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March 12, 1999 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, March 24, 2000
1:00-3:00 PM – 311 Ag Hall

Present: Barbuto, Barrett, Bell, Fleming, Fritz, James, King, Moody, Parsons, Russell, Wilhite

Russell called the meeting to order.

Action Items

A motion was made by Parsons and seconded by Wilhite to approve the minutes of the February 18, 2000 staff meeting. Motion passed and the minutes were approved as distributed.

Russell told the group that congratulations are in order for Susan Fritz and Jim King. Irv Omtvedt has announced that Fritz and King have been granted tenure. Official letters will be coming soon.

Russell discussed the position to be vacated by Wilhite beginning July 1, 2000. There is an immediate need of how her duties will be covered for fall and the long-term issue of where the department is headed. Discussion followed. Parsons made a motion that we move forward with a request for a full-time position in Agricultural Journalism and discuss the full-time position for Teaching and Learning in early fall. Fritz seconded. Motion passed. Fritz and Russell will meet with Don Edwards as soon as possible on the Ag Journalism faculty position.

Parsons read from the IANR Polices and Procedures on Emeritus Status for Retired Academic/Administrative Employees as follows:

"There are no campus wide criteria for granting of Emeritus status. The recommendation is initiated by a vote of the departmental faculty with the endorsement of the Chair and Dean. It is then forwarded to the appropriate Vice Chancellor for recommendation to the Board of Regents. While length of service is not necessarily material, employment for at least ten years is assumed, although exceptions to this may be made by the Board."

Parsons reported that the Promotion and Tenure Committee has considered Myra Wilhite's request for emeritus status and voted unanimously to grant it to her. Barbuto made a motion for AgLEC to grant emeritus status to Myra Wilhite. King seconded. Motion passed.

With Fritz presiding, Parsons reported that the Promotion and Tenure Committee has considered Earl Russell's request for emeritus status and voted unanimously to grant it to him. Parsons made a motion for AgLEC to grant emeritus status to Earl Russell. Bell seconded. Motion passed. Parsons will draft a letter to the Regents to make a strong case to waive the length of service requirement for Russell.

Russell requested that the time of April meeting be changed to 1:30-3:30 p.m. since Marsha Torr will be at the meeting at 1:30 p.m. No objections were raised.

Discussion Items

Fritz has met with the P&T Committee to discuss her appointment as acting department head which will be 60 percent administrative, 25 percent research, and 15 percent teaching. Russell and Fritz have several transitional planning meetings set. Also, Fritz will be attending the National Workshop for New Administrators which will be held on East Campus this spring.

Fritz discussed "Big Ideas" for grants. The Graduate Education and Faculty Research Committee has scheduled a meeting on April 4 (9:00-10:00 a.m.) to discuss grants. All are invited to attend.

Bell reported that Ed Franklin was here this week and Dann Husmann will be in Lincoln next week to interview for the Agricultural Education faculty position. A recommendation will be made as soon as possible. Russell and Bell are scheduled to meet on Friday, March 31, to discuss feedback on the candidates.

Russell discussed the revised AgLEC "Guidelines for Operation." Copies have been distributed to faculty and staff. Please read the revised AgLEC "Guidelines for Operation" and be prepared to discuss and adopt them at the April 28th meeting.

Copies of the budget report were distributed. The operating line in research has been spent for this year. We do have some salary savings that may be available for year-end purchases. Some of the salary savings will need to be used to cover regular operating expenses.

Barrett reported on the UNL Research and Creativity Activity Fair that will take place tomorrow at the Nebraska Union. It is a great recruiting opportunity.

Wilhite and Fleming discussed the Open Houses planned by the Outreach Committee. They still need help with staffing and the sign-up sheets were passed around.

Russell will send items to Marsha Torr about AgLEC. Are there any requests of questions for her? 1) What can her office do to help faculty with large grants? Faculty do not currently know what resources her office has to offer.

Russell asked for volunteers to serve on the AgLEC Nominating Committee. Dick Fleming, Ozzie Gilbertson, and Myra Wilhite were suggested.

Barrett reported on the Leadership Development Action Team meeting that he attended today. It was a very good meeting. Also, he discussed the attached Proclamation from Elbert Dickey.

Meeting adjourned at 3:20 p.m.

Submitted by Betty James
April 20, 2000