

11-11-2001

## November 2001 - Staff Meeting Minutes

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**Department of Agricultural Leadership, Education and Communication**  
**Staff Meeting Minutes**  
**Friday, November 11, 2001**  
**1:00-3:00 PM – 311 Ag Hall**

**Present:** Barbuto, Barrett, Bell, Fairchild, Fleming, Fritz, James, Moody, Parsons  
Guest: Chuck Laughlin

Fritz called the meeting to order and introduced Chuck Laughlin, Interim Associate Vice Chancellor for IANR. Discussion. He shared information about his professional background including past experiences related to leadership development.

Two points stressed by Chuck –

1. Excellence can be attained if you...
  - CARE more than others think is wise...
  - RISK more than others think is safe...
  - DREAM more than others think is practical...
  - EXPECT more than others think is possible.
  
2. **Interpersonal Team Relationships**
  - Unity is everything.
  - Honesty, trust, determination and commitment.
  - Help each other excel.
  - Nothing is impossible.
  - Check out doubts – avoid negative assumption.
  - Always speak positively.
  - Learn from challenges and mistakes.
  - Have fun.
  - Expect the best.
  - Individuals *may* win battles, teams *will* win wars.
  - CARE.

Parsons moved and Barrett seconded approval of the minutes of the October 19, 2001, staff meeting. Motion passed.

Fritz presented Action Plan No. 1 since King was out of town. Discussion. Barbuto moved and Bell seconded to approve Action Plan No. 1 with revisions. Motion passed. Fairchild presented Action Plan 2. Discussion. Barbuto moved to approve Action Plan 2 with minor revisions. Moody seconded. Motion passed.

Moody reported for the Undergraduate Curriculum Committee. Fleming presented modifications to the Ag Journalism major. They have been approved by AgLEC's Undergraduate Curriculum Committee. Moody moved to accept the changes. Barbuto

seconded. Motion passed.

Barbuto reported for the Graduate Education and Faculty Research Committee. Everyone was invited to the Latin American Interest Group at the East Campus Union on November 29 from 1:30-3:30 p.m. Because of increasing enrollments in AgLEC's graduate courses, advisors are encouraged to enroll AgLEC students early in 801, 805 and 806 to make sure they can take those classes when they need them in their schedule. Applications to our Masters program continue at a high pace. Four were admitted today. Discussion.

Fairchild reported for the Outreach Committee. The mission statement has been changed for the committee. Members of the AgLEC Advisory Council will be invited to participate and attend Outreach Committee meetings.

Barrett reported for the Promotion and Tenure Committee. They will be reviewing ARFAs soon. Fritz indicated that most ARFAs came in on time (even with the earlier deadline) and the Academic Appointment Sheets were delivered to CASNR by November 15 as requested.

Please fill out the administrator evaluation of Fritz by December 3 and return it to the IANR Vice Chancellor's office. Faculty will have a chance to review their evaluation forms in Fritz's office on December 4 and 5.

Fritz presented budget information for the department. We continue to do fine for the year. Rumors about the budget cutting process are beginning to surface. One of those rumors is that IANR may be asked to take a bigger percentage of the budget cuts for UNL.

Fritz met with Darrell Nelson about AgLEC's departmental review. Jane Coulter will be recommended as our Review Team Leader instead of Terry Meisenbach.

Announcements – The AgLEC Holiday Social will be held on Tuesday, December 18, in the classroom. IANR Vice Chancellor Owens and the IANR Deans will host an informal, get-acquainted coffee from 8:30-9:00 a.m. on Wednesday, November 28, in the reception area of 300 Ag Hall. All faculty, staff and students are invited to attend.

Meeting adjourned at 3:20 p.m.

Submitted by Betty James  
November 28, 2001