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NEOPA General Meeting Minutes- April 1998

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NEBRASKA EDUCATIONAL OFFICE PROFESSIONALS ASSOCIATION

Spring Annual Meeting - McCook, Nebraska
Elks Club
General Membership Meeting
April 18, 1998

I. **Call to Order**

President Lola Young, called the meeting to order.

II. **Roll Call**

4	Lincoln Public School Association of Office Professionals
5	Nebraska Department of Education Office Professionals
5	Omaha Educational Office Personnel Association
9	University of Nebraska Office Personnel Association
3	UNO - Educational Office Professionals Association
3	Wayne Educational Office Professionals Association
5	NEOPA Past Presidents' Association
13	Southwest Nebraska Office Personnel Association
1	Millard
1	Gibbon

III. **Approval of Minutes**

There were no corrections to the October 25, 1997, minutes. They stand approved as distributed in the conference packets.

IV. **Communications/Announcements**

Marvil Summerfield resigned her Field Service position because of health reasons. The elected officers of NEOPA voted to accept Marvil's resignation and to accept Linda Pence as the new Field Service representative.

Thanks to the Southwest Nebraska Office Personnel Association for a great conference, and to VALIC for providing the treats for breaks.

V. **Treasurer's Report**

The Treasurer's Report is in the conference packets. Account balances are as follows:
Checking - $3,943.00 Savings - $4,010.98 Scholarship - $1,793.69
A few bills are outstanding as of this report.

VI. **Committee Reports**

Audit -No report.

Constitution & Bylaws - Kathy Bennetch reported that her committee is currently reviewing the Bylaws. Please take time to look over the Bylaws and notify Kathy if you notice any changes that may need to be addressed.

Educational Professional of the Year - Peg Kirby reported that there were several nominees and Lisa Smith was presented with this year's award.

Field Service - Linda Pence reported that Lola Young and Debbie Hendricks went to Doane College and presented information regarding the Professional Standards Program. There have been no further inquires. If you wish Linda to come out and present a program, please let her know.

Finance - Sandy Watmore presented the proposed budget to the general membership. Sandy and Shirley Fey used the last two year's records and input from the Executive Board to establish this budget. A motion to approve the budget was made by Sandy Watmore. Second by Linda Pence. Motion carried.

Meetings Coordinator - Phyllis Schnepel reported that UNOPA will host the October, 1998 conference, and that Sharon Fuller of Columbus has been sent the guidelines for hosting the Spring, 1998 meeting.

Membership - Phyllis Schnepel reported that we have 112 members including 9 new, 2 life, 10 retired, 3 active retired, 1 associate, and 8 honorary members.

NAEOP Liaison - Sandy Lineberry reported that the Minneapolis Conference is just around the corner. Please see Sandy if you plan to attend. Dates of the conference are July 27 - 31. Delegates who will represent Nebraska at the National level were reminded to bring Nebraska flags. Registration materials are in the NES magazine as well as being on NAEOP's Web page. Each attendee was also reminded to bring an item for the fundraising silent auction. The top recruiter in the eight-geographical areas will win a 1998-99 membership to NAEOP with the overall top recruiter winning a free registration for the year 2000 conference. Pins for use at National will be purchased at a cost of $2.25 per pin. If you have questions, please contact Sandy.

NEON - Katrina Jones reported that the deadline for annual reports is May 1, 1998. The winter issue of the **NEON** was submitted for the Rachel Maynard Award for Excellence in Communications.

Nominating - Marlene Einsel reported the outcome of the board elections and thanked her committee.

President-elect - Katrina Jones
Vice President - Jane Rumbaugh
Secretary - Judy Rastede
Treasurer - Marcia Rowley

Professional Standards Program - Debbie Hendricks reported that the requirements for PSP were updated at National this year. If anyone has received a PSP designation that we are unaware of, please contact Debbie.

Eight people, in the last calendar year, achieved PSP designations. These people were recognized and those present received a certificate and a flower: Ginny Carter, Dianne Dickey, Katrina Jones, Glenda Maury, Barbara Owens, Catherine Rauscher, Marcia Rowley, and Marvil Summerfield.

Publicity - Sandy Watmore reported that 120 notices were mailed to the media throughout the State on March 30. Anyone who saw or heard anything resulting from this, please let President Lola Young know.

Scholarship - Debbie Hendricks thanked everyone for the six applications which were submitted. Judges were Ms. Sandy Mehojah, Mrs. Phyllis O'Brien, and Ms. Rebecca Arant. The 1997-98 winners were Meredith Anderson from Omaha North High School and Amy Cayetano from Lincoln High School. The alternate was Michaela Jababs of Lincoln High School. Each winner will receive a $400 scholarship.

Ways & Means - Jane Rumbaugh reported that members of NEOPA received a packet of raffle tickets to sell. Net profit as of today is $532.25 - additional funds collected today are not included in this counting. Jane thanked Cheryl McFee and Sharon Fleer, committee members, and Vera Brooks for assisting today.

VII. **Unfinished Business**

Central Area Professional Development Day Report - February 6-8, 1998, St. Louis, MO. Katrina Jones reported that we had 8 attendees from Nebraska. Liz Sexon was the presenter. Nebraska was in charge of the Ways and Means and we met our goal. We were encouraged to attend the next conference in Illinois in February, 1999.

