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2005-06 UNOPA Annual Report

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UNOPA Annual Report

University of Nebraska Office Professionals Association 2005-2006

UNOPA Board of Directors

President, Becky Hastings
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President-elect, Donelle Moormeier
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Recording Secretary, Valerie Egger
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Corresponding Secretary, Marlene Pyatt
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Treasurer, Gretchen Walker
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Awards, Jan Edwards
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Bradley Munn Professional Growth Fund,
Sandy Watmore, 472-1066, swatmore1@unl.edu

Communication Technology, Diane Wasser
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Employee Concerns (Co-Directors),
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Pat Hust, 472-6976, phust1@unl.edu

Hospitality (Co-Directors),
Pat DeStefano, 472-8726, pdestfano2@unl.edu
Susan Thomas, 472-8617, sthomas1@unl.edu

Membership, Amy Stewart
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Mentoring (Co-Directors),
Mary Guest, 472-3755, mguest2@unl.edu
Beth Krohn, 472-8140, mkrohn1@unl.edu

NAEOP/NEOPA Coordinator, Lola Young
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Nominating, Christine Cary
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Outreach (Co-Directors),
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Co-Director TBA

Professional Growth (Co-Directors),
Judy Anderson, 472-7021, janderson5@unl.edu
Mary Guest, 472-3755, mguest2@unl.edu

Program, Donelle Moormeier
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UNOPA Notes, Rhonda Zugmier
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President's Corner

"Keep The Candle Burning"

by Becky Hastings, President

I have truly enjoyed serving as UNOPA President for 2005-2006. If you would have asked me last year at this time if I had made the right decision I probably would have said "What was I thinking?" Ask me now and I will tell you that it was a good decision. I have grown from this experience and will be able to take a lot of things that I learned with me as I journey forward and pursue new challenges.

I had the opportunity to work with UAAD, attend regular meetings with the President of UAAD and the Associate to the Chancellor, attend/report at Deans and Directors meetings, serve on the Chancellor's Award for Exemplary Service to Students Committee, serve on the Selection Committee for the College of Engineering Awards, and interact with the State Office Professionals Association (NEOPA).

My theme for the year was "Keep the Candle Burning". We have many types of people in our organization and, similar to the wick that is in a candle, each one of us has our own personality, ideas, talents and abilities. Each member is the "glue" or wax that makes up UNOPA. It takes the different personalities and strengths of our members to continue the productive and active organization we all enjoy today.

The organization that I chose as the recipient for the 50/50 drawings this year was Camp COHOLO (Courage, Hope, and Love). The camp is located outside of Gretna and provides a unique camping experience to children with cancer and blood disorders.

It was another busy year for UNOPA. We held our monthly meetings from September 2005 through May 2006, with a joint UAAD/UNOPA meeting in January. We presented the Floyd S. Oldt Boss of the Year Award to Prem Paul at the Boss's luncheon in November, presented Karen Shriner with the Floyd S. Oldt Silver Pen Award and Sandy Sterkel with the Floyd S. Oldt Outstanding Staff Award at the February luncheon, and presented Dora Dill with the Rose Frolik Award along with recognizing retirees and past presidents at the April luncheon. To round out the year we installed our 2006-2007 Officers

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Corresponding Secretary
Marlene Pyatt

The Corresponding Secretary shall conduct the correspondence of the Association as directed by the President and the Executive Board, including extending courtesies to Association members, and corresponding with NAEOP AND NEOPA and reporting UNOPA activities for publication; shall in the absence of the Recording Secretary, assume the duties of the Recording Secretary; shall assist the other elected officers in appointing committee directors; shall assist, as needed, with registration and travel arrangements to meetings; shall collect photos for scrapbook; shall be responsible for the past-presidents luncheon; shall be responsible for the holiday collection, and shall provide publicity for UNOPA including sending notices of meetings and information to the Scarlet, E-news, and other media outlets as appropriate.

A total of 30 cards were sent to members. These were sent for congratulations, birthday, retirement, thinking of you, get well and sympathy. All cards were mailed to the member's home address. A reminder was put in the UNOPA Notes each month for members to notify me when a card needed to be sent to a fellow member.

Notices were sent each month to the Scarlet and E-News for meeting announcements. Sometimes the notices were not printed but I was not notified as to why.

I purchased a digital camera for UNOPA at the beginning of the year. It was a learning experience for me to use this type of camera but made it much easier to forward pictures to the Web Technician and others who needed pictures from any of the luncheons.

Giving Tree
I selected the same two organizations that we used last year, Fresh Start Home and St. Monica's as they were programs that helped women specifically. The Outreach Co-chair, Mari Greer helped me with this project.

Fresh Start Home is a transitional housing program for women who are homeless and help them strive to attain self-sufficiency and address the issues that got them to that point in their lives. They provided us with sixteen names and gift suggestions for each of them. These were put on a decorated paper ornament and placed on our tree at the November meeting.

St. Monica's offers substance abuse and mental health services for women and adolescent girls. They provided us with a list of general use items for their kitchen and dining area, and any personal care items.

Both of these organizations were very grateful for the generosity of UNOPA. I would recommend they be considered again in the future.

Past Presidents/Retirees Recognition Luncheon
The annual Past Presidents/Retirees recognition luncheon was held at the East Campus Union on April 11th. The Rose Frolik Award was presented to Dora Dill. Nineteen past presidents and 6 retirees were able to attend, including our founder Rose Frolik and her son Dick. Four parking passes were provided to our visitors as requested. Each retiree and past president received a corsage made up of spring flowers to wear. The luncheons and parking passes for our special guests were paid for out of my budget. Everyone had a great time catching up with old friends and it was great to see Rose and her son Dick able to attend.

Recommendations:
I would recommend that you consider buying a battery charger for the camera so that you can use rechargeable batteries. Depending on how many pictures are taken at each month, sometimes I went through a set of batteries each month. Batteries aren't real expensive but it might save money in the long run.

Thank you so much to UNOPA for electing me as your Corresponding Secretary. It was a learning experience for me and I enjoyed getting to know UNOPA members better.

2005-2006 ANNUAL REPORT: Reports of Elected Officers

President-Elect
Donelle Moormeier

The President elect shall perform the duties of the President in the event of the President's absence, fill the vacancy of the Presidency, and be the director of the Program Committee.

President Becky Hastings presided over all the general membership meetings in 2005-2006. However, I did preside over the November Executive Board meeting. I represented UNOPA at the Faculty Senate/UAAD/UNOPA/Student Association meeting on January 30, 2006. Issues that we discussed were UNL child care facility, cost of parking for staff and rising health care costs. I attended, with Becky, a Dean & Directors meeting and two UAAD/UNOPA meetings with Herb Howe concerning Chancellor's issues.

I thank Becky and the Board of Directors for making this year a wonderful learning experience. I am excited to serve as the UNOPA President in 2006-2007 and look forward to working with the new Board of Directors, committee members, and the general membership.

President-elect Expenses:

September	
NAEOP Membership	$45.00
TOTAL	$45.00

Recording Secretary
Valerie Egger

As recording secretary, I strove to keep accurate records of proceedings at both the executive board meetings and general meetings. A draft of each of the minutes was sent out to the officers, standing committee chairs, and ad hoc committee chairs for review and corrections. The final versions of the general meeting minutes were sent the UNOPA Notes chair in time for publication in each newsletter.

