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November 2004 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, November 19, 2004
311 Ag Hall

Present: Barbuto, Barrett, Bell, Fairchild, Fleming, Fritz, James, Husmann, King, Moody, Parsons, Wheeler

Fritz called the staff meeting to order at 10:05 a.m. Wheeler moved and Barrett seconded approval of the minutes for the October 22, 2004, staff meeting. Motion passed.

Fritz distributed the departmental budget information as of October 31. We are doing well with the budget. Please let us know if you have any requests for equipment, software, etc.

Fritz reported that we will be working on AgLEC's Strategic Plan to reformat it to the guidelines of the UNL Strategic Planning. We will spend time at the December 10 staff meeting working on core values.

Fleming reported that the Advisory Council meeting held on November 10 was one of the best meetings in recent years. Bell's input from the Advisory Council for developing the agenda helped flow the information from the Council to us. Also, the new schedule of a morning only meeting helped with attendance. The challenge is for us to have ideas on what they can react to. John Malin has agreed to continue on the Advisory Council but would like someone else to be chair. The next Advisory Council meeting will be held on **Wednesday, April 13** (8:30 a.m. - noon) at the East Campus Union. The topic will be "Research" with a discussion on the College Strategic Plan.

Barrett reported for the Promotion and Tenure Committee – no report. Fritz announced that untenured faculty in the department have requested that the Departmental Guidelines be reviewed and updated. This should be completed by the last staff meeting in the spring.

Bell reported for the Undergraduate Curriculum Committee. Items discussed included – recruiting activities by Micky Wilson have been extensive, Moody will be comparing the emerging leaders' critique with ALEC 202 course content, Barbuto will present a proposal for the Extension minor to the faculty at an upcoming staff meeting.

Husmann reported for the Graduate Education and Research Committee. Corrections for the graduate brochure are being made. We will review it one more time before it goes to press. Also, Husmann discussed the Initiative for Teaching and Learning Excellence proposals that are being solicited for projects related to teaching excellence and enhanced undergraduate student learning. The funds awarded must be expended by July 2007. Proposals are due electronically by January 14 to Dave Wilson. More information is contained in the e-mail from Dave Wilson.

Fritz reported that the ag journalism position has been submitted to the Deans for consideration.

Fritz is optimistic. The proposed start date for the new faculty member is July 2005.

Staff meeting dates for spring 2005 were set as **January 14, February 11, March 11, April 8,** and **May 6.**

Department Head evaluations are due by December 3 to Linda Arnold in the Vice Chancellor's Office.

Bell presented a proposal for the Nebraska Agricultural Educators Association (NAEA) Leadership Academy. Discussion. Husmann made a motion to move the proposal forward with the support of the AgLEC faculty. King seconded. Motion passed.

The Fritz salary savings have been returned to AgLEC. Some of the funds will be used to support graduate assistants next semester. Please send your needs for graduate assistant support to Fritz in an e-mail message by December 1.

Fritz thanked everyone for hosting Rick Rudd and Ron Arp in October. They both appreciated our hospitality.

Next staff meeting – Friday, December 10

Meeting adjourned at 11:35 a.m.

Submitted by Betty James
November 22, 2004