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November 2000 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, November 17, 2000
1:00-3:00 PM – 311 Ag Hall

Present: Barbuto, Barrett, Bell, Fleming, Fritz, Husmann, James, King, Parsons

Fritz called the meeting to order.

A motion was made by Husmann and seconded by Barrett to approve the minutes of the October 20, 2000 staff meeting. Motion passed.

Bell reported that the Undergraduate Committee has not met since the last staff meeting.

Bell moved approval of the name and curriculum change of the Agricultural Education: Non-teaching Option to Agricultural Education: Agricultural Leadership Option. Parsons seconded. Discussion. Motion passed.

Barrett reported that a motion was passed this morning by the Graduate Education and Research Committee that all masters students will be required to present their thesis and dissertation findings in a public forum. The new 12-hour Masters Specialization in Teaching and Extension Education was presented. Discussion. Barrett moved approval of the Specialization in Teaching and Extension Education with slight revisions and editorial changes. It will accompany the Master of Science degree in Leadership Education. Barbuto seconded. Motion passed.

Husmann reported for the Outreach Committee. They are working on web page information to be linked to AgLEC's home page. He passed around examples. Information is also being requested from faculty. Please return to Husmann by December 18th.

King reported on the Ad Hoc Holiday Committee. An AgLEC get-together is scheduled for December 8th. More information will be available soon.

Fritz distributed the budget information. We are doing fine except copier expenses continue to be high.

Fritz discussed the Ag Journalism and Instructor positions. She discovered that they are numbers 28 and 29 on the LANR list of faculty positions to be filled. We have received many letters of support, but we need to keep the pressure on to have these positions filled. Discussion. A suggestion was made that faculty send a letter to the Deans explaining the importance of these two positions. Fritz will give information as needed, but prefers not to have her name on the letter. Parsons will draft a letter and have faculty react to it.

Fleming discussed the new brochure that is being developed for AgLEC. AgLEC committees are providing information for the inserts. A decision should be made on Monday as to which undergraduate student will be hired for the Marketing Internship position. The student will start next semester.

Fritz led the discussion of how to staff ALEC 102 classes. After much discussion, Barbuto moved that Fritz should inform the Deans that AgLEC will be offering fewer sections of ALEC 102 in the fall and spring of next year because we are currently short .75 FTE in our teaching faculty. Parsons seconded. Motion passed.

Discussion was held about the Advisory Council meeting on Wednesday. It was a good meeting but the Advisory Council members don't always understand what we do. Suggestions on how to keep them informed/educated included: make them aware of our web site, invite them to our retreat, send them packets of information relating to AgLEC and IANR, divide the Council up into emphasis areas.

Meeting adjourned at 3:10 p.m.

Submitted by Betty James
November 27, 2000

Next AgLEC faculty meeting – Friday, January 19, 2001 (1:00-3:00 p.m.) in 311 Ag Hall.