestigious award was won by UNOPA—that of the first ever Past President’s Web Page award! There was a contest for both local level and state level websites. We were so honored to receive the first one ever! Congratulations to Kathy Schindler, Carol Bom and Rhonda Zugmier and to the others who have helped make the site what it is today.
May 2004
Work began this year to develop UNOPA’s Mentoring program. The foundation was laid for this committee and work will continue.

May 2005
The Bylaws Revision Committee was established as an ad hoc committee. They decided to change the format of the Constitution and the Bylaws according to the format set forth by Roberts Rules of Order. This meant that the two separate documents would be combined into one document called The University of Nebraska Office Professional Association Bylaws.

July 2005
Sandy Watmore received the Olive T. Ritchie Office Professional of the Year Award at the NAEOP Annual Conference in Boston.

UNOPA Notes won second place in the Local Newsletter competition.

April 2006
Sandy Watmore worked with FastSigns to design and create a new UNOPA banner. The completed banner is royal blue nylon with pewter gray wording and a pewter gray colored UNOPA emblem in the center. It also reflects our name change to: the University of Nebraska Office Professionals Association.

January 1980
- UNOPA had 184 members—(WOW!!)
- Transportation between the campuses to attend meetings was also an issue. UNOPA reserved vans and/or buses to transport members between campuses: “If anyone is interested in driving a van, please contact Linda Arnold immediately. It costs $18 an hour to rent a bus and our 60 cents doesn’t hardly cover it. If we cannot get drivers, the fare out to East Campus will go up to $1.90.”
- UAAD supported UNOPA in hosting the National Office Personnel Association annual meeting and institute on the University of Nebraska-Lincoln campus:
  “The University Association for Administrative Development is very pleased that the National Office Personnel Association is going to be holding their yearly conference in Lincoln this year. Because we know that the University officers in UNOPA will be very actively participating in this conference, and because we feel the conference is of a professional development nature, UAAD voted last spring to give UNOPA $100 to help defray your costs for this national conference. Enclosed is a $100 check from UAAD. Since our organization is committed to professional and personal development, we are hopeful that many UNOPA members will be able to attend this conference and that it will help them with their professional development.” (Taken from a letter written by Vi Schroeder, President, UAAD.)

April 1980
The April meeting of UNOPA was held in the Centennial Room at the City Union with 276 members and bosses present. (Annual Bosses Luncheon) Bill Wood, co-host of the Dick and Bill Show for KLIN radio, was the speaker.
October 1978
Roy Loudon, Administrator, Office of Personnel and Risk Management, always provided support for UNOPA and approved Administrative Leave, with pay, yearly for members to attend UNOPA meetings and conferences.

February 1979
“Did you read the letter from Dr. Loudon? I’m very pleased to be able to send this letter to you. Sue has been working closely with Mrs. Most and Dr. Loudon to secure this approval and I feel that this is a red letter day for UNOPA members. Sue is also working with Personnel, the Employee Concerns Committee and members of the Executive Board to draw up guidelines for requesting University financial support for attending local, state and national conferences and workshops. We know that this will be an uphill battle, but it definitely will be worth the effort if we succeed in getting this type of support. Professional staff often receives funding to attend management and training seminars and conferences. Our feeling is that the contribution made by the clerical staff to the University is as great as that of the professional staff and, therefore, updating of our training should be support in the same manner.” (Alice Torwirt—President)

October 2007
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A LOOK BACK . . .

May 1967
Fifth Anniversary Banquet of UNOPA was held on Tuesday, May 9, 1967, at 6:30 p.m. in the Nebraska Union. The cost for dinner was $2.00. Special guests were Dr. and Mrs. Roy Loudon (Roy Loudon was an Administrator in the Office of Personnel and Risk Management, and very supportive of UNOPA), Musical entertainment was provided by the MelloLarks—Lady Barbershop Octet. Mrs. Marjorie Seidel presented her unique doll collection. The 1967-1968 officers were installed:

President: Doris Lesoing
Vice President: Lila Chisholm
Recording Secretary: Katherine Lewis
Corresponding Secretary: Charlotte Jackson
Treasurer: Irma Lingren
Counselor: Jan Wacker

June 1967
Mrs. Norbert Tiemann, wife of the Governor of Nebraska, greeted 150 University Personnel women at a tea at the Governor’s Mansion on June 3. She was assisted in the receiving line by Jan Wacker, retiring president, and Doris Lesoing, president-elect of UNOPA. A bouquet of red roses centered the table. Petit fours and mints carried the red and white color scheme of the decorations. The sunny afternoon afforded additional pleasure as guests strolled through the rose garden and toured the mansion.
NU CHAPTER OF N.A.E.S.

An organizational meeting of the Campus Association of Educational Secretaries was held Tuesday evening, October 30, 1962, in Love Library auditorium. The purpose of NAES is “…to elevate the standards of the group and through organization to pool our ideas and ideals toward a finer and more efficient service to the schools and communities.”

“By having such an organization on campus we can exchange thoughts and ideas and learn ways of improving our work, office and ourselves. Such an organization would help us better serve our University and develop pleasant associations with our fellow workers.”