NAEOP Meeting, 1999 - Lola reported that we have volunteered to be in charge of an activity or perform a duty for this conference, but have received no reply as yet.

VIII. **New Business**

Fall Meeting - October 10, 1998, Lincoln, Nebraska - Marcia Rowley, Chair, invited us to attend the Fall Meeting in Lincoln on October 10, 1998. Marlene Einsel motioned to accept UNOPA's invitation, with Phyllis Schnepel seconding. Motion carried. Look for details in the Fall NEON.

Spring Meeting - Sharon Fuller will be hosting in Columbus at the New World Inn, April, 1999. More details will follow in a future issue of the NEON.

NAOPA Involvement - Lola Young requested assistance in completing a yearly report. If you have served on a National Committee or have just been involved, please notify Lola by October 1, 1998.

Please send or e-mail Lola with suggestions on tidbits about Nebraska to use in answering roll call at National.

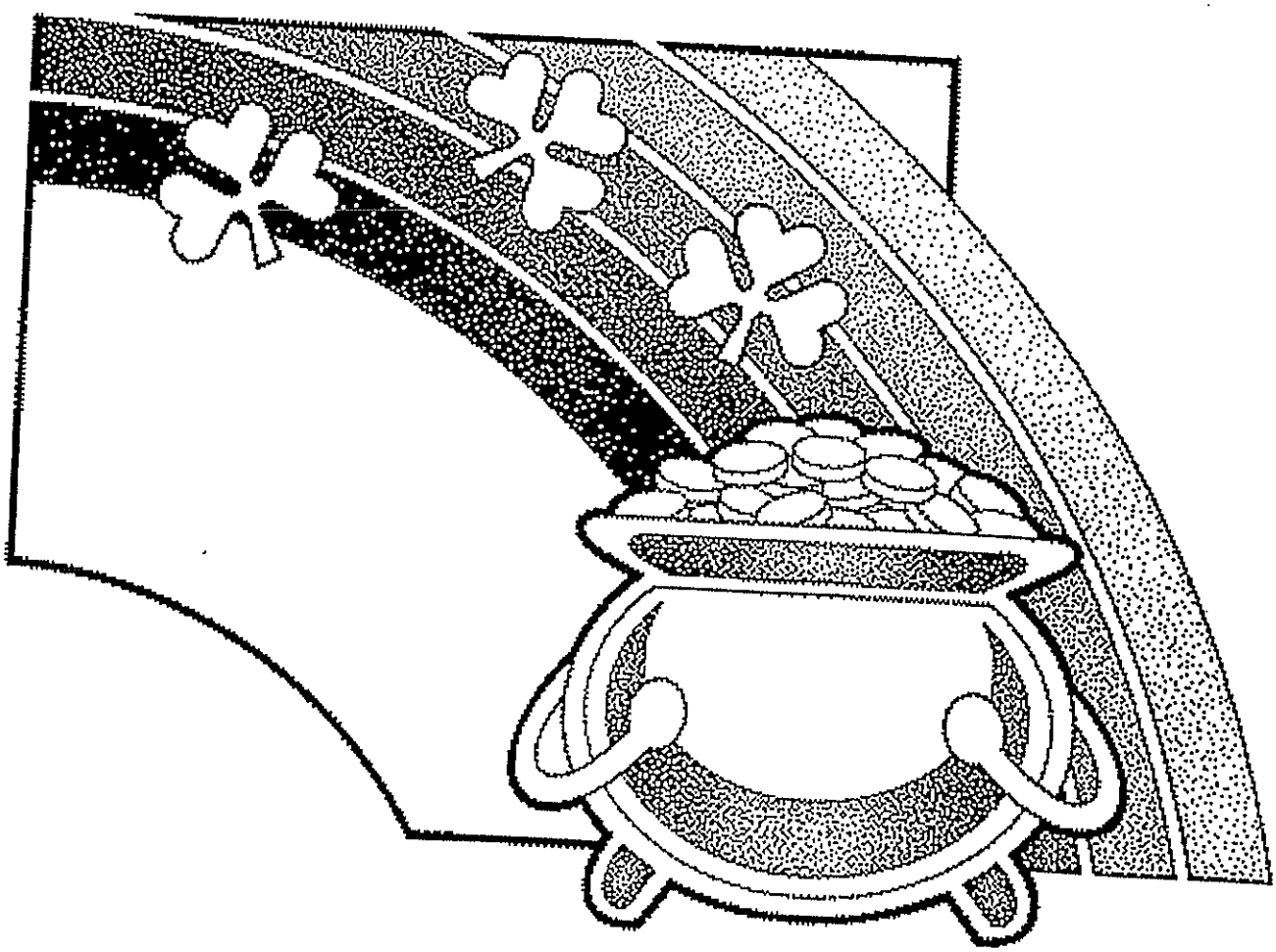
We were reminded that the outgoing and incoming executive boards will meet briefly after the conference to exchange books and materials.

Installation of Officers was held. Doris Merriman officiated the installation.

IX. **Adjournment**

The meeting adjourned at 12:15 p.m.

Judy Rastede, Secretary

Lola Young, President

Addition from brief meeting after general meeting: The next Executive Board meeting will be July 25, 1998, in Lincoln.