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Agricultural Leadership, Education & Communication Department

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April 2004 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, April 16, 2004
311 Ag Hall

Present: Barbuto, Barrett, Bell, Fairchild, Fleming, Fritz, James, King, Moody, Wheeler

Fritz called the staff meeting to order at 2:10 p.m. Bell moved and Wheeler seconded approval of the minutes of the March 12, 2004, staff meeting. Motion passed.

Fritz distributed department budget information. Spending is still on track for the fiscal year. We have received three new computers in the department. One more is on order. Discussion.

Fritz announced that two faculty position descriptions will be developed and sent forward to IANR administration. The plan is to get them included on the current IANR list of faculty positions under consideration. One is the Program Evaluation position and the other is the Ag Leadership position. We haven't given up on the Ag Journalism position but will consider that at a later time.

The Fall Faculty Retreat will be held August 12 and 13. It will be at the Fritz home on August 12. Barbuto and King volunteered to help plan the agenda.

King distributed a tentative schedule for the April 20-24 University of Simon Bolivar visit.

Fritz discussed the University of Illinois visit to be held on May 17 and 18. Two faculty members will be visiting us to get ideas about our department.

The Graduate Education and Research Committee retreat is Thursday, May 20, at the King home.

Announcements – The spring banquet is Wednesday, April 21. Fleming needs reservations by noon on Monday.

Please encourage students seeking internships or graduates seeking employment to contact Jana Hafer, CASNR Career Services, at 472-8273 or jhafer2@unl.edu. It is important for employers to hear from potential CASNR interns and graduates so they will continue to contact us to meet their needs.

Reminder – Faculty need to complete IRB training on-line.

Meeting adjourned at 2:40 p.m.

Submitted by Betty James
April 19, 2004