It was decide to organize a group on campus. Suggestions were taken for a name of the group and officers were elected. They are:

President—Rose Frolik
Vice President—Ruth Nuss
Treasurer—Nelsine Scofield
Recording Secretary—Ruth Hutchins
Corresponding Secretary—Peggy Warner

The group will hold its first meeting on Friday, November 16, which will be a luncheon meeting. They plan to meet in Selleck Quad, RAM Room, for a short business meeting, then proceed to the cafeteria for lunch.

If you are interested and couldn’t attend the organizational meeting, you are cordially invited to attend the first meeting on Nov. 16. Please send your reservation to Peggy Warner, 113 Admin., Ext. 3106.

UNOPA
(University of Nebraska Office Professionals Association)

45th Anniversary

1963 - Present

Education is the birthright of every person. We as members of the University of Nebraska Office Professionals Association pledge ourselves to safeguard that right. We acknowledge the unique role of educational office professionals and the importance of their contributions to the university and the community.

The purpose of UNOPA is to provide professional growth and promote high professional standards for educational office professionals with the University of Nebraska, as partners, upholding the quality of service to the university educational system and the community.
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Peggy Keetle, Dee Hughes, Nelsine Scofield, Marie Filbert, Carma Lee Wieting

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Former UNOPA Presidents (July 1980)
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(F) Dee Hughes, Alice Torwirt, Jan Wacker
May 2004
Work began this year to develop UNOPA’s Mentoring program. The foundation was laid for this committee and work will continue.

May 2005
The Bylaws Revision Committee was established as an ad hoc committee. They decided to change the format of the Constitution and the Bylaws according to the format set forth by Roberts Rules of Order. This meant that the two separate documents would be combined into one document called The University of Nebraska Office Professional Association Bylaws.

July 2005
Sandy Watmore received the Olive T. Ritchie Office Professional of the Year Award at the NAEOP Annual Conference in Boston.

UNOPA Notes won second place in the Local Newsletter competition.

April 2006
Sandy Watmore worked with FastSigns to design and create a new UNOPA banner. The completed banner is royal blue nylon with pewter gray wording and a pewter gray colored UNOPA emblem in the center. It also reflects our name change to: the University of Nebraska Office Professionals Association.

January 1980
- UNOPA had 184 members—(WOW!!)
- Transportation between the campuses to attend meetings was also an issue. UNOPA reserved vans and/or buses to transport members between campuses: “If anyone is interested in driving a van, please contact Linda Arnold immediately. It costs $18 an hour to rent a bus and our 60 cents doesn’t hardly cover it. If we cannot get drivers, the fare out to East Campus will go up to $1.90.”
- UAAD supported UNOPA in hosting the National Office Personnel Association annual meeting and institute on the University of Nebraska-Lincoln campus:

  “The University Association for Administrative Development is very pleased that the National Office Personnel Association is going to be holding their yearly conference in Lincoln this year. Because we know that the University officers in UNOPA will be very actively participating in this conference, and because we feel the conference is of a professional development nature, UAAD voted last spring to give UNOPA $100 to help defray your costs for this national conference. Enclosed is a $100 check from UAAD. Since our organization is committed to professional and personal development, we are hopeful that many UNOPA members will be able to attend this conference and that it will help them with their professional development.” (Taken from a letter written by Vi Schroeder, President, UAAD.)

April 1980
The April meeting of UNOPA was held in the Centennial Room at the City Union with 276 members and bosses present. (Annual Bosses Luncheon) Bill Wood, co-host of the Dick and Bill Show for KLIN radio, was the speaker.
July 1980
The National Association of Educational Office Personnel held its Forty-Sixth Annual Meeting here July 8-18—“Your Future is Now.” The NAEOP Board meeting was held July 6-8; the annual meeting was July 8-11, and the Institute Program was July 12-18. The cost of attending the Annual Meeting was $17.50 with an additional cost of $42.25 to attend the meal functions (e.g. Breakfast, Awards Luncheon, PSP Banquet, etc.). Annual NAEOP Membership dues were $15.00.

NAEOP Conference Book for July 1980

program in Lincoln, Nebraska. The theme for the evening was, “Celebrating 40 Years of Excellence in Information, Service, Recognition, Fellowship and Professional Growth.” Twenty-one past presidents traveled from Beatrice, Lincoln, Omaha and Hooper to attend this event. Members of the 40th Anniversary Committee included: Jan Wassenberg, chair, Linda Arnold, Carol Bom, Sandy Lineberry, and Jan Schinstock.

March 2003
Governor Johanns suggested a cut to the university budget which would have reduced UNL’s state funding by $21 million. In March 2003, Chancellor Perlman announced $7.5 million of planned cuts to UNL, including program cuts affecting tenured faculty. The UNOPA officers and directors spent many hours responding to announcements and advocating for the chancellor’s budget reduction plan.

July 2003
It was our distinct honor to have Lola Young receive the Olive T. Ritchie Office Professional of the Year Award at the Awards Luncheon on Friday, July 18.

