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Information Fair

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Bowen,, T. Earle Jr., "Information Fair" (1978). *POD Network Conference Materials.* Paper 33.
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The University of Tennessee
Center for the Health Sciences

800 Madison Avenue, Memphis, Tennessee 38163

Assistant Vice Chancellor
Office of Educational Resources

Telephone (901) 528-5578

August 8, 1978

Dear Colleague:

One of the features of the Professional and Organizational Development Network's Fourth Annual Conference on faculty development in November will be an Information Fair.

Before inviting your organization to send materials to the Conference, a word about the Network and the Conference. The POD Network, in its fourth year of operation, seeks to link and provide resources to faculty and staff in higher education concerned with what is often called "faculty development." In addition to the annual conference, the POD Network offers training workshops and other opportunities. Last year's conference attracted 300 faculty development leaders from around the country.

Throughout the conference we will have display areas where handouts and copies of materials related to professional and organizational development will be available to participants. We believe that many paople will be particularly interested in seeing materials developed and used by other programs such as yours. I would like to invite you, therefore, to send a copy or copies of any materials which you would be willing to share so that we can display them at the conference. Please be sure to include information about the availability of copies, cost, and so on.

I would guess that the following would be examples of the types of materials which would be of interest:

1) description of the kinds of services which you offer to faculty, administrators and students;
2) copies of materials which you have used in working with any of the above. It seems to me that there is a special interest in printed materials about teaching for faculty members;
3) newsletters;
4) descriptions of colloquia, workshops, seminars and such which you have conducted;
5) materials used for recruiting your clientele;
6) examples of projects undertaken by faculty who have received teaching mini-grants.

While single "sample copies" will be welcome, feel free to send 100 or more copies of any resource material you can share. (It will not be feasible to return materials to you.)

OVER

Please send whatever materials you are willing to share as soon as possible--and no later than October 27th--to the conference site at the following address:

Shangri-la
Route 3
Afton, Oklahoma 74331
Attention: Sales Office
(Mark it: Hold for Arrival POD Conference
November 5-8, 1978)

Thank you very much for your cooperation.

Sincerely yours,

T. Earle Bowen

T. Earle Bowen, Jr., Ph.D.
Assistant Vice Chancellor for
Academic Affairs

TEB:ehb

PROFESSIONAL AND ORGANIZATIONAL DEVELOPMENT NETWORK IN HIGHER EDUCATION - FOURTH ANNUAL NATIONAL CONFERENCE

November 5-8, 1978

Grand Lake of the Cherokees, Oklahoma

CURRENT PRACTICE AND ISSUES IN PROFESSIONAL DEVELOPMENT

THE annual event where faculty, deans, and those in faculty, instructional, professional and organizational development meet, debate, learn and plan.

Some Conference Highlights:

* Workshops - e.g., skill-building in instructional design, team-building; demonstration workshops on microteaching, student advising, and working with department heads . . .

* Model Programs - faculty retraining, system and consortium programs, administrative evaluation, teaching grants and sabbaticals . . .

* General Sessions - program evaluation, research on adult development and student development . . .

* Special Mixers for regions, universities, four-year and community colleges . . .

* Extraordinary Recreation Facilities - tennis, golf, swimming, lake cruises, luau, western barbecue, etc.

Comments from last year's participants:

"This was the best conference of this type I have ever attended." (Academic Dean)

"I went back to my campus with new skills I could use." (Program Director)

"An exciting group of people to be with." (Faculty Member)

Early registration is recommended; for information contact:

Dr. Clare Rose, E.T.I.
~~11110 Ohio Avenue, Suite 202~~ 12401 Wilshire Blvd.
Los Angeles, California 90025
(213) ~~477-5142~~
820-4581