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October 2006 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, October 20, 2006
311 Ag Hall

Present: Barrett, Baumert, Bell, Boren, Daubert, Fleming, Gifford, James, Kalkowski, Kelly, King, Matkin, Moss, Phipps, Sattler Weber, Smith, Wheeler

Wheeler called the staff meeting to order at 10:00 a.m.

Approval of Minutes. Barrett made a motion to approve the minutes of the September 15, 2006, staff meeting. King seconded.

Graduate Student Association (GSA) Update. Daubert reported on the survey. They did get lots of feedback and are planning activities.

Department Office Decoration. Daubert reported that her committee of King and Matkin has met and they are generating ideas. Please send your ideas to Daubert.

Promotion and Tenure Committee. Barrett reported that eARFAs are due November 1st. Promotion files are due December 1st for anyone wishing to put forth their materials for promotion.

Undergraduate Curriculum Committee. Bell reported for the committee. Matkin presented information on a new name and description for ALEC 410/810. The proposal was approved by the AgLEC Curriculum Committee this morning. Matkin made a motion to approve this curriculum action for ALEC 410/810. Discussion. Motion passed.

Graduate Education and Research Committee. King reported that we have 12 new applications for masters students and four Ph.D. applications. Students have just finished their comps. And, PEARL information will now be collected for masters students.

Faculty Advisory Council. No report.

CASNR Curriculum Committee. Barrett reported the committee did not meet recently due to lack of business.

Academic Senate. King passed around the Summary Report to the Academic Senate from the UNL Academic Senate Executive Committee.

Advisory Council. Fleming reported on the proposed agenda for the November 15th meeting.

North Central Accrediting Team Visit. The team will be on campus November 6-8. Gifford is a member of the team and encouraged everyone to visit the Senior Vice Chancellor of Academic Affairs website (www.unl.edu/svcaa) to view the self-study report. Chapters 3 and 9 are the ones to look at.

Grant Submissions – Wheeler asked for any new grant submissions. Bell reported on a challenge grant to work with Waverly High School.

Budget Update. Wheeler presented the AgLEC budget information through September 30. We are currently on schedule with spending for this fiscal year.

Departmental Teaching Award. Fleming asked for feedback on the draft of the award document. It is due next Tuesday.

Tourism/Marketing Position. Wheeler reported that the two positions are currently being advertised on the UNL employment website and will be advertised in the Chronicle of Higher Education and trade journals. Barbuto is the chair of the search committee. King and Matkin are serving on the search committee. The assistant professor position is .75 FTE teaching and .25 FTE extension.

Servant Leadership Conference. Moss reported on the conference that will be held September 6-8, 2007 at the Nebraska City Lied Center. Discussion.

Recruitment. Baumert presented a report on recruitment activities.

Announcements. We are in charge of the holiday get-together for Ag Hall this year so we need to set a date. Discussion. Thursday, December 14, was set as the date of the Ag Hall Holiday Potluck.

Meeting adjourned at 11:40 a.m.

Next staff meeting will be **Friday, November 17 – 10:00 a.m.**

Submitted by Betty James
October 27, 2006