The Recording Secretary's notebook includes: roll call sheet, monthly minutes of executive board and general meetings, officer/director contact information, annual schedules, budget, bylaws, duties/procedures, and UNOPA Notes.

I was one of the board members who volunteered to help with Ways and Means due to lack of a committee. Donelle Moormeier and I worked together to line-up parking lot help for the November 12, 2006 home football game. Although I initially planned to help with parking myself, my plans changed and I was not able help park cars.

Serving this past year on the board has been very enjoyable. I learned a lot about UNOPA and met some really good people.

Budget	$16.00
Expended	$17.37 (binder, monthly-by-month dividers, 5-tab dividers, note pad)
Balance	($ 1.37)

Treasurer Report
Gretchen Walker

2005-06 BUDGET (Revised 8/15/06)

	Budget		Net Budget	Actual		Net Actual	Uner/(Over)
	Income	Expense		Income	Expense		Budget
Officers							
President		530.00	(530.00)		563.03	(563.03)	(33.03)
President elect		430.00	(430.00)		74.45	(74.45)	355.55
Recordfing Secretary		16.00	(16.00)		17.37	(17.37)	(1.37)
Corresponding Secretary		762.00	(762.00)		700.53	(700.53)	61.47
Treasurer		75.00	(75.00)		34.00	(34.00)	41.00
Stand Committees							
Awards	3,350.00	3,950.00	(600.00)	2,534.20	2,821.35	(287.15)	312.85
Communication Tech		20.00	(20.00)		20.00	(20.00)	0.00
Employee Concerns		50.00	(50.00)			0.00	50.00
Hospitality		525.00	(525.00)	4,097.30	5,006.04	(908.74)	(383.74)
Membership	14,130.00	135.00	1,278.00	1,302.00	13.07	1,288.93	10.93
NEOPA/NAEOP Liaison		25.00	(25.00)			0.00	25.00
Nominating		85.00	(85.00)		28.50	(28.50)	56.50
Outreach	232.00	390.00	(158.00)	532.00	895.28	(363.28)	(205.28)
Professional Growth		250.00	(250.00)	855.00	1,235.92	(380.92)	(130.82)
Program		300.00	(300.00)	175.00	301.35	(126.35)	173.65
UNOPA Notes		650.00	(650.00)		725.12	(725.12)	(75.12)
Ways & Means	4,763.00	25.00	4,738.00	4,724.00	8.62	4,715.38	22.62
Ad Hoc Committees							
Mentoring		120.00	(120.00)		52.43	(52.43)	67.57
Miscellaneous Expenses							
Foundation					140.82	(140.82)	(140.82)
Miscellaneous		600.00	(600.00)	50.00	891.44	(841.44)	(241.44)
NEOPA Spring Conf.			0.00	5,780.00	5,879.96	(99.96)	(99.96)
Interest Earned			0.00	14.97		14.97	(14.97)
50-50 Drawing			0.00	354.00	354.00	0.00	0.00
Totals	9,758.00	8,938.00	820.00	20,418.47	19,763.28	655.19	164.81

CD Tier One	$3,053.42	(10/14/06 maturity)
	$2,933.39	beginning checking balance 7/1/05
	$ 655.19	actual net (checking/ledgers)
	$3,588.58	Balance ($1836.39 checkbook + $1,752.19 SAP)

A complete financial report and audit was conducted in July 2006, in accordance with Article V Section 2 of the UNOPA Bylaws.

Awards Committee
Jan Edwards, Director

Report by Becky Hastings, President

Duties of the Committee

The Awards Committee facilitates the presentation of Floyd S. Oldt Boss of the Year Award in the fall and the presentation of the Floyd S. Oldt Outstanding Staff Award, Floyd S. Oldt Silver Pen Award, and Rose Frolik Award in the spring.

Committee Members

Jan Edwards, Institutional Research & Planning and Marie Dvorak, Graduate Studies

Floyd S. Oldt Boss of the Year Award

The committee meets once or twice before each award presentation, and then communicates by phone or email. Announcements were placed in UNOPA Notes, the Scarlet, E-news, and announced at each UNOPA general meeting until the submission deadline, which was October 10, 2005.

Judges must be selected from outside the University. This year, the judges were: Susan Danekas – "Another Home," Lincoln's Finest Pre-Owned Furnishings on Consignment: Ken Svoboda – Ray's Lawn and Home Care and Lincoln City Council Member: Rick Wallace – Community Development Resources.

Seven nominations were received (left to right):

- Prem Paul, Office of Research & Dean of Graduate Studies
- James Griesen, Office of Student Affairs
- Giacomo Oliva, Hixson-Lied College of Fine & Performing Arts
- Anthony "Tony" Schkade Office of Registration & Records
- Sang Lee, College of Business Administration (not pictured)

Each nominee was introduced and given a certificate of nomination. The winner of the Floyd S. Oldt Boss of the Year received $500, an engraved plaque, and a one year membership to UNOPA. At the Annual UNOPA Bosses' Luncheon, November 8, 2005, the Boss of the Year award was presented to Prem Paul by last year's recipient, Dr. David Hansen.

2005-2006 ANNUAL REPORT: Standing Committees

Floyd S. Oldt Silver Pen and Floyd S. Oldt Outstanding Staff Award Luncheon

Announcements for the Floyd S. Oldt Silver Pen Awards, and the Floyd S. Oldt Outstanding Staff award were printed on pastel paper and distributed at the combined UAAD/UNOPA meeting on January 21st. Announcements were placed in UNOPA Notes, the Scarlet, E-news, and announced at each UNOPA general meeting until the submission deadline, which was January 13, 2006.

Judges for the Floyd S. Oldt awards are to be from the University community – one person per classification – a set of six per award. This year they were as follows:

Silver Pen Award Judges:
Not needed as there was only one nominee.

Nominees for the Silver Pen Awards were:
Karen Shriner, Aerospace Studies

The nominee was introduced and given a certificate of nomination, $600, engraved silver pen, and a one year membership to UNOPA.

Outstanding Staff Award Judges:

Administrator	Ted Weidner
Manager/Supervisor	Julie Hagemeier
Faculty	Nancy Mitchell
Director	Brenda Ladd
Office	Shannon Poppe
Service	Pam Johnson

Nominations for the Outstanding Staff Award were:

Leonard Akert	Chemical & Biomolecular Engineering
Barb Carley	Purchasing
Nelvie Lienemann	Agricultural Research Division
Sandy Sterkel	Agricultural Economics

Each nominee was introduced and given a certificate of nomination. The winner of the 2005-2006 Floyd S. Oldt Outstanding Staff Award was Sandy Sterkel. Sandy received $1000, an engraved plaque, and a one year membership to UNOPA.

Rose Frolik Award Luncheon

Announcements for the Rose Frolik Award luncheon, including a list of UNOPA members meeting the eligibility requirements, were e-mailed to the UNOPA listserve. It was also published in the Scarlet and in E-news. Announcements were made at each UNOPA general meeting through February 14, 2005. Submission deadline was March 10, 2005.

