4-2002

NEOPA General Meeting Agenda- April 2002

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NEBRASKA EDUCATIONAL OFFICE PROFESSIONALS ASSOCIATION

SPRING GENERAL MEMBERSHIP MEETING

Friday, April 12, 2002
Wayne State College
Wayne, Nebraska

AGENDA

I. CALL TO ORDER/ESTABLISH QUORUM

II. ROLL CALL

III. APPROVAL OF MINUTES

IV. COMMUNICATIONS/ANNOUNCEMENTS

V. TREASURER’S REPORT

VI. COMMITTEE REPORTS

- Audit – Judy Rastede
- Awards – Carol Packard
- Bylaws – Dee Oltman
- Field Service – Marlene Einsel
- Finance – Christina Wiles
- Meetings Coordinator – Sandy Hansen
- Membership Chair – Lisa Morehouse
- NAEOP Liaison – Sandy Lineberry
- NEON – Diane Wasser
- Nominating – Sandy Watmore
- Professional Standards Program – Debbie Hendricks
- Publicity – Sandra Hansen
- Scholarship – Dianne Dickey
- Ways & Means – Noretta Howard

VII. UNFINISHED BUSINESS

- 2002 Fall Conference
- Marketing NEOPA - Kathy Bennetch

VIII. NEW BUSINESS

- NEOPA Past President – Marcella Shotwell
- DID I FORGET ANYTHING OR ANYONE?

IX. ADJOURNMENT
Nebraska Educational Office Professionals Association
General Meeting
Friday, October 26, 2001 – 3:30 p.m.
The Cornhusker Hotel
Lancaster Conference Room

Call to Order
President Vira Brooks called the meeting to order at 3:00 p.m.

Sandy Lineberry presented a NEOPA Honorary Membership to Pat Fleming, Past National President and presenter at today’s conference for her contributions to the association.

Roll Call
23 – Lincoln Public School Association of Office Professionals 1 – Members with no affiliation
6 – Omaha Educational Office Personnel Association 10 – NEOPA Past Presidents (included with their association)
11 – University of Nebraska Personnel Association 7 – Retirees (included with their association)
3 – Wayne Educational Office Professional Association 3 – Guests Butch Bender from Iowa
1 – Department of Education Vicki Phillippe from Missouri

A quorum was established.

Approval of Minutes
A motion was made by Jane Rumbaugh, and seconded by Lola Young, to approve the April 7, 2001, minutes. The minutes were approved with the following name correction– Omaha Public Schools Office Personnel Association should read: Omaha Educational Office Personnel Association.

Communications/Announcements
Butch Bender, NAEOP Foundation President, gave a short report on the Foundation and what it does. She also had donation forms available if anyone was interested in supporting the Foundation.

The Central Area meetings will be on February 22-23, 2002, in Olathe, Kansas.

Treasurer’s Report –
Balance – Checking – $2,606.12
Savings – $4,753.76
Operating Savings – $3,476.67
Scholarship – $1,096.56

Committee Reports:
Audit - Judy Rastede absent - No Report

Awards - Carol Packard conducted the drawing for the annual scholarship awards that were established last fall. They were awarded to:
$50.00 – Beth Nozicka from Wayne
$50.00 – Judy Rastede from Norfolk
$75.00 – Jan Kepler from LPS
$100.00 – Joyce Graybill from Blair

Bylaws – Dee Oltman - No Report

Field Service – Marlene Einsel - No Report

Finance – Chris Wiles had no formal report, but she is working on the budget for next year and needs volunteers to help spend money.

Meeting Coordinator– Sandy Hanson congratulated the Lincoln Public Schools for a great Fall Conference. The Spring Conference will be in Wayne on April 12, 2002. The 2002 Fall Conference is open and Omaha is thinking of having the 2003 Spring Conference.
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Membership – Lisa Morehouse reported we have 120 members and 7 honorary members. She had established a contest to see who could recruit the most new members. Sandy Lineberry was the winner with 3 new recruits.

NAEOP Liaison – Sandy Lineberry reported the next National Conference will be July 22-26, 2002, in Greenville, South Carolina. She asked for a raise of hands of those thinking of attending. Twenty-nine members raised their hands.

NEON – Diane Wasser asked that everyone have their next articles to her by December 1st. You can submit them by e-mail in Word or WordPerfect format.

Nominating – Sandy Watmore said she is still looking for a few committee members and will be starting recruitment for the next board.

PSP – Deb Hendricks asked all affiliates to please send her the names of the recipients who will receive awards at Nationals. Sandy Lineberry asked everyone in the Lincoln area to save their Lincoln Journal Star money for UNOPA’s PSP fund-raiser.

Publicity – Diane McElfresh resigned but sent word that she sent out 18 announcements and 4 life event cards.

Scholarship – Diane Dickey reported that the scholarship again this year will be $1,000.00. Amber Holl is the first ever in Nebraska to be a winner at the National level.

Way and Means – Noretta Howard announced she will be sending out a letter to the membership with Village Inn Pie Certificates to sell. Each member is to sell 5 certificates for $10.00 each. We made $328 in raffles at today’s conference.

Unfinished Business
2002 Spring Conference – No more to add, just hope to see everyone in Wayne in April.

Marketing NEOPA – Kathy Bennetch distributed a report on an overview of what we should be thinking about and also listed some goals. See the complete report in the January NEON.

New Business:
The Eagle has been purchased and is mounted on the flag.

Joyce Graybill was congratulated for being elected Vice President of the National Association of Retired Professionals.

We will be setting up a list serve for all members and will send announcements via e-mail.

A motion was made by Chris Wiles, and seconded by Kathy Bennetch, to make Butch Bender an Honorary Member of NEOPA. Motion passed.

Marcella Shotwell announced that NEOPA’s past presidents have a membership scholarship and that no one is applying for. She encouraged members to take advantage of this opportunity.

Kathy Bennetch announced that anyone wanting to go to dinner should meet at Beacon Hill at 6:00 p.m. tonight. Please let Kathy know right away if you plan to attend.

Adjournment:
A motion was made by Peg Aldridge, and seconded by Lisa Morehouse, that the meeting be adjourned. Motion passed. Meeting was adjourned at 4:00 p.m.

Respectfully Submitted,

Vira Brooks
President

Diane Wasser
Secretary