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February 2007 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, February, 2007
311 Ag Hall

Present: Barbuto, Bell, Ellis, Fleming, Gifford, Husmann, James, Kalkowski, King, Matkin, Noble, Phipps, Story, Wheeler

Wheeler called the staff meeting to order at 10:05 a.m. Good news announcements – Dick Fleming received the S.W. Parent award. Lloyd Bell has been promoted to Professor.

Approval of Minutes – Barrett moved to approve the minutes of the January 26, 2007, staff meeting. Matkin seconded.

Promotion and Tenure Committee – Barrett reported the committee met with Wheeler regarding the results of his evaluation.

Undergraduate Curriculum Committee – Ellis reported they met this morning and discussed changes to the Undergraduate Bulletin. Ellis made a motion for AgLEC to sponsor or co-sponsor an Ag Education proficiency award for the state CDE contests in the amount of \$500. It would cover a small stipend and the department would be recognized on the plaque and at the awards ceremony when it is presented. This would mean increased visibility for the department and recruiting opportunities. Barrett seconded. Discussion. Motion passed.

Graduate Education and Research Committee – King reported that the committee met last Friday. March 15th is the next deadline for masters and doctoral applications to our program. We had a booth at the Big XII Conference on February 16.

Faculty Advisory Council – Barbuto announced that Ellis attended the most recent meeting. Several items were discussed including the travel policy for students and course buy-outs for faculty on grants.

CASNR Curriculum Committee – Barrett reported the committee met. A 10-Semester Report from Undergraduate Studies found several courses that are no longer being taught in AgLEC. They are ALEC 189H University Honors Seminar, ALEC 420 Post High School Occ Ed, ALEC 433 Planning & Imp Cooperative Ext Programs, ALEC 832 Lead Ag Agencies & Org, and ALEC 908 Org Ag Mechanic Prgm. We need to decide if these classes will be taught again in the future.

Academic Senate – King reported issues discussed include faculty involvement on committees, institution-wide syllabus policy for next fall, and the budget scenario.

CASNR Recruitment, Retention & Planning Committee – Baumert reported on the current

recruitment activities for AgLEC.

AgLEC Session with Deans – Wheeler reported on the Unit Evaluation Session for AgLEC that was held recently. It was a good discussion with the Deans. AgLEC is crucial to IANR, and we are teaching many excellent classes. The Deans are committed to finding resources in growth areas.

Graduate Student Association Update – Gifford reported the Big Event is happening on Saturday, March 31. It is a chance for faculty and staff to give back in terms servant leadership. *The Big Event is a day long service project for students and faculty to go out into the City of Lincoln and say "Thanks!"* Sign up at <http://bigevent.unl.edu> by Monday, March 5th.

Automated Travel – James reported that travel expense vouchers will soon be prepared on-line. Faculty can use ESS to prepare their own if they wish or James will prepare them in SAP. Stay tuned.

Budget Update – Wheeler presented budget information through January 31. We are doing fine.

Tourism/Marketing Search Committee Update – Barbuto reported the short list of applicants has been submitted to Equity Access for approval. There is a clear top four.

Servant Leadership Conference – Moss reported that plans are coming together. There is a link on the AgLEC website. One of the next steps is to get the word out to interested persons. May 15th is the deadline for submission of papers.

Announcements – Fleming announced that all the open positions on the Advisory Council have been filled. The next Advisory Council meeting is Wednesday, April 25, at the East Campus Union.

Gifford announced that faculty members will be here from the Leadership Education Institute in March. On Monday, March 19, there will be a reception beginning at 10:45 a.m. Please plan to attend.

Meeting adjourned at 11:35 a.m.

Next staff meeting is scheduled for **Friday, April 20, 2007 – 10:00 a.m.**

Submitted by Betty James
March 2, 2007