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December 2004 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, December 10, 2004
311 Ag Hall

Present: Barbuto, Barrett, Bell, Fleming, Fritz, James, Husmann, King, Moody, Wheeler
Guest – Jeannine Falter

Fritz called the staff meeting to order at 10:05 a.m. Introductions were made for the benefit of our guest.

Barrett reported that the Promotion and Tenure Committee will be meeting this afternoon.

Husmann reported for the Graduate Education and Research Committee. The graduate brochure is in its final form after revisions. Comprehensive exams will be set up for students who request them the week of January 16-23 (Sunday to Sunday) on AgLEC's Blackboard site. Students will have that time frame to answer their questions. With this new system, faculty will have the opportunity to plan time for grading of comprehensive exams.

Bell reported for the Undergraduate Curriculum Committee. Barbuto presented a proposal for a new course entitled ALEC 330 – Foundations of Cooperative Extension. The revised course is designed to be part of the Cooperative Extension minor. Barbuto moved for approval of ALEC 330. Bell seconded. Discussion. Motion passed. The objectives will be rewritten into behavioral objectives. Barbuto also presented information on the 12-hour minor in Cooperative Extension. Husmann moved that the minor be approved by AgLEC faculty. Bell seconded. Discussion. Motion passed.

The University of Nebraska-Lincoln has been invited to send students to the U.S. Naval Academy in Annapolis for a leadership conference. It will be held January 26-30. Seven students in the leadership area from AgLEC will be nominated. Please send your nominations to Dann Husmann. He will compile a list and send it to Dan Wheeler. Wheeler will be sending letters of invitation to the students. The top seven students will be invited.

Fritz distributed the departmental budget information as of November 30. We continue to do well so far this year with the budget.

Husmann discussed our Gallup Impact Plans. At the meeting on November 12, we decided on two questions to focus on. They are "Q4 In the last seven days, I have received recognition or praise for doing good work" and "Q12 This last year, I have had opportunities at work to learn and grow." Husmann, Hamer and Fritz met to discuss strategies to maintain our high scores on the Gallup survey. Discussion.

Fritz discussed the Strategic Plan along with the core values that are being discussed for UNL. AgLEC's Strategic Plan will be moved forward to administration around January 31.

King moved and Husmann seconded approval of the minutes from the November 19, 2004, staff meeting. Motion passed.

Husmann asked for drivers for the week of January 3-7 to drive students to Boys/Girls Town in Omaha. He needs two drivers per day.

Next staff meeting – Friday, January 14

Meeting adjourned at 11:15 a.m.

Submitted by Betty James
December 15, 2004