The Rose Frolik Award must have three judges from outside the University community. Rose wanted a director of personnel from local industry or the State Personnel Director; a local media personality; and a humanitarian (clergy, judge, etc.). This year, the judges were: Maggie McPherson – Personnel Training Coordinator for WALMART; Jason Thacker – Pastor for Country Bible Church; and Dick Janda – News Anchor for Channel 8 Eyewitness News

Two nominations were received:

Jeanne Andelt	Nebraska Forest Service
Dora Dill	Agricultural Research Division

Each nominee was introduced and given a certificate of nomination. Rose Frolik has requested that Sandy Lineberry, Nebraska Forest Service, present this award each year. Sandy announced Dora as this year's recipient of the award. Dora received $300, and engraved plaque, and a one year membership to UNOPA.

UNOPA Awards Committee Expenses 2005-2006

Boss of Year		
	Mailing Expense for Boss of the Year Award	$1.75
	Photography expense for Boss of the Year	$70.80
	Lunches for Boss of Year nominees, judges, past winner (8X $10.00 ea)	$80.00
	Monetary award to Prem Paul for Boss of Year	$500.00
	Plaque for Boss of the Year	$40.35
	One-year UNOPA membership for Prem Paul	$9.00
Silver Pen		
	1 silver pen and engraving for Silver Pen Award	$25.50
	One-year UNOPA membership (Karen Shriner)	$9.00
	Monetary award for Silver Pen (Karen Shriner)	$600.00
Outstanding Staff		
	Plaque & engraving for Outstanding Staff Award	$52.00
	One-year UNOPA membership for (Dora Dill)	$9.00
	Monetary award for Outstanding Staff (Dora Dill)	$1,000.00
	Photography expenses for Silver Pen & Outstanding Staff Awards	$86.30
	Printing expenses for Silver Pen & Outstanding Staff programs	$2.50
	Lunches for photographer, judges & nominees forSilver Pen & Outstanding Staff (8 x $5.95 ea)	$48.00
Rose Frolik		
	Plaque & engraving for Rose Frolik Award	$37.90
	One year UNOPA membership for Sandy Sterkel	$9.00
	Monetary award for Rose Frolik (Sandy Sterkel)	$300.00
	Photography expense for Rose Frolik Award	$106.00
	Lunches for photographer, judges & nominees for Rose Frolik Award (5 x $6.25 ea)	$31.25
Award Expenses		$3,018.35
	Expenses to be reimbursed by Floyd S. Oldt Foundation	-$2,534.20
	Remaining Award Expenses (Rose Frolik Award)	$484.15
	Approved Budget	$600.00
	Remaining Budget Balance	$115.85

Bradley Munn Professional Growth Committee
Sandy Watmore, Director

The committee members for the 2005-06 Foundation Committee were Treasurer, Gretchen Walker; Professional Growth Director, Mary Guest; member, Debbie Hendricks; and director, Sandy Watmore. We communicated via e-mail and via phone several times throughout the year to discuss how many requests we should offer, several specific issues, and to arrange for our physical meetings after each of the three deadlines to review the applications. The reimbursement form was updated and made available via the UNOPA website. Each of the individuals who applied for reimbursement from the fund completed and returned this form with their receipts for expenses incurred. Since we did not receive any applications by the October 15, 2005 and April 15, 2006 deadlines, we actually only physically met once, following the January 15, 2006 deadline. At that meeting we reviewed the three applications we received and granted $100 for Professional Development activities to each of the 3 applicants: Lola Young, Diane Wasser, and Sandy Watmore. Two additional requests were returned: one was because of an improper expense and the second because it was submitted before the member reached their two year anniversary of receiving the last reimbursement. Both were encouraged to re-submit their corrected applications by one of the upcoming deadlines.

The other portion of this committee director's responsibilities involves fund raising to replenish this fund. At the beginning of the UNOPA year, I established several goals for fund raising. These reimbursements are available to all of our members once every two years if they (1) have incrued expenses for Professional Growth activities or for application for a Professional Standards Certificate, (2) have paid their dues for the current year, (3) are a full or part-time UNL employee, and (4) turn in an application for reimbursement form with appropriate receipts by one of the established deadlines. In order to assure we continue to have funds available to our members for such expenses and to promote ownership by every UNOPA member, we continue to encourage donations. One easy way to donate is through a minimal payroll deduction. (If each UNOPA member gave only 30¢ per paycheck, we would increase this fund by over $1000 per year)! A second way the UNOPA members can support this fund is by a one-time-donation. I promoted both of these options and many of the members did donate this year. We currently have 19 who donate through payroll deduction and we received several one-time-donations during the year. New donation forms were printed to include the new name for this fund and were made available to our members so they could easily donate. A special fund raising activity held this year was a mini-raffle for a stained glass sun catcher that was designed and hand made by UNOPA member, Cathy Leazer. Chances were sold at several UNOPA meetings and the drawing was held at the January General Meeting. The lucky winner was UNOPA member, Nelvie Lienemann. Participation in this mini-raffle allowed yet another way for our UNOPA members to help support this fund. This fund is financed though any donations we receive from our members, through any special fund raising events (like the mini-raffle), and through any profits from our workshops.

We must continue to encourage members to apply for reimbursement for their professional growth activities AND to help replenish this fund so we can continue to offer these monetary awards to our members.

NEW UNOPA BANNER:
As a side-line to this committee, I worked with FastSigns to design and create a new UNOPA banner. The original banner listed our name as University of Nebraska Office Personnel Association and was handmade of felt with gold embroidery and lettering. Since our name has been changed through the approval of our updated bylaws to the University of Nebraska Office Professional Association and because of our continuing efforts to be considered a professional entity on campus, it was time for a new, professionally made banner. The board approved the design and the $95.77 price for its design, layout, and creation. The completed banner is royal blue nylon with pewter gray wording and a pewter gray colored UNOPA emblem in the center. The completed banner was presented to president, Becky Hastings, and will be displayed on the podium at our future meetings. Our old banner has served our organization well and will be archived.

Communication Technology Committee
Diane Wasser, Director

Director: Diane Wasser

Members: Sandy Lineberry
Marcy Tintera
Deb Hendricks

The year started out great with the Second Place Award at the NAEOP National Conference in July. I have enjoyed keeping our membership informed of activities and hope this site has provided helpful information to you as well. We tried to change the main page every month with the new flyer and theme for that month. Current news was also reported on the main page. Some new features this year included a listing of past recipients of all the UNOPA awards, including a list of eligible recipients. Our photo gallery continues to grow with pictures of general meetings. Annual Reports and UNOPA Notes are posted for reference and history.

I want to Thank everyone, especially my committee, Deb Hendricks, Sandy Lineberry and Marcy Tintera for their help in keeping our site current and looking nice. UNOPA members were great at e-mailing me with suggestions and/or problems they encountered when surfing our site over the last two years. A web site is only as good as the information provided.

In March the application was sent to National for entry into their competition. We will know results in July when the annual conference is held in Dallas, TX. Our fingers are crossed for a repeat of last year—if not a better placing.

Karen Jackson is taking over the Communication Technology Directorship. I am sure she will do a great job.

2005 – 2006 Academic Senate Committee
Lorraine Moon, UNOPA Representative

The Academic Senate Executive Committee discussed throughout the year a number of issues that are of interest to the University community.