Another prestigious award was won by UNOPA—that of the first ever Past President’s Web Page award! There was a contest for both local level and state level websites. We were so honored to receive the first one ever! Congratulations to Kathy Schindler, Carol Bom and Rhonda Zugmier and to the others who have helped make the site what it is today.
contribute to increased visibility and clout for these organizations include knowing our goals and objectives, delivering a consistent message and sponsoring small-group “chats and visits” with individual administrators.

**February 2001**
The Office of the Vice-President for External Affairs has organized a Legislative Grassroots support group to assist in lobbying the Legislature on issues involving the University. In this session, this group’s efforts could potentially be very beneficial, especially since this is the first year of this biennium and our budget for the next two years will be determined. UNOPA was invited to participate in this endeavor and our representatives will be Lola Young, Kathy Bennetch, Sandy Lineberry, Diane Wasser, and Debbie Hendricks.

**January 2002**
The budget shortfall continues to be a source of stress. UAAD and UNOPA representatives meet regularly with Dr. Herbert Howe, Associate to the Chancellor, to discuss concerns and challenges being considered by the Chancellor and his team. As in the past, Human Resources has asked UNOPA and UAAD to consider/recommend changes in the salary increase distribution guidelines for Managerial/Professional and Office/Service staff. A committee met several times to discuss various options and to relay concerns, and will forward to the Vice Chancellor.

**February 2003**
UNOPA Celebrates 40 Years!! When Nelsine Scofield became a charter member of a University of Nebraska-Lincoln association in 1963, she never dreamed she’d be there for the group’s 40th anniversary. Scofield was the featured speaker at the group’s 40th anniversary candelight dinner and

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**September 1980**
Request was made to the Director of Personnel, Mrs. Gwendolyn Combs, to approve UNOPA members to have an extended lunch hour for the monthly meeting. This was approved and a reminder given that UNOPA members must also clear this with their direct supervisors prior to the UNOPA meetings.

*Fundraising possibilities:*
“Marcy Tintera, Director and Chairperson for the Ways and Means Committee, gave a report. She introduced her committee members: Pat Coplen, Sharen Simmons, and Sandy Watmore. Please turn in the reply forms that were in the NOTES. Some other money making ideas were: 1) Selling cookbooks, 2) a table at the crafts fair in November, 3) charm and pin sales, 4) UNOPA note pads are on sale, and 5) ideas for investing some of our money.” [Do we want to go back to this? Volunteer 2 hours for the parking lot!!!!]

*From the UNL Bulletin Board, Faculty-Staff Newsletter, Vol. 45, No. 7, 8/22/1980:*
--Regents in June adopted a $350 million budget for 1980-81 which included $128.2 million in state funds, salary increases based on job performance and classifications. The budget includes a tuition hike from $24 to $26.50 per hour and called for vacating 176 unfilled positions with funds reallocated to meet salary and operating budget.

--In July, Regents adopted guidelines for development of 1981-82 budget which included a request for an additional 18% in state tax support and a 10% tuition increase for UNL students. The guidelines call for funds to allow for a **10.5% increase** in salaries and 1.5% more for fringe benefits.”
September 1981
“File: Update on Office Supplies and Equipment

Far-Out Typewriter
Smith-Corona is challenging the electric typewriter market with an electronic typewriter, which uses ultrasonic sound waves in place of mechanical parts. The machine carries a patented steel rod that produces individual sound waves from each key. The waves travel down the rod to electric sensors connected to a micro-electronic chip, the typewriters’ brain, which directs the pinwheel to hit the paper with the proper symbol. Retailing at under $900, the typewriters are expected to be easier to service than mechanical-action machines.

Erasable Ink Pen
The erasable ink pen is now available in a lower priced, disposable model. The Eraser Mate 2 features a cap with metal clip and eraser, blue barrel and blue ink color—Paper Mate.

Snopake
Two new correction fluids are available from Snopake. One, the Waterbase, is for copies. The other, for pens, is for handwritten corrections. –Snopake, Inc.”

December 1997
UNOPA had 241 members.

December 1999
The parking lot proceeds were split between the UNOPA general fund and the PSP Endowment Committee according to the number and hours PSP Endowment Committee members worked the parking lot. UNOPA earned a total of $2,231. Accordingly, as was decided at the September 1999 meeting, the money will be divided based upon the staffing of the time slots. Therefore, 65% ($1,450.15) will be contributed to the PSP Fund and 35% ($780.85) will be contributed to the UNOPA general fund.

February 2000
It was announced that the minutes of the meetings would now be placed on the UNOPA website instead of them being printed in the UNOPA Notes. However, discussion was encouraged about this decision.

March 2000
This meeting was brown bag only—no catered lunch.

October 2000
The UNL Hall of Honor in the Canfield Administration Building was dedicated September 19th. Recipients of UNOPA’s Rose Frolik Award and Silver Pen Awards are honored in the display.

January 2001
At the January Executive Board meeting, Vice Chancellor Business and Finance, Christine Jackson, spoke to the board. She mentioned her various priorities which include Vision 2020, resurrecting the University-wide Benefits Committee, and a new “Train the Trainer” program. She answered questions regarding various topics. She pointed out that there is a need for strong employee groups like UNOPA and UAAD. According to her, the ways that may