10-2003

NEOPA Conference- October 2003

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Nebraska Educational Office Professionals Association
Annual Fall Conference Program

October 10-11, 2003
Teacher Administrative Center
Omaha Public Schools
3215 Cuming Street
Omaha, NE 68131

Friday Evening, Oct 10
River City Star Cruise & Dessert Bar
6:30 p.m. Riverboat Departs/Sign-in/Dessert Bar/Meet & Mingle
7:00 p.m. Reaffirm & Replenish

Lucille Saunders OPS Library Media Specialist & Storyteller

8:30 p.m. Dock/Personal Exploration Time
In order to receive one full year PSP point for the conference,
you must attend all workshops, including this Friday evening workshop.

Saturday, October 11
Teacher Administrative Center/OPS
7:30 a.m. Registration
8:00 a.m. Flag Ceremony & Welcome (Board Room 2nd floor)
Welcome by Dr. John Mackiel Superintendent of the Omaha Public Schools.

8:15 a.m. Refresh & Renew the Attitude in You
Keynote speaker: Jane Clark, Corporate Trainer and Course Developer. Jane has been in the
corporate training field since 1994 and is known for her dynamic, motivating and humorous
speaking style. With extensive experience creating programs on more than 20 training topics,
Jane has delivered career workshops across the country and Canada. Jane maintains a university
level teaching credential and was with the Grossmont Unified School District as an adult school
trainer for over 16 years. Creating the first legal curriculum for a two-semester course, and
maintaining a recruitment and placement goal for graduating students of 94%, led to her
being named Teacher of the Year in 1994.

10:00 a.m. Refreshing Pastries & Juice in the Renewed Marble Area
10:15 a.m. Door Prizes
10:30 a.m. Refresh Your Desk, Renew Your Work Flow
Jan Limbach, President and owner of Organizing Plus based in Omaha Nebraska.
Jan was the first member of the National Association of Professional Organizers in Nebraska.
She was featured on a major television station in Omaha and numerous articles about Jan
and her company have appeared in publication such as Midlands Business Journal,
The Wall Street Journal, The Daily Record, Home Furnishings Daily and the Omaha World
Herald. Jan received the Presidents Award in 1995 for the National Associations of Professional
Organizers and she teaches how to save yourself frustration and stress.

12:30 p.m. Luncheon served by OPS Culinary Arts Students (Cafeteria 5th floor)
1:45 p.m. Refresh, then Renew, as You Reach for the Stars
Jane Clark, Corporate Trainer and Course Developer

2:45 p.m. A Refreshing Break
3:00 p.m. NEOPA Business Meeting
4:00 p.m. Spring Conference Invitation, Evaluation, Attendance
Certificates & Door Prizes
4:30 p.m. Closing