Child Care: The new facility will be in the north side of the Whittier building. There will be a small parking lot and an outside area for a playground. It is hoped that the facility will open in the summer of 2007. Vice Chancellor Jackson stated that the center should be eligible for accreditation. The University wants to work out flexible hours and develop a tiered approach for the cost of the program (sliding scale based on family salary)

Domestic Partner Benefits: Various strategies were discussed for trying to obtain domestic partner benefits. It was also noted that the Montana Supreme Court recently ruled that the Montana University system must provide gay/lesbian employees with the option of obtaining health care benefits.

NUValues: Roshan Pajnigar explained the advantages of NUValues and why it was decided to replace the old reclassification system. After she left the meeting, there was still some doubt about fairness in the new system even though there is more flexibility.

Parking: Dan Carpenter spoke to the Academic Senate Executive Committee regarding parking at special events, price of parking permits (an issue also raised by UNOPA and UAAD). He explained that parking and transit services is completely an auxiliary unit. Out of the $7.5 million which the unit has to spend, $3 million must go to paying for the garages. The other money goes to funding the operation of the offices and the transportation system. Any remaining funds go to maintenance. Carpenter was open to any suggestions as to how rates could be reduced. A discussion followed on how rates were decided.

Tuition Remission for Dependents of Part-Time Employees: Chancellor Perlman stated that he had not heard of any discussions on this topic. He did point out there is not much enthusiasm in the University for increasing automatic remissions at this time.

If you are interested in reading a more detailed version of the Academic Senate Executive Committee minutes, go to http://www.unl.edu/asenate/Execminutes.htm

Campus Recreation Advisory Council
Linda Cowdin, UNOPA Representative

Campus Recreation Advisory Council (CRAC) members meet on Tuesday afternoons at 4:30. Meetings held during the 2005-2006 session are as follows: August 23 & 30, September 27, October 11, Novemberr 1, 15 & 29, December 6, January 10, 17 & 24, February 7 & 28, March 7 & 28, and April 11 & 25.

Budget was the major focus this year. Following are the results of Board of Regent approved budget for 2006-2007:

Child Care service at City Campus was eliminated because it was not cost effective for the number of students/faculty/staff who utilized the services;

Premium and larger locker rate fees will increase by $1.00 as of September 1, 2006; and Faculty/Staff membership will increase September 1, 2006 - those rates have not been set as of this report.

Retiree Membership:
On November 29, 2005 the following proposal was presented for discussion and was approved by CRAC. The retiree rates will be available to all employees who are eligible for UNL Campus Recreation membership.

Campus Recreation promotes a healthy lifestyle for all members. All regular faculty and staff who qualify for retiree status under UNL guidelines may continue membership in the Campus Recreation along with their family members. The monthly membership rate for retirees will be set at the rate that they were paying under the plan at the time of their retirement. There will be no increase in their rates for future years. This applies to new retirees. Existing retired members who are already campus recreation members will be charged the monthly rate applicable during the year this plan is implemented.

Chancellor's Award for Exemplary Service to Students
Becky Hastings, President

The Selection Committee is a committee composed of students, staff and faculty. The purpose of the committee was to select/honor staff members who have a record of sustained and exemplary serve to students. This year there were 10 nominees who all made noteworthy contributions in their service to students. Their years of experience ranged from 1 year to 35+ years of service hear at UNL. There were two winners this year: Don Gregory, Director, General Studies, and Barb Wright-Chollet, Assistant Vice Chancellor for Student Affairs. The recipients received a $1,000 cash stipend provided from private funds made available by the University of Nebraska Foundation.

Each nominee is an important asset to the University. Their hard work and dedication to students was evident while reading their nomination information. Each one was deserving of recognition – too bad they each couldn't have won!

Child Care Committee
Patricia Liedle, UNOPA Representative

September 2005 - April 2006

UNL's University Child Care provides licensed childcare services for approximately 90 children. The current program is located in leased space at the YWCA building at 1432 "N" Street, operating a year-round childcare center for children ages 6 weeks to 6 years.

The Chancellor is still interested in expanding UNL's childcare program and program options for delivery of this critical campus service for our faculty, staff, and students. Chancellor Perlman appointed a task force with faculty, staff and student representation to review the needs of expanding this program and its delivery through the issuing of a request for proposal, to solicit options and costs for the program. A review of the current childcare program will also be a part of this review.

UNL issued the RFP in October 2005.

This task force evaluated bidder responses, interviewed selected bidders, and is currently still in the process of making recommendation to the Chancellor. This all took place in November and December.

The new facility will be located in the north annex of the Whittier Junior High building off Vine Street, which will require renovations.

When the Task Force last met, they gave direction to Christine Jackson to further pursue contract negotiations with one vendor. That process is still underway.

No further information to report.

Employee Concerns Emergency Loan Fund

The UNOPA representatives are Mary Guest, Linda Thelen, and Doreen Wagenaar. However, the report was generated by Carol Nau (due to confidentiality and because members do not hear all appeals together).

June 2005 to June 2006 we granted 11 loans for a total of $6,686.78 or an average of $607.89 per loan. The loans were granted for rent, utilities, car and/or repairs, medical and dental expenses, child care, insurance payments, and emergency travel expenses.

A group of 14 University employees, three of which are UNOPA members, comprise the ELF committee. Three members of the committee participate in a conference call when a loan application is received by the Employee Assistance Program. An EAP staff member provides information about the loan application during the conference call. The conference call participants then approve or deny the loan. Committee members serve a three-year term.

Employee Benefits Committee
Lola Young, UNOPA Representative

The Employee Benefits Committee consists of ten members: six faculty members appointed by the President of the Academic Senate, at least one of whom must hold an appointment of 50% or more in the Cooperative Extension Division; one member of the Managerial-Professional staff, appointed by the Chancellor; one member of the Office/Service staff, appointed by the Chancellor; the UNL Director of Personnel; and the UNL Director of Insured Benefits and Retirement.

The Responsibilities of the Committee. The responsibilities of the Employee Benefits Committee are to "study any and all matters relating to the following:

(a) retirement plans
(b) health and accident insurance
(c) life insurance
(d) disability insurance
(e) other insurance of general employee interest
(f) employee assistance programs
(g) recreation programs
(h) any benefits which might aid in increasing faculty and staff efficiency and morale, and which would aid in the recruitment and retention of superior faculty and staff.

In addition, the Committee is to "make a continuing appraisal of the foregoing, including study of any changes in present programs which may be or should be proposed, and shall make recommendation from time to time concerning them to the Academic Senate."

The Committee's Limited Role. Most employee benefit decisions are made at the system level, with input from the University-wide Benefits Committee, so the role of the UNL Employee Benefits Committee is quite limited. We can suggest changes, but we have no direct input into the ultimate decisions. Our primary roles are information-gathering and advocacy. Our Committee syllabus requires that the Chair of the UNL Committee be appointed to the University-wide committee.

The Committee's Activities. The Committee met on Oct. 31. We discussed the upcoming changes for NU Flex as well as the timeline for this year's enrollment period. Also discussed was the University's Child Care changes, and the need for publicizing the HR Web site for information about discounts available for faculty and staff.

