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NEOPA General Meeting Minutes- April 2004

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President Dianne Dickey called the General Meeting of the Nebraska Educational Office Professionals Association to order at 1:40 p.m. The Pledge of Allegiance was recited.

I. ROLL CALL
47 Lincoln Public Schools Association of Office Professionals
7 Omaha Educational Office Personnel Association
23 University of Nebraska Office Personnel Association
10 Wayne Educational Office Professionals Association
3 Members with no affiliation
10 NEOPA Past Presidents (included in their association)
9 Retirees (included in their association)
3 Guests

II. APPROVAL OF MINUTES

A motion by Diane Wasser and seconded by Amy Chandlet to approve the October 11, 2003, General Meeting minutes as printed. Motion carried.

III. TREASURER’S REPORT
As of April 13, 2004 -

Checking: $ 782.15
Savings (CD): 5,001.39
Operating Savings: 3,548.33
Scholarship Savings: 752.28

IV. COMMUNICATIONS / ANNOUNCEMENTS

President Dickey welcomed everyone to the Spring Conference. It is an extra special event because we are celebrating our 40th year as an association. It was noted that three of our national officers were in attendance - E. Anne Bomar, NAEOP President, Ann Sawicki, NAEOP President-Elect, and La Oeltjenbruns, North Central Area Director.

V. COMMITTEE REPORTS

a. Audit - Lynn DeShon, CEOE, UNOPA
   Books to be audited in July, 2004

b. Awards - Dianne Dickey, CEOE, LPSAOP
   1. Louise Henderson Nelson Award
      Dianne submitted our application for the award.
2. Educational Professional of the Year Nominations (due May 1)
   President Dickey encouraged the membership to nominate a candidate.

3. Four Member-Scholarships awarded
   There was a drawing for four member scholarships. The largest dollar amount scholarship was drawn first; but announced smallest to largest.
   The winners were as followed:
   $100 - Sandy Watmore
   $75  - Deanna McCoy
   $50  - Rhonda Meyer and Marlene Einsel
   They have one year to attend a state, central area, or national conference of their choice and be reimbursed for that amount.

c. Bylaws - Roxi Hiatt, CEOE, LPSAOP
   Committee: Sharon Hitzeman and Kathy Janda
   The following was approved at the Board meeting and will be inserted in the Meeting Coordinator’s Responsibilities of the Standing Rules: “Duties of Meeting Coordinator to include the responsibility of the coordination of conference sponsorships.”

d. Field Service - Lisa Morehouse, CEOE, LPSAOP
   Lisa stated that she has had the opportunity to visit several state affiliates. We were encouraged to reach out to our associations and help them continue to grow and maintain membership. Past Presidents are always available to speak at any of the affiliates functions.

e. Finance - Jane Rumbaugh, CEOE, OEOPA
   Committee: Judy Rastede, Pat Podjenski, and Susan Bell
   The budget for 2004/2005 was approved at the Board Meeting.

f. Information Technology - Diane Wasser, CEOE, UNOPA
   Committee: LaRita Lang and Carol Bom
   The NEOPA website was submitted for the Past Presidents Council’s Website Award. LaRita Lang will be Director next year.

g. Meetings Coordinating - LaRita Lang, CEOE, UNOPA
   The Board is in the final stages of making revisions to the “Guidelines for Hosting a State Conference”. It is anticipated that the final draft will be voted on at the June transition meeting.

h. Membership - Jeanne Ann Kardell, WEOPA
   Membership is a 148, with 24 new members. The Board of Directors approved the election of three new honorary members. They are Ann Sawicki, La Oeljenbruns, and E. Anne Bomar. Lisa Morehouse was recognized as Recruiter of the Year.

