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## February 2003 - Staff Meeting Minutes

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**Department of Agricultural Leadership, Education and Communication**  
**Staff Meeting Minutes**  
**Friday, February 21, 2003**  
**1:00-3:00 PM – 311 Ag Hall**

**Present:** Barbuto, Barrett, Bell, Egger, Fairchild, Fleming, Fritz, Hamer, Husmann, James, Jorgensen, King, Miller, Reimers, Sattler Weber, Strauss, Wallace, Wheeler

Fritz called the meeting to order. Barbuto moved and King seconded approval of the minutes of the January 31st staff meeting. Motion passed. Faculty and staff gave updates on current projects and activities.

Fleming and Miller reported for the Outreach Committee. They are participating in the Big Red Road Show in Omaha on Sunday, February 23. A portion of the video on AgLEC programs was shown.

Barbuto reported for the Graduate Education and Faculty Research Committee. They met this morning and admitted six new students. The total graduate student enrollment for AgLEC is now 97. The committee voted to allow graduate student applicants to submit scores from the MAT (Miller Analogies Test), GMAT (Graduate Management Admission Test), and GRE (Graduate Record Examination) in addition to transcripts. This will allow an applicant who has a high test score but low undergraduate GPA to be considered for full admission. The graduate faculty retreat is scheduled for Friday, May 30. Please mark your calendars.

Bell reported for the Undergraduate Curriculum Committee. They also met this morning and nominated several students for awards, dealt with an appeal, and discussed the sales course.

Bell discussed putting course syllabi on AgLEC's website. Potential students make use of the web for information but faculty need to maintain ownership of the products they create. Discussion. Bell, Barbuto, Fritz and Strauss will meet to discuss the objectives and will report back at the March staff meeting.

Fritz distributed department budget updates. The current department budget continues to be okay.

Fritz discussed the state and university budgets. The proposed cuts at UNL will be made public by Chancellor Perlman in March. This strategy is intended to give the University community time for discussion before the semester ends.

Sandy Scofield is coming to meet with faculty on Thursday, February 27, at 1:30 p.m. Barrett will facilitate the discussion.

Prem Paul and his staff will be attending the March 14<sup>th</sup> staff meeting at 2:00 p.m. Graduate students are encouraged to attend. Barbuto will give a 10-minute overview of the research in AgLEC at the March 14<sup>th</sup> staff meeting for Prem Paul's information.

A faculty retreat is scheduled for March 19 and 20 to discuss the report from the Review Team. Fairchild, Fritz and Wheeler (chair) will plan the retreat.

Announcements – Faculty are encouraged to respond to the e-mail regarding the Community of Science (COS), an online service for scientists and scholars that provides quick access to funding opportunities and potential collaborators nationwide.

Meeting adjourned at 2:50 p.m.

Submitted by Betty James  
February 27, 2003