U-Wide Employee Fringe Benefits Committee
Lola Young, UNOPA Representative

The U-Wide Fringe Benefits committee was active this year. We held our first meeting of the year on September 15. We were given a financial update on the University's Health Care Trust Fund followed by a presentation on Medicare Part D. We approved increasing the wellness reimbursement amount from $150.00 to $250.00. This was taken forward to the University President and later approved. We also recommended that the prescription deductible be waived for generic drug purchases . . . also approved. Deb Thomas gave us an update on the President's Health Care Committee and were assured that our committee would have the chance to provide input on their recommendations. Wellness topics were discussed as well as the retirement plan's default enrollment provision.

Our second meeting was held on February 16. At this meeting we were given a financial update on the University's Health Care Trust Fund, and a summary of NUFlex 2006. We were given copies of the recommendations of the President's Health Care Committee with Deb Johnson, Chair of that committee, going over those recommendations. Deb indicated that this report is to be shared with our membership so I passed the information on to UNOPA's President as well as our Employee Concerns Co-chairs recommending that we distribute it to the general membership. Also discussed at this meeting was recommending expanded partner benefits.

I feel very fortunate to be serving on this committee. If ever you would like to discuss any of the benefits issues with me, I would encourage you to call me. I'm here to represent you and am more than willing to represent any valid points to the committee and the administration.

UNL Grievance Committee
UNOPA Representative: Patricia Liedle

I was chosen to serve on the UNL Grievance Committee by Chancellor Perlman for a three-year term. As of April 2006, I have not been chosen to serve in any capacity on this committee. My term is set to expire in 2007, but I believe it should expire in 2008.

No further information to report.

Parking Advisory Committee
Sandy Lineberry, UNOPA Representative

The University of Nebraska - Lincoln Parking Advisory Committee (UNL PAC) serves as an advisory committee to the Vice Chancellor for Business and Finance (VCBF), and is responsible for reviewing the budget and policies of Parking and Transit Services, UNL Parking Facilities, capital Improvement projects involving UNL Parking and Transit Services, and providing the VCBF with its recommendations regarding same. The UNL PAC also serves as a public forum for UNL Parking matters, reviews and acts on appeals (due process issues only) of decisions made by the UNL Parking Appeals Committees. The committee meets once a month during the academic year.

Probably the most important item of business that was accomplished this year by the committee was the resolution pertaining to impact/replacement fees and this was done at our March meeting. We've watched as a number of lots were razed to accommodate another building on campus, and our parking rates have increased as a result. I'm all for growth, but I'm sure you would agree that our parking rates have reached a staggering sum.. It is now imperative that the administration begin to provide monetary compensation to PAC for any loss of stalls due to University projects. As a result the following "Resolution" was passed unanimously by PAC and sent to Dr. Jackson. It reads:

Parking Replacement Fee Resolution
The UNL Parking Advisory Committee expects the University administration to provide monetary compensation, in the amount equal to the total project cost for construction of equivalent stalls in a parking structure, to Parking and Transit Services for any parking stalls forfeited by Parking and Transit Services due to other University projects. Failure to comply with this expectation would require written justification to the Parking Advisory Committee.

Below is an executive summary of UNL PAC actions and recommendations made during the year.

September 26, 2005 - Director Carpenter advised the committee that the carpool website (Rideshare) was functional. The site is linked to Parking and Transit home page and has been advertised in the Scarlet, Daily Nebraskan and UNL E-News. A number of construction and improvements were made in the summer. Fifty-four stalls were added to the area 10 boathouse lot and 41 stalls were gained in the 14th & Avery lot by re-stripping.

Other items reported by the director include: 1) Perimeter permit sales are down; 2) efforts have been made to improve customer relations; 3) maps have been placed in lobby to be referenced during permit sales and warnings issued during first week of class.

The committee recommended that parking permits begin on the first day of the academic year and not the first day of class. Director Carpenter was asked to advise the committee next month about how the rise in gas prices is affecting Parking and Transit Services.

October 10, 2005 - Director Carpenter discussed the increase in fuel prices. Fuel expenses are estimated to be $105,000 for year, an increase of $39,000+ or 61%. There is no change to the Master Plan budget. The Transit Subcommittee will discuss fuel usage and fuel saving alternatives at their next meeting.

A concern was expressed that the all-4-walk timers on the 14th & Vine pedestrian crosswalk seem very fast. It was suggested to have the city change the timers similar to the crosswalk timers downtown.

November 14, 2005 - Director Carpenter updated the committee on 6-month usage study of East Campus parking. In summer 2005, 23 meters north of Union were changed to visitors only and 10 meters were added for regular usage. Director Carpenter sent an e-mail to Vice Chancellor Owens and Alan Moeller proposing the removal of 13 'visitor only' signs from the parking lot due to under utilization. PAC member Campbell asked that Jerry Van Ackeren at East Union be notified of visitor meter change.

Director Carpenter updated the committee on diesel fuel availability, cost, and fuel efficiency of transit system. There is some drop in availability due to hurricanes in south, cost is at $3.13 per gallon, and there are no federal fuel efficiency standards for buses. Director Carpenter explained that the use of open-air transit vehicles, similar to ones operated at amusement parks and the State Fair, are not legal for city streets.

Director Carpenter forwarded a concern from the committee about the lack of lights on the east side of Coliseum to Facilities Management. Facilities will check and either fix or add lights. He also reported that the Antelope Valley project is on schedule. The North and West legs are scheduled to open in June and the remainder is scheduled for opening in December 2006.

The committee reviewed the draft of a letter to the Academic Senate reminding faculty about parking options for visitors to campus. The final letter was sent November 18, 2005, to Dr. Beck, Academic Senate President.

December 5, 2005 - Director Carpenter updated the committee about the Rideshare Program. The one time cost to set-up the car pool was $300 and the annual renewal is $200. Twenty-nine members have signed up, 19 members are active, and four possible matches have been made. Advertising for the car pool will be increased next year.

It was suggested that the Scarlet and the Blackboard system be utilized more for advertising and as informational sites.

January 9, 2006 - The committee reviewed the proposed new parking lot signs that will include new parking area classifications and a new sign structure to fit the campus image. The committee was advised that speed limit signs will be posted in garages and speed limits will be enforced by UNL police.

Director Carpenter reported that the campus fee allocation packet is due January 27, 2006. Parking and Transit Services will present its budget request on January 31, 2006. Gas prices have increased 40% and rider ship is down 20%. Parking and Transit Service is examining cost saving measures and ways to increase rider ship.

February 20, 2006 - Director Carpenter reported that the 15 mile per hour speed limit has now been posted in the 17& R parking garage and is being enforced by University police with violators given a ticket for reckless driving. Bus rider ship is down 8% for the year versus the 20-22% in past years and new parking services signs are to be in place by July 31, 2005.

Discussion was held on: 1) holding an Open Forum between the March and April meeting; 2) parking enforcement; 3) cost of permits based on salary/wage of employees; 4) the third phase of the 14th & Avery parking garage; 5) request for a perimeter bus stop at the Indian Center on Military Road; 6) impact/replacement fees - a draft resolution will be presented at the March 22nd meeting for the committee's approval.

March 22, 2006 - Director Carpenter reported the following: 1) Transit Services will be distributing a transit survey regarding customer service and how to improve services to riders of the University shuttle buses. 2) Open Forums proposed should last an hour and a half to allow for questions and forum will cover history of parking and alternatives; 3) presented the purposed parking rate increase for the next fiscal year. Parking is assuming $6.4 million in expenses for next year.

