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January 2005 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, January 14, 2005
311 Ag Hall

Present: Barrett, Bell, Fleming, Fritz, Husmann, James, King, Moody, Wheeler

Fritz called the staff meeting to order at 10:05 a.m. Bell moved and King seconded approval of the minutes of the December 10, 2004, staff meeting. Motion passed.

Fritz led the discussion on Quantitative Objectives to Achieve Excellence that are needed for AgLEC's Program Planning and Evaluation Session.

Barrett reported for the Promotion and Tenure Committee. They have reviewed files of non-tenured faculty and will be providing feedback. Also, they are working on revising the Departmental Guidelines.

Bell reported for the Undergraduate Curriculum Committee. Eight students have been selected to be honored at the Graduate Women in Science (GWIS) banquet to be held on February 8. They will be notified to see if they are available to attend. Husmann will lead the effort to try to increase undergraduate scholarships from AgLEC. Fritz discussed the fact that we need to find a faculty point person for the ag leadership option to advise students and advocate for the option.

Husmann reported for the Graduate Education and Research Committee. The graduate brochure should be ready for printing soon. Jeff Hart's dissertation will be submitted for the Kahler award. King discussed an issue from the Academic Senate – "Do faculty foster intellectual freedom in their classes?" Barbuto and Husmann held two advising sessions for newly admitted and current graduate students on January 12. The first session focused on degree requirements, options, advisor selection, course selection, and other introductory information about the graduate school experience. The second advising session was for current graduate students in AgLEC who were assigned a temporary advisor for the fall semester 2004 (or students who have not selected a permanent advisor). The discussion included information on selecting a permanent advisor and transitioning through the graduate school experience.

Fritz distributed departmental budget information as of December 31. We are fine with the budget so far this year. Part of the Fritz salary savings will be used for Dee Trudeau's salary for spring 2005 semester and to continue the relationship with Universidad Simón Bolívar (USB) in Mexico City.

Fritz announced that the Ag Journalism faculty position request has not moved forward from the IANR Deans. Faculty positions are not being released right now. One issue is that we don't know what is going to happen with the tuition shortfall.

The Girls and Boys Town sessions were cancelled for the week of January 3 due to the weather conditions. They will be rescheduled for the first week in May. Drivers will be needed at that time. If graduate assistants have or get the van driver training, they would be able to help drive.

Note **–** Please make sure the classroom remains locked when not in use.

Mark your calendars –

Next staff meeting **–** Friday, February 11, at 10:00 a.m.
Parsons Retirement Reception **–** Friday, February 11, at 3:00 p.m.
Soup Luncheon **–** Friday, February 18, at 11:30 a.m.

Meeting adjourned at 11:35 a.m.

Submitted by Betty James
January 26, 2005