 Leslie Brooks, UNOPA, was the winner of the free membership drawing.
 Virginia Backstrom, WEOPA, was awarded a NAEOP membership donated by Pat Fleming; Heidi Hermanson, UNOPA, was presented a NAEOP “new” membership by NAEOP President, E. Anne Bomar. President Bomar is also
donating five dollars towards each person who applied for a NAEOP membership the day of the General Meeting.

i. NAEOP Liaison - Lola Young, CEOE, UNOPA
   Committee: Carol Bom, Debbie Hendricks, Nancy Summers, and Sandy Watmore
   Twenty-nine NEOPA members are planning on attending the National Conference in Boston, MA. Pins and pin holders are still available for purchase.

j. Newsletter - Deb Ryan, CEOE, LPSAOP
   The NEON is being submitted for the Rachel Maynard Award for Excellence in Communication. Everyone was reminded to send her pictures of affiliates installations, conferences, etc.

k. Nominating - Dee Oltman, CEOE, LPSAOP
   Committee: Jorena Larsen, Jan Skoog, and Lisa Morehouse
   A total of 101 ballots were received. The following were elected by majority vote:
   - President-elect: Deb Ryan, CEOE
   - Vice President: Jennifer Keller, CEOE
   - Secretary: Julie Kleager, CEOE
   - Other new officers:
     - President: Jeanne Ann Kardell, CEOE
     - Treasurer: Judy Rastede
     - Past President: Dianne Dickey, CEOE

l. Professional Standards Program - Carol Packard, CEOE, LPSAOP
   Committee: Kathy Janda and Nancy Summers
   Seven new PSP recipients have been added this year:
   - Amy Chandler, LPSAOP
   - Jeanne Anne Kardell, WEOPA
   - Jorena Larson, LPSAOP
   - Donna Straight, LPSAOP
   - Carol VanRossum, LPSAOP
   - Linda Luedtke, UNOPA
   - Carol J. Wusk, UNOPA
   Option 1, Basic
   Option 2, Bachelors, CEOE
   Option 1, Associate Professional
   Option 1, Advanced 2
   Option 2, Bachelors, CEOE
   Option 1, Advanced 3, CEOE
   Option 1, Advanced 3, CEOE

m. Publicity - Judy Anderson, UNOPA
   No Report

n. Scholarship - Edie Schleiger, CEOE, UNOPA
   Committee: Pat Hust and Debbie Hendricks
   Three applications were received by the January 2nd deadline. A panel of three judges selected the winner and an alternate. The scholarship recipient was Holly Koopmans of Millard South High School. She is planning on attending UNL.

o. Ways and Means - Jenn Keller, WEOPA
   Committee: Sharon Fleer, Denise Mostek, Ann Milliken, and Deb Daehnke
   The Fall Conference fundraisers netted a $179.05 profit. The necklace raffle will be drawn at the banquet. Thanks to everyone who participated in the 50/50 and silent auction today.
VII. AD HOC COMMITTEE
Peg Aldridge, director of the ad hoc committee, is completing the archiving of past history of NEOPA. Thanks to everyone who helped in completing this mountainous task.

VIII. UNFINISHED BUSINESS
   Those attending from Nebraska were Jeanne Anne Kardell, Jane Rumbaugh, Joyce Graybill, Pat Lundahl, and Dianne Dickey.

b. Spring Conference / 40th Anniversary Celebration
   President Dickey thanked co-chairs Judy Anderson and Dee Oltman for a job well done by presenting them with a small token of appreciation.

IX. NEW BUSINESS
a. NAEOP Conference - July 19-23, 2004, Boston, MA
   NAEOP President, E. Anne Bomar, gave a presentation of what to see while in Boston. She continued with the schedule of events for the conference. She encouraged members to serve on a national committee.

b. Discussion was held as to combining NEOPA Spring Conference with the Central Area Conference. Membership was encouraged to voice their opinions by completing the evaluation form.

c. Dee Oltman announced that she had received word that those attending the 2001 conference would be given another 1/6 of a point to make it a full point for attending.

X. SPECIAL PRESENTATION
Peg Aldridge presented a 40 Year Certificate to Pat Lundahl for her continuing support of NEOPA.

XI. PRESIDENT'S REMARKS
President Dickey stated that it has been an honor and privilege to serve as the NEOPA President for 2003-2004. She has grown both personally and professionally by “stepping out of her box”. NEOPA has only been successful because of dedicated members who have been willing to “Share their Light”. She thanked all for their support and encouragement and now it is time to “Step Up and Reach for the Future”, as Jeanne Ann Kardell leads us into the next decade.

XII. ADJOURNMENT
Pam Lindholm moved and Jenn Keller seconded that the meeting be adjourned.
Time: 3:00 p.m.

Respectfully submitted,

Julie Kleager, CEOE  
Secretary

Dianne Dickey, CEOE  
2003/2004 President