

2007

NEOPA Installation Banquet 2007

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2007 NEOPA Installation Banquet



- Take the Lead -



March 30, 2007

Southeast Community College Continuing Education Center
6:15 – 9:00

Banquet Social:

The social for the banquet was held in the party room (same room as Thursday evening social) at the Chase Suites. It was held from 5:00 to 6:00. There were approximately 45 people who attended.

I prepared light appetizers: ham/cucumber tortilla rolls; crab dip with crackers; pineapple cheese ball with crackers; dill dip with Frito scoops. Wine was served.

Table was set with black & white checkered napkins & clear tumblers & plates.

Costs:	
Appetizers -	\$25.00
Wine – donated	
Tableware -	<u>\$20.00</u>
	\$ 45.00

Installation Banquet:

Tables were set with white linen tablecloths and red napkins. In the center of the table was a large black & white checked bandana; a red napkin on top of the bandana; a mirror tile on top of the napkin; and a clear figure-8 type vase with earthy green sprigs and red twigs in the vase. Two votive candles made the centerpiece complete.

The evenings program design was created by Kathy Janda (bills included in her report - \$37.17); it was a keepsake program - very clever and fit right into our decorating theme.

Costs:	
Black & white checkered bandanas -	\$.87 per piece x 23 tables = \$ 20.70
Red natural twigs	- \$ 4.00 per pkg. x 3 pkgs. = \$ 12.00
	(they were 1/2 price)
Greenery	- \$ 3.00 per bunch x 4 bunches = <u>\$ 12.00</u>
	\$ 44.70

Programs:

I purchased one package of card stock paper and used 1/2 a package =	<u>\$ 5.15</u>
	\$94.85

(I rounded the tax down)	Tax: \$ 5.15
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Total: \$100.00

Julie Kleager, CEOE, Decorations Chair