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March 2003 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, March 14, 2003
1:00-3:00 PM – 311 Ag Hall

Present: Barrett, Bell, Etling, Fairchild, Fleming, Fritz, Husmann, James, King, Rockwell, Wheeler

Fritz called the meeting to order. Bell moved and Husmann seconded approval of the minutes of the February 21st staff meeting. Motion passed.

Rockwell reported for the Promotion and Tenure Committee. Courtesy appointments were reviewed and approved for Kathleen Lodl, Gwen Nugent, and Jan Poley. Also, the adjunct appointment for Rich Katt was reviewed and a five-year renewal was approved. Letters were sent and these appointments will be reviewed again in five years (2007) by the Promotion and Tenure Committee.

The Outreach Committee has a meeting scheduled for March 24th.

Bell reported for the Undergraduate Curriculum Committee. They met this morning and discussed several items. One AgLEC student was administratively dropped from MRKT 341 in February because of a prerequisite for the class. The student is being charged partial tuition. Fritz is checking into how to get the student's tuition refunded and the committee will be discussing how to deal with the prerequisite. There are 12+ applicants for summer internships. There is concern about how to cover the supervision of these internships. Scholarships were also discussed by the committee.

Wheeler reported for the Graduate Education and Faculty Research Committee. One Ph.D. student was admitted this morning. The frequency of graduate course offerings and availability of assistantships was discussed at their meeting. Wheeler reported to the committee on the implications of graduate programs with the merger of Teachers College and the College of Human Resources and Family Sciences.

Fritz announced that the AgLEC Advisory Council will meet on Tuesday, March 25, and the revised agenda has been approved by Malin and Hutchens.

Fritz distributed department budget updates. We are still on target with department spending for the year. The concern is that copying was very high in February. Fritz asked faculty to try to hold down the number of copies being made.

Fritz announced that the personnel requisition for the Project Assistant position has been approved by the Deans but is currently being held by Alan Moeller. She will check on the status later next week. Hopefully, we will be able to fill the position soon.

State and university budgets were discussed.

Sandy Scofield and staff met with faculty on Thursday, February 27. Some ideas discussed in that meeting were possible funding for graduate assistantships, economic capital, and risk management. Another meeting will be scheduled so the Rural Initiative staff can learn about projects in which

AgLEC faculty are involved. Faculty agreed that a courtesy appointment for Scofield should be explored.

The faculty retreat scheduled for March 19 and 20 has been cancelled since we have not received a report from the Review Team. Dates were discussed, and the retreat will now be held on Monday, May 12. Fairchild, Fritz and Wheeler (chair) will plan it.

Prem Paul and his staff had to cancel their attendance at today's meeting. We will try to reschedule them in the fall.

Announcements – The Outreach Committee will be hosting a hospitality room at the Cornhusker Hotel on April 2 and 3 for the FFA/CDE Events. They will be asking for volunteers to work in two hour blocks. On April 4 the ACT club will be hosting AgLEC displays in the East Campus Union. Bell needs volunteers to help with the Ag Sales contests on April 2 and 3. He will send an e-mail with the information.

Meeting adjourned at 2:15 p.m.

Submitted by Betty James
March 18, 2003