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February 2005 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, February 11, 2005
311 Ag Hall

Present: Barbuto, Barrett, Bell, Fairchild, Fleming, Fritz, Husmann, James, King, Moody

Fritz called the staff meeting to order at 10:15 a.m. Bell moved and King seconded approval of the minutes of the January 14, 2005, staff meeting. Motion passed.

Fritz announced that the AgLEC Strategic Plans were submitted to IANR administration. The department plans will be used to develop college plans which are due March 15.

Barrett reported for the Promotion and Tenure Committee. Joan Giesecke, Dean of Libraries, has requested a courtesy faculty appointment with AgLEC. Discussion. Barrett moved that we grant her request for a courtesy appointment. Motion passed. Barrett also led the discussion of the department head evaluation. It was a very positive report for Fritz, but a few comments needed clarification.

Bell reported for the Undergraduate Curriculum Committee. The committee recommended that the Cooperative Extension Minor (12 hours) be forwarded to the Curriculum Committee (approved at the January 2005 staff meeting). A draft proposal for a Hospitality, Restaurant and Tourism Management major has been presented. Discussion. Husmann moved that AgLEC support this major with the addition of ALEC 305 and forward the proposal to the CASNR Curriculum Committee. Bell seconded. Motion passed.

Husmann reported for the Graduate Education and Research Committee. Barbuto was congratulated on completion of the new graduate brochure. It was produced with a special grant from Graduate Studies and is now available for distribution. Husmann announced that on Friday, April 29, at noon there will be a training session on Blackboard for masters and doctoral written comp processes. On Friday, February 18, Graduate Studies staff will be here to visit with AgLEC faculty. Six students were admitted to begin this summer. A soft briefcase developed by the Ag Ed Club is now available for purchase if anyone is interested.

Fritz proposed emeritus status for Jerry Parsons. His official retirement date is June 30. Discussion. Barrett moved that Parsons be granted emeritus status upon his retirement. King seconded. Motion passed by unanimous approval.

Fritz distributed the departmental budget information as of January 31. We are right on schedule with department spending for the year.

Fritz announced that soon we should be receiving the official letter of approval to advertise for the Ag Journalism faculty position. The plan is to have a new person for the fall semester 2005.

Bell will serve as chair of the Search Committee. Fritz asked faculty to make sure their Search Committee Certification is up-to-date. Also, Fritz plans to use salary savings to hire a lecturer to help fill the void in the ag leadership undergraduate option. This person may also help with internship supervision. Discussion. Barbuto and Bell volunteered to work with Fritz to develop a position description for a lecturer.

King discussed items for the spring newsletter. Assignments for articles were discussed and are listed below. Photos are welcome, if available.

- ▶ Parent's Recognition Awards to Fairchild and Boren – Jim (use e-mail message from Susan)
- ▶ Mamo and Husmann receive NSF grant – Dann
- ▶ List of graduates--Barbara
- ▶ US Naval Academy Leadership Conference – Dan
- ▶ Jenny Moss receives Holling Award – Jim (use e-mail message from Susan)
- ▶ Graduate Women in Science – Jim (photo)
- ▶ New ALEC 102 TAs – Patricia
- ▶ Student teaching assignments – Lloyd
- ▶ Animal Science Leadership Academy – Linda and Brandy
- ▶ Volunteer Fair – Linda and Patricia
- ▶ Big Red Show – Dann
- ▶ Joan Giesecke Courtesy Appointment – Susan and Betty
- ▶ French Ag Journalism student – Dick
- ▶ Alumni successes – All
- ▶ NYBLS – Linda, Brandy and Marty

Fleming discussed the next Advisory Council meeting which will be held on Wednesday, April 13. The focus will be research. Advisory Council members will be contacted for input on the agenda.

Fritz gave an update on the NCA-24 meeting she attended in January. Special interest groups will develop around the ag ed research priorities identified at the NCA-24 meeting.

Mark your calendars –

Next staff meeting – Friday, March 11, at 10:00 a.m.

Meeting adjourned at 11:45 a.m.

Submitted by Betty James
February 17, 2005