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January 2003 - Staff Meeting Minutes

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Present: Barbuto, Barrett, Bell, Egger, Fairchild, Fleming, Fritz, Hamer, James, Moody, Rockwell, Wheeler

Fritz called the meeting to order. Barrett moved and Wheeler seconded approval of the minutes of the November 22, 2002 staff meeting. Motion passed.

Faculty gave updates on their projects and activities for the upcoming semester.

Rockwell reported for the Promotion and Tenure Committee. The committee met with Fritz regarding her evaluation. From the feedback given, everyone is very supportive of Fritz as department head. Fritz responded that she is pleased to be department head and enjoys the work. There is concern about the volume of work. The P&T committee brainstormed solutions with Fritz but no immediate ideas emerged from the discussion.

There were no action items to report from the Undergraduate Curriculum Committee or the Graduate Education and Faculty Research Committee. Fritz distributed department budget updates.

The rest of the meeting consisted of practice sessions and discussion of faculty presentations for the Departmental Review.

Meeting adjourned at 3:40 p.m.

Submitted by Betty James
January 15, 2003