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Educational Administration Collection Development Policy

Mary Cassner
University of Nebraska at Lincoln, mcassner1@unl.edu

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Educational Administration Collection Development Policy
University Libraries, University of Nebraska-Lincoln
Mary Cassner, Educational Administration Liaison, Dec. 2009
Approved: CDC, January 6, 2010

I. GENERAL ACADEMIC PROGRAM INFORMATION

The educational administration collection supports the teaching, research and service activities of the entire university community. Its primary audience is the faculty, staff, and students of the Educational Administration Department in the College of Education and Human Sciences. The collections primary focus is support for graduate curricula for educational administration.

Educational Administration Department

For many years, Educational Administration was a department within Teachers College. In fall 2003 Teachers College joined with the College of Human Resources and Family Sciences to create a new college called the College of Education and Human Sciences.

The department's broad purpose is listed on each page of the Educational Administration web site: "preparing tomorrow's educational leaders today." The instructional and research interests of the department are reflected in its professional mission of contributing to the improvement and excellence of the education field from elementary school through higher education.

Undergraduate degrees in educational administration are not available. However, the department offers Ed.D., Ph.D., M.Ed., and M.A. degrees as well as certifications/endorsements. Many of the courses can be taken either on campus or via distance. Consequently, many students across the nation, and some international students, are enrolled in classes or degree programs in the Educational Administration Department.

Graduate Degrees and Certificaitons/Endorsements

M.Ed. or M.A. Degrees

- General Higher Education Administration
- Student Affairs (options available for 36 hour and 45 hour programs)
- Human Resource Development
- Community College
- Athletic Administration

Ed.D. or Ph.D. Degrees in Education Studies

- Educational Leadership and Higher Administration
- Architecture Education (partnership with the College of Architecture)

Administrative Certifications

- Community College Leadership
- School Improvement (awarded by the North Central Association Commission on Accreditation)

Nebraska Certifications/Endorsements

- Curriculum Supervisor
- Elementary School Administration
- Middle School Administration
- Secondary School Administration
- Superintendent (6 year certificate in Educational Administration and Supervision)
- Supervisor for Special Education

Selected Research and Outreach

Bureau of Educational Research and Field Services – The Bureau provides assistance to Nebraska school districts and policy makers.

Center for the Study of Higher and Postsecondary Education – The primary purpose of the Center is to conduct research related to academic leadership, faculty development, and trends in higher education. It also provides practicum and internship opportunities for students enrolled in the department's programs in higher education. In addition, the Center conducts seminars, conferences, workshops, and other activities aimed at improving the knowledge and skills of faculty and academic leaders.

3-D Project for Early Childhood and Early Childhood Special Education: Extending Principal Support for Integrated Services to Children Birth to Five Years of Age – This project is funded by the Nebraska Dept. of Education and implemented by the Dept. of Educational Administration. Its purpose is to support principals in the development of exemplary inclusion programs and in integrating schools, families, and communities.

Additional opportunities – Educational Administration faculty edit the *Journal of Women in Educational Leadership* and produce the Women in Educational Leadership Conference.

Library Collections

The University Libraries has committed to acquiring and collecting a wide range of resources to support the educational administration programs. Other collection development policies that

support the teaching and research of the Educational Administration Department include Teaching, Learning and Teacher Education and Educational Psychology as well as the Colleges of Business, Architecture and Law.

Scope of Current Collecting

II. GEOGRAPHICAL COVERAGE

The Department's primary area of interest is the United States with some interest in other geographical areas as well.

III. CHRONOLOGICAL COVERAGE

The primary instructional and research interests of the Department are focused on current educational issues. However, materials of a historical nature are selectively purchased.

IV. IMPRINT DATE

Primary emphasis is on current and recently published materials.

V. FORMAT/TYPE OF MATERIALS

Most materials acquired are monographs, journals, serials, and reference works. Print, online, and databases formats are the most prevalent formats. Generally, journals are preferred in electronic format, when they are available.

Electronic Databases

The University Libraries have acquired a number of electronic databases which support educational administration and related areas. The primary databases and electronic resources are ERIC, Educational Administration Abstracts, Education: A Sage Full-Text Collection, and Education Index Retrospective. In addition, Academic Search Premier, Business Source Premier, JSTOR, PsycINFO, and Web of Science index some journals of interest to educational administration.

VI. LANGUAGES

English is the preferred language for materials collected at all intensity levels. Non-English materials are collected selectively. Translations are preferred to non-English materials.

VII. CLASSIFICATIONS AND INTENSITY LEVEL

(The following are listed by LC Class, Subject, and then by Intensity Level)

HF 5500.2-5599 Business Organization & Administration BASIC

HG 4001-4280.7 Financial Management. Business Finance BASIC

HJ Public Finance; BASIC

KF United States. Federal Law BASIC

L Education (General) BASIC

LA History of Education BASIC

LB Theory and Practice of Education STUDY **(see exceptions below)**

LB 2300-2799.3 Higher Education RESEARCH

LB 2801-2865 School Administration & Organization (U.S.) RESEARCH

LB 3011-3095 School Management & Discipline RESEARCH

LC Special Aspects of Education BASIC **(see exceptions below)**

LC 47-57 Private Schools STUDY

LC 59 Public School Education RESEARCH

LC 65-70 Economic Aspects of Education RESEARCH

LC 71-90 Education & the State (U.S.) RESEARCH

LC 165-188 Higher Education & the State. Taxation of Schools & Colleges RESEARCH

LC 5201-6660 Education Extension. Adult Education RESEARCH

LD Individual Institutions (U.S., selected) STUDY

LE-LG Individual Institutions (Outside the U.S., selected) BASIC