Concern was expressed on lack of parking enforcement on the weekends. Cars are being parked without permits in lots located near 10th & Q Streets. The Director will share this concern with Dr. Phelps. The cost of snow removal was discussed. Landscape services charges by the hour along with a $35 per day flat rate for each vehicle. Parking is looking into purchasing trucks to be used for this purpose and the cost of parking to maintain its own maintenance crew.

A proposal was made that the PAC Committee support a UNL shuttle bus stop opposite the Indian Center at 1100 N. Military Road. A recommendation was made by PAC to add a UNL shuttle bus stop opposite the Indian Center.
The Parking Replacement Fee Resolution was passed unanimously by the PAC members and will be forwarded to Dr. Jackson.

April 12, 2006 - A new Chair was elected for the coming year and good-byes were said to those leaving the committee.

All in all, it was a busy year for PAC that ended on a great note! I am proud to represent UNOPA on this committee, and I appreciate being given the opportunity to serve you.

Parking Appeals Committee
Judy Anderson, Debbie Hendricks and Linda Thelen

The Parking Appeals Committee usually meets the first Thursday of every month (all year) at the City Union. We hear the appeals of faculty, staff, and the general public who feel their parking and/or towing tickets were not fair. There is another committee of students who hear the student appeals.

The committee consists of nine members—three members from each of the professional groups on campus: UNOPA, UAAD, and the Faculty Senate. There was a good group this year as there was usually at least one person from each group in attendance, which is one of the rules. I am proud to say UNOPA is usually the best represented of the three groups.

The committee hears between fifteen and thirty appeals every month with an average of one to three people coming in person to state their case. After hearing the appeal, there is discussion among the committee and then a vote on whether to grant or deny it. There is always a representative from Parking Services present to help with questions or inquiries we may have.

This is a very cohesive group and we have a pretty good time together while seriously considering people's appeals. Thanks for the opportunity to service UNOPA and the University on this committee.

UNL Police Committee
Shelley Everett, UNOPA Reprsentative

No Report.

Campus Grievance Committee
Shelley Everett, UNOPA Reprsentative

The role of the grievance committee is to investigate the facts surrounding a grievance and to write a report addressed to the Chancellor (through the vice Chancellor for Business and finance) with the Committee's recommendation about granting or denying the grievance. A grievance defined as any difference arising between the individual and UNL as to the interpretation or application of written UNL policies, rules, or procedures relating to terms and conditions of empoloyement. For issuues of harassment and/or discriminiation the difference may be between two individuals. The UNL grievance panel is composed of at least 12 members, with representation from ecach employmehnt category (academic/administrative, managerial/profewsional, and office/service). Pannel members serve three-year terms. Grievance panel members serve as needed on three-member grievance hearing committees. Grievance committee meetings are closed to the public. No one may attend grievance meetings except at the invitation of the grievance haring committee. (Taken from 2004-2005 Annual Report written by Connie Paxton)

Hospitality Committee
Susan Thomas & Pat DeStefano, Co-Directors

Committee members were Pat DeStefano, Judy Douthit, Mari Greer, Cathy Leazer, Carol Nau, Karen Randall, Susan Thomas

The Hospitality Committee worked well as a team to follow our mandate "to establish a pleasant and conducive environment at each general meeting by greeting attendees and encouraging fellowship".

Our committee made all arrangements for meeting locations and menus. We tried to alternate meeting locations between campuses. Special arrangements were made with University Dining Services to continue the greatly reduced prices they have given UNOPA the last couple of years. Rather than having all meetings at the Unions, we also met at the Champions Club, Abel Sandoz Residence Hall and the Kauffman Center. We tried to create our themes for each meeting centered around the topic of that month's speaker. The flyers, name tags and centerpieces were focused on that designated theme. The hospitality committee worked together to come up with different ways to give away the centerpieces. We wanted to keep everyone guessing on how we would do this at each meeting which also led to some social activity before the meeting and when we were giving them away. All attendees also received a little something at each meeting which usually centered around our theme.

We continued to have the meeting flyer sent out about 14-16 days before the meeting. At each month's meeting, in addition to selling and collecting the 50/50 drawing money, we encouraged each attendee to interact with others at their table.

The Hospitality Committee met each month about five days before the general UNOPA meeting to finalize our plans for that month's meeting, and do the coordinating and planning for next month's meeting. This committee worked hard, yet had a great time, in giving each UNOPA meeting a pleasant atmosphere.

2005-2006 ANNUAL REPORT: Standing Committees

September 13	General Meeting @ East Campus Union Beach Theme with some items being towels, beach chairs, cooler (each person was giving a playing card – cards were randomly picked and the holder of this card won the centerpiece) Chocolate candy was given to all attendees 85 attendees – 72 catered lunches Lunch Menu - $6.05 – Deli Buffet, salad, cookies, brownies 50/50 drawing – Mary Klucas - $35.00
October 11	General Meeting @ East Campus Union Wine Theme (Played Let's Make a Deal – person at each table who had nail clippers won the centerpiece) 79 attendees – 65 catered lunches Lunch Menu - $6.75 – Pasta Bar, breadsticks, brownies 50/50 drawing – Karen Shriner - $28.50
November 8	Bosses'Luncheon @ Champions Club Themed Baskets made by Committee Members-members put a lot of thought into their baskets to make each one special (names were drawn to win the baskets. 159 attendees (all catered lunch-brown bag was not an option) Lunch Menu – Ham with pineapple sauce, scalloped potatoes, carrots, Green beans, strawberry fluff salad, relish - $10.00 50/50 drawing – Rod Chambers - $66.50
December 13	General Meeting @ City Union Angel bag filled with goodies as the centerpiece (each member also was Given an office angel hand made by the committee) Left/Right Story was read by Susan Thomas to determine who would win the centerpiece at each table 85 attendees – 66 catered meals Lunch Menu – Pot roast stew, cornbread muffins, pumpkin and apple pie - $6.35 50/50 drawing – Jane Schneider - $33.50
January 10	Joint UAAD/UNOPA – hosted by UAAD
February 14	Awards Luncheon @ Abel-Sandoz North Study Lounge Heart theme (decorated box with heart dish and cookies) Each attendee also received a heart lollipop. One lollipop at each table had a red ring under the ribbon and this person won the centerpiece at the table Lunch Menu – Pizza, salad, breadsticks, brownies - $5.95 92 attendees – 80 catered meals 50/50 – Valerie Egger - $31.00

March 14	General Meeting @ East Campus Union Spring purse with yellow daffodils were the centerpieces – Each Attendees also received a hand made chocolate mini mouse and a special mouse at each table determined the winner of the centerpiece Lunch Menu – Baked potato bar with assorted toppings, cookies, salad – $ 5.75 83 attendees – 59 catered meals 50/50 – Amy Stewart - $31.00
April 11	Past Presidents and Retirees Recognition at East Campus Union Pamper Yourself was the theme where a basket of goodies relating to this theme were given away (each person received a bath fizzie or wrapped soap) A right/left Easter story was read by Carol Nau to determine the winner of the centerpiece Lunch Menu – Croissant Club Sandwich, pasta salad, relish, dessert $6.25 109 attendees – 85 catered meals 50/50 – Rhonda Zugmier - $34.00
May 9	Annual Meeting and Officer Installation @ Kauffman Center Red rose in bud vase was the centerpiece (each person received a small box with a bud rose on it and mints inside – one box at each table had a sticker inside and this determined the winner of each centerpiece) Lunch Menu - Grilled chicken breast, rice pilaf, California vegetables, salad, roll, tea bar cookies - $6.75 56 Attendees – 47 catered meals 50/50 – Barb Homer - $22.00

Membership Committee
Amy Stewart – Director

Membership in UNOPA runs from July 1 through June 30 of each year, with renewal notices being send out in August/ September of the year to accommodate for 9 month employees. Renewal notices were sent out in August 2005.

