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Pre-Conference Training Workshops

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Professional and Organizational Development (POD) Network in Higher Education

PRE-CONFERENCE TRAINING WORKSHOPS

Thursday evening, November 2, through Sunday noon, November 5

The POD Network is holding its 1978 National Conference at the Grand Lake O' the Cherokees in Oklahoma from Sunday afternoon, November 5, through Wednesday noon, November 8. We are pleased this year to offer intensive pre-conference training workshops on faculty, instructional, organizational, and personal development, from Thursday evening November 2, through Sunday noon, November 5. We have selected experienced and expert trainers to design and conduct the workshops. We expect each workshop to be active, stimulating, and useful.

The cost for each workshop is \$105 (\$90 for POD members). That fee covers all workshop materials. Room and board (Thursday dinner through Sunday lunch) will cost an additional \$116.79 (double occupancy) or \$161.25 (single). We will arrange for transportation from the Tulsa airport on Thursday afternoon. That will probably cost an additional five or six dollars.

Enrollment is limited to 10-20 people for each workshop and the registration deadline is October 2. Please complete and mail in the registration form as soon as possible. If you have questions about any of the workshops, please contact the workshop leader.

Workshop I: INSTRUCTIONAL DEVELOPMENT: THE PROCESS AND THE PROBLEMS

Robert M. Diamond, Assistant Vice Chancellor
Center for Instructional Development, Syracuse University
115 College Place, Syracuse, NY 13210 315/423-4571

A practical workshop designed for those who have or will have responsibility for assisting faculty in the design of courses or curricula. Topics covered will include: The Politics of Change, A Model for Course and Curriculum Design, The Role and Talents of the Instructional Developer, ~~Alternative Approaches to Project Selection~~, The Role of Evaluation, and The Care and Feeding of Faculty. Case studies and specific examples will be heavily utilized. An attempt will be made to form fit the content of the workshop to the priorities of participants who will be asked in early October to complete a questionnaire designed specifically for this purpose. Two texts will be provided (their cost is covered by the registration fee).

Workshop II: INTEGRATING PROFESSIONAL AND PERSONAL GROWTH (IPPG)

Paul J. Munson, Associate Professor
Educational Planning and Development Program
Medical College of Virginia, Virginia Commonwealth University
MCV Station Box 124, Richmond, VA 23298 804/786-9779

The IPPG workshop is a career evaluation and enrichment program which enables individuals to examine professional and personal aspects of their lives in a structured, positive and supportive atmosphere. Through a series of activities participants clarify their professional and personal purposes, values, strengths, and operating styles. A comparative analysis is done on individual and career compatibility by answering the question, "To what extent do your career and your personal life allow you to meet the needs you have identified?". In light of this assessment each participant selects a goal and develops an action plan for accomplishing the goal.

Strategies for using IPPG within a faculty development program will be explored. The workshop will be designed so that participants can use the program for professional and/or personal purposes.

PLEASE COMPLETE REGISTRATION FORM ON BACK

Workshop III: ORGANIZATIONAL DEVELOPMENT CONSULTATION SKILLS

David B. Whitcomb, Director
Center for Faculty Development, California State University
Long Beach, CA 90840 213/498-5287

There has been substantial interest in the application of the principles and processes of organizational development and renewal to institutions of higher education. This workshop will present some of those basic concepts and participants will explore their relevance to faculty development and to their own leadership situations. It will be a very active workshop, designed to enhance participants' awareness of their own interpersonal and leadership styles through various exercises and self-inventories. Particular attention will be paid to styles of coping with stress and with interpersonal conflict and differences. Organizational development strategies for diagnosis of problems, team building, and the use of survey data to initiate planned change will also be explored. The workshop should be useful to those who want:

- an understanding of key values and concepts underlying organizational development--including team building, decision making, and conflict management;
- a familiarity with alternative strategies and techniques for achieving team development goals;
- an opportunity to plan the use of organizational development strategies in their own personal and professional lives; and
- an opportunity to improve their own skills as a consultant.

Workshop IV: WORKING WITH FACULTY TO IMPROVE THEIR TEACHING

Libby Hruska
30 Arnold Road, Pelham, MA 01002 413/256-0546

The Clinic to Improve University Teaching at the University of Massachusetts/Amherst developed a teaching consultation procedure which Bergquist and Phillips have called "perhaps the most powerful methodology yet conceived for the actual improvement on in-class teaching." The consultation process has been increasingly popular with faculty from a variety of institutions and disciplines because it is voluntary, individualized, confidential, systematic, powerful, skills-oriented, research-based, and independent of the tenure and promotion process. The major goal of the workshop will be to help participants adapt the consultation procedure to their home campuses. They will learn to: 1) conduct a preliminary interview; 2) collect data on teaching strengths and problems from multiple sources; 3) interpret, summarize, and report the data back to the faculty member; 4) design and monitor teaching improvement strategies; 5) recollect teaching effectiveness data; and 6) conduct a final interview. The workshop will be active, task-oriented, and structured to integrate theory and practice by interweaving total group sessions, small group work, role-playing, and videotaped case studies.

Registration (please type or print)

Name: _____

Position: _____ Department: _____

Office Address: _____

Office phone: _____ POD Status(check one): Member; Non-Member

I would like to register for (check one) Workshop #: I; II; III; IV.

I have enclosed check (payable to POD Workshop) for \$105 (\$95 for POD member).

I will have check for registration to you by October 2.

MAIL TO: Clare Rose, ETI, 12401 Wilshire Blvd., Los Angeles, CA 90025