

4-2009

## NEOPA General Meeting Agenda- April 2009

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**Nebraska Educational Office Professionals Association  
General Meeting Agenda**

Friday, April 17, 2009

11:45 am – 1:30 pm

SCC Continuing Ed Center

Lincoln NE



1. Call to Order
2. Pledge of Allegiance
3. Establish Quorum
4. Approval of Minutes
5. Treasurer's Report – Linda Teach, CEOE
6. Communications/Announcements
7. Officer Reports
  - President – Becky Hastings
    - \*NEOPA Educational Office Professional of the Year Award deadline – May 1, 2009
  - President-elect/Membership – Carol Reed
    - \*Membership numbers
  - Past President/Field Service – Chris Cary/Carol Bom
    - \*Leadership Series in 2009/2010
8. Committee Reports
  - Awards – Joyce Trevett
    - \*Drawing for Professional Growth Awards
  - Finance Committee – Peg Aldridge
    - \*Budget for 2009/2010
  - NAEOP/NEOPA Liaison – Julie Kleeger
    - \*2009 National conference – Becky Hastings
  - Professional Standards Program – Carol Packard, CEOE
    - \*Present PSP recipients their plaques
  - Scholarship – Donna Straight
    - \*Announce Scholarship Winner
  - Ways & Means – Linda Luedtke, CEOE/Barbara Homer
    - \*Cookbooks
9. Unfinished Business
10. New Business
  - \*2009 Fall Workshop – OEOPA to host - Kitten Slezak
  - \*2010 CAPDD – Mary Guest & Gretchen Walker *April 23-24 Holiday Club Downtown*
  - \*2010 NAEOP national conference – Mary Guest & Gretchen Walker
  - \*Fundraiser for 2010 national conference – Mary Guest
11. Adjournment

*ABOC  
Leadership Progr.*