The database for UNOPA is in Access. The database from the previous year had been separated from the original so all information had to be put back into the original before membership cards could be sent out. Membership cards were sent out in November 2005.

Listserv was maintained this year. The webmaster and membership chair are the keepers of the listserv with the president, president elect, and corresponding secretary able to post items to it.

To encourage membership hand written notes welcoming new employees and UNOPA brochures were sent out to all new employees at UNL. The list was provided by Human Resources.

The only purchase this year was labels. Labels are used for UNOPA Notes, conferences, meeting notices, mentoring sessions, voting purposes, and special occasions.

Breakdown of members for 2005-2006 are as follows:

New	16
Renewal	120
Retirees	13
Lifetime	2
Associate	5
Award Winners (free)	5
Total	**161**

Mentoring Ad Hoc Committee
Beth Krohn and Mary Guest, Co-Directors

The UNOPA Mentoring Ad Hoc Committee offered six workshops during the 2005-2006 academic year:

Sept. 27, 2005, Seeking Wisdom, Sharing Wisdom: The Power of Mentoring
Oct. 25, 2005, Surviving the Software: Shortcuts to Managing Key UNL Systems
Nov. 29, 2005, Stepping Up the Ladder: How I Advanced My Career at UNL
Feb. 28, 2006, Balancing Work and Family: Staying Sane in Multiple Roles
Mar. 28, 2006, Family Medical Leave: Your Rights and Responsibilities
Apr. 25, 2006, NU Values: Question and Answer Session

This year, 68 people attended at least one brownbag session, with 21 of those attending three or more sessions. A survey was sent to all UNOPA members in March to assess the Mentoring Program. We received 20 responses with some very thoughtful and helpful comments. The respondents listed many ideas for brownbag sessions for the future, and several people indicated a willingness to help with the Mentoring Program next year.

It is our recommendation that the UNOPA Mentoring Committee be continued. As we learned in our first mentoring session, informal mentoring benefits all of us including the institution.

It may be appropriate to make this a subcommittee of the Professional Growth Committee, or possibly as a committee of its own. We feel it would probably be too time consuming to have the Professional Growth Committee Director add the responsibility for the Mentoring Program to the duties of that position. Because there were so many good suggestions for future topics, a new director will be coming into this with some direction already laid out.

During this year, we received several inquiries about having these programs on east campus. Of the survey responses, 15 people indicate they are able to attend the brownbags on city campus, three on east campus, and only one on either campus. Another suggestion we received was to have the brownbags on both campuses; but, for us, this was just too difficult to accomplish. There are 2 people on east campus who said they would be willing to help with the mentoring program next year, so maybe it would be possible to coordinate sessions for both campuses.

NEOPA/NAEOP Liaison
Lola Young, Liaison

At the beginning of this year Carol Bom served as the NEOPA/NAEOP Liaison. Following her departure from UNL, President Becky Hastings asked me to serve the remainder of Carol's term. Since, I'm currently serving NEOPA as the NAEOP Liaison, this seemed to fall right in line so I agreed to do so.

I have been communicating with individuals interested in attending our NAEOP conferences. The first one was our Central Area Professional Development Day in Indianapolis, IN. Debbie Hendricks, Diane Wasser and I attended and we enjoyed wonderful fellowship and went to some very good sessions while there. Next year's meetings will be in Olathe, KS in February. Hope to see more UNOPA members in attendance there.

I've also been communicating with ladies planning to attend the NAEOP Annual Conference in Dallas, TX this July. We expect to have a delegation of 14 UNOPA women in attendance. There are, Jeanne Andelt, Chris Cary, Mary Guest, Becky Hastings, Debbie Hendricks, Barbara Homer, Cindy Hornung, Peg Johnson, Sandy Lineberry, Linda Luedtke, Doreen Wagenaar, Diane Wasser, Sandy Watmore, and me, Lola Young. We've shared many e-mails and had a meeting May 11 to go over some final details. We're all looking forward to Dallas in July.

Thank you to Becky Hastings for allowing me to serve UNOPA this year as the NEOPA/NAEOP Liaison following Carol's resignation. It has been an honor to do so.

Nominating
Christine Cary

Members: Janet Hyde, Sharles Watermeier

The Committee requested and was granted a budget of $85, and spent $91.76. At least $10 worth of copies and postage were donated by departments and not charged to UNOPA. Copying of nomination packets and ballots was done at the Nebraska Union, and the price ($86) was quite a lot more than I estimated. Postage for two mailings to off-campus members cost about $10.50. Suggested budget next year: $105.

All members were invited by a mailed letter to nominate people for offices. The Director called every nominee to ask her to run; one nominee accepted for each office. The slate of officers was presented at the March General Meeting. As required by the Bylaws, the President called for nominations from the floor and there were none.

The slate of officers, who were subsequently elected by members having voting rights, via mailed ballots as required by the Bylaws, was:
for President-elect, Gretchen Walker
for Recording Secretary, Mary Guest
for Corresponding Secretary, Peg Johnson
for Treasurer, Marie Dvorak

The Nominating Committee was appointed at the March General Meeting to act as the Teller Committee. The Committee met to count the ballots and presented the Tellers' Report at the April General Meeting. The Tellers' Report was not read aloud, but was filed with the Minutes and a copy is contained in the Director's notebook.

At the May General Meeting, the Committee moved to destroy the ballots. The motion passed, and the ballots have been shredded by the Director.

The Director's notebook contains a timeline of activities, samples and copies of the documents produced by the Committee. The notebook will be passed on to the incoming Nominating Director at the transition meeting in June. The Committee found the timeline by 2004-05 Director Jan Edwards very helpful, so we included one in our notes.

Thank you for trusting me with this essential job. It is important to do it right. We mistakenly sent ballots to our five Associate members who do not have voting rights. Fortunately, the mistake was discovered in time to contact each of them and (very apologetically) ask them not to use the ballots they received. They were gracious and understanding, and I am confident that our Tellers' Report is accurate and counts only valid votes.

I want to thank my committee members for their great work! Sharles Watermeier produced the nomination letter and job descriptions, copied and mailed them. Janet Hyde produced the ballot and biographical information about the candidates, copied and mailed them. They both helped count the ballots. Janet and Sharles were new members this year, both a pleasure to work with, and did everything on time and very well. I couldn't have asked for more. It was an honor and an enjoyable task to serve as UNOPA's Nominating Director!

UNOPA Outreach Committee
Mari Greer, Director

The Outreach committee welcomed 29 UNOPA members to the summer social event at Champions Fun Center on July 28, 2005. Members answered the "Getting to Know Becky Hastings" questionnaire then enjoyed a catered dinner of hot dogs, hamburgers, grilled chicken breasts, baked beans, potato salad and brownies. Door prizes were given to everyone in attendance. We then headed to the miniature golf course, and enjoyed the fun and fellowship with our fellow UNOPA members.

