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ALEC Committee Minutes

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10-21-2005

## October 2005 - Staff Meeting Minutes

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**Department of Agricultural Leadership, Education and Communication**  
**Staff Meeting Minutes**  
**Friday, October 21, 2005**  
**311 Ag Hall**

**Present:** Barbuto, Barrett, Bell, Fairchild, Fleming, Giesecke, James, King, Matkin, Wheeler

Wheeler called the staff meeting to order at 10:10 a.m.

Approval of Minutes – Bell moved and Barrett seconded approval of the minutes of the September 15<sup>th</sup> staff meeting. Motion passed.

Giesecke Class – After introductions, Joan Giesecke described and discussed the class she will be offering for Spring 2006. It is ALEC 904 Leadership and Gender Differences – a Readings Course (one credit).

P&T Committee – No report from Barrett.

Undergraduate Committee – Bell reported that they met this morning and acted on curriculum submissions. They will be signed and forwarded to the CASNR Curriculum Committee.

Graduate Committee – King reported they also met this morning and approved the courses to be forward to the CASNR Curriculum Committee. A mistake has been discovered in the graduate brochure so it will be fixed with a label that contains the correction info. Also, the course rotation list needs to be looked at again by faculty.

Ag Journal Position – Bell reported that the committee met this week, and we have seven very good candidates. A short list will be identified by the first week in November.

Advisory Council Meeting – Wheeler asked for volunteers to help develop the agenda for the November 9<sup>th</sup> meeting. Bell, King, and Matkin volunteered.

Budget – Wheeler distributed copies of the current department budget. We continue to do fine.

Budget Cuts – Wheeler led a discussion on possible budget cuts for our department. Proposals are due November 14<sup>th</sup>.

Announcements – The next staff meeting will be on Friday, November 18, at 10:00 a.m.

The coffee with IANR Administration will be held on Wednesday, November 2, 8:30-9:00 a.m. Faculty, staff, and students are invited to attend.

Meeting adjourned at 11:40 a.m.

Submitted by Betty James  
October 31, 2005