The committee coordinated a group of walkers for the Making Strides Against Breast Cancer walk that was held on October 30, 2005 at Holmes Park. We had a small but mighty showing of UNL employees who signed up to walk with our group. The committee assisted the Corresponding Secretary with our annual holiday "Giving Tree" project. We helped sort and deliver the donated items that were given to the Fresh Start Home and Saint Monica's.

Professional Growth Committee—PSP
Submitted by Mary Guest

One PSP presentation/workshop was held on January 30, 2006 at the East Campus Union. Kathy Janda and Carol Packard from NEOPA presented a power point describing the PSP program. Three UNOPA members attended the presentation. I met individually with two UNOPA members, and PSP packets were sent to two additional UNOPA members. All new UNOPA members were personally invited by me to attend.

Barb Homer completed her PSP application and submitted it to NAEOP prior to the May 15 deadline.

Program Committee
Donelle Moormeier, Director

Committee members were Gail Hackwith, Betty Jacobs, Carol Nelson, Donette Petersen, and Linda Thelen. I would like to thank these ladies as they were a great group to work with, they all said what they were going to do and they got it done!! Thanks so much for the opportunity to work with each of you.

The committee met once in July to talk about the program ideas for the 2005-2006 year. Each member agreed to plan the program for one month. The rest of the time we corresponded via email to solidify the program schedule.

The September meeting was held at the East Campus Union. Diane Sullivan who owns "The Organization Station" and has worked at UNL for 27 years was our speaker. Diane works with residential and business clients to improve productivity and the way they manage their space, time, data, and paper. Tips she shared were: "Clutter is a deferred decision." Ask, "Where can I find it?" Not, "Where can I file it?" And mirror hard files, computer files, and email files so items of importance are saved in the same folders regardless of location. Unfortunately time ran out and Diane left everyone hungry for more organizational tips!!

Jim Ballard from James Arthur vineyards was the speaker for our October meeting held at the East Campus Union. James Arthur opened in September 1997 and has hosted thousands of visitors from across the country and world, while producing some of the Midwest's most awarded wine. Jim discussed wine-making in Nebraska, the care taking involved with grapevines and the best variety of grapes to grow in Nebraska. The presentation was followed with time for questions and answers.

The Annual Bosses' luncheon was held at the Champions Club in November. Our guest speaker was Janice Driesbach the Director of the Sheldon Art Gallery. She presented a power point with just a few of the 13,000 items in the Sheldon's art collection. Sheldon has one of the finest collections of American art in the United States and some pieces travel internationally as part of exhibitions. The Sheldon also hosts the 4th, 5th, and 6th graders of all the Lincoln Public Schools each year.

December's meeting was held at the City Campus Union. Nebraska Humanities Council provided major funding for the program. David Fowler and his wife Carolyn Johnsen played traditional and contemporary tunes using the fiddle, drum and piano. After David and Carolyn's performance there was time for questions. We learned that the difference between a violin and a fiddle is the music, not the instrument. David explained that classical violin is played by reading music, however fiddling is done mostly by ear which lends itself to variations among performers.

The joint UNOPA/UAAD meeting was held in January at the East Campus Union. It was UAAD's turn to plan the meeting this year and University of Nebraska President J.B. Milliken was the speaker. President Milliken reminded us that NU staff are important advocates for the university. Because we are often the first point-of-contact, people often form their opinions of the University based on their interactions with staff. Dr. Milliken spoke about the six goals of the Strategic Planning Framework. His first goal: "The University of Nebraska will provide the opportunity for Nebraskan's to enjoy a better life through access to high quality, affordable undergraduate, graduate and professional education."

The February meeting was at Abel Hall North. The Floyd S. Oldt Silver Pen and the Floyd S. Oldt Outstanding Staff Awards were presented. Five members of the Piedmont Park Bell Choir, the Hawkins and Hornby families, entertained us during lunch.

East Campus Union was the site of the March meeting. Carolyn Ducey, curator of the International Quilt Study Center (IQSC) was our guest speaker. IQSC was established in 1997 with a single donor of about 950 quilts. Carolyn announced that IQSC would soon break ground for a new building at 33rd and Holdrege that will house 4000 quilts. The goals of IQSC include preservation and conversation of quilts, exhibition of quilts and education. Exhibitions range from Lincoln, to statewide, and international exhibits. IQSC has a grad program in quilt studies in addition to public education programs.

The April meeting was again held at the East Campus Union where the Past Presidents and retirees were recognized. Dora Dill was the recipient of the Rose Frolik award. Pat Shorney a member of the Red Hat Society entertained us with her humorous history of this social organization for women over 50. Members of the society are readily noticed by the red hats on their heads and the purple on their shoulders.

May's installation meeting was held at the Kauffmann Center. During lunch April Teet, professional pianist from Cortland, Nebraska entertained us with some lovely music. April has played piano since she was four years old and continues to study and teach at her shop, Ebony and Ivy, in Cortland. Becky Hastings recognized the outgoing board members, thanking them and their committee members. Donelle Moormeier had past President Chris Cary do the installation ceremony for the officers of 2006-2007.

Program Expenses:		
September	Speaker lunch Speaker honorarium	$ 6.05 $ 15.00
October	Speaker lunch Speaker honorarium	$ 5.75 $ 15.00
November	Speaker, nominees, and Judges lunch (10 @ $10.00)	$100.00
December	Speaker lunch (2 @ $6.35)	$ 12.70
February	Meals for entertainers (6 @ $5.95)	$ 35.70
March	Speaker lunch	$ 5.75
April	Speaker lunch	$ 6.25
May	Entertainment	$ 20.00
	TOTAL	**$298.55**

UNOPA Notes
Rhonda Zugmier, Editor

I want to thank my Committee, Barb Carley, Kathy Schindler, and Carol Nau for their excellent proof reading skills and attention to detail. Thanks to them, the Notes looked great this past year. I enjoyed the challenge of learning new software and getting the opportunity to be creative.

Ways & Means Committee
2005-2006 Board
Report by Becky Hastings, President

This year the 2005-2006 Board was the Ways & Means Committee. We had 14 board members (2 per game) who were in charge of finding individuals to work each home football game. This is our major fundraiser for the year! Thanks to all UNOPA members, family members and friends who participated in the annual UNOPA fundraiser by parking cars on home football Saturdays. There were a total of seven home football games from September 9, 2005 to November 12, 2005, and a total of 1193 cars parked. Each vehicle was charged $10.00 and UNOPA received approximately $4.00 per car. The total raised during the 2005-2006 fiscal year was $4,689. Please note there may be one less home game next year and therefore the funds received could potentially be less. The only expense that we had this year was $5.43 to print "Thank You's" to hand out after people paid to park in the lot.

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Education is the birthright of every person. We as members of the University of Nebraska Office Professionals Association pledge ourselves to safeguard that right. We acknowledge the unique role of educational office professional and the importance of their contributions to the university and the community. The purpose of UNOPA is to provide professional growth and promote high professional standards for education office professionals with the University of Nebraska, as partners upholding the quality of service to the university educational system and the community.