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Agricultural Leadership, Education & Communication Department

4-20-2007

April 2007 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, April 20, 2007
311 Ag Hall

Present: Barbuto, Bell, Ellis, Fleming, Gifford, Husmann, James, Kalkowski, King, Matkin, Noble, Phipps, Story, Wheeler

Wheeler called the staff meeting to order at 10:05 a.m.

Good news announcements – Dick Fleming received the S.W. Perrin award at the CASNR Week Awards Banquet. This award is given only when a deserving candidate is identified and recognizes outstanding dedication and contributions to CASNR and its students.

Lloyd Bell has been promoted to Professor effective July 1, 2007.

Approval of Minutes – Barbuto moved to approve the minutes of the February 23, 2007, staff meeting. Matkin seconded. Motion passed.

Promotion and Tenure Committee – King reported for Barrett. Allen Blezek has requested professor emeritus status upon his retirement in September. King made a motion to grant professor emeritus to Allen Blezek. Husmann seconded. Discussion. Motion passed. Connie Reimers-Hild and Gail Latta have requested courtesy appointments with AgLEC. King made a motion to grant a courtesy appointment to Connie Reimers-Hild. Husmann seconded. Discussion. Motion passed. King made a motion to grant a courtesy appointment to Gail Latta. Husmann seconded. Discussion. Motion passed.

Undergraduate Curriculum Committee – Ellis reported they met this morning and discussed the undergraduate candidacy status policy. Changes will take effective starting Fall 2007. There will be an Undergraduate Curriculum Retreat in the fall. The new chair for this committee is Dann Husmann.

Graduate Education and Research Committee – King reported the committee met this morning. Fifteen new masters students and approximately six new doctoral students have been admitted. FYI – When teaching a new course, use 890 instead of 896 because faculty receive more credit on the eARFA for a 890 class.

Faculty Advisory Council – Ellis attended the meeting and reported there is an increase in recruitment. The Big Red Road Show will be held only in Omaha next year. Professor of Practice positions were discussed. Also discussed was the CASNR policy statement that students be required to complete core courses before taking 300-level courses.

Academic Senate – King thanked Greg Gifford for representing the students very well. The new syllabus policy should have minor implications for AgLEC since we have them in place for AgLEC courses. Gifford reported the Safe Assignment policy (regarding plagiarism) motion will probably be withdrawn.

CASNR Recruitment, Retention & Planning Committee – Baumert reported on AgLEC recruitment activities including Community Night during CASNR week. New red portfolios from AgLEC will be given to graduating seniors.

Graduate Student Association (GSA) Update – Gifford reported the GSA will be planning more events this summer.

Advisory Council Meeting – Fleming distributed a list of members and the meeting will be held on Wednesday, April 25.

Tourism/Marketing Search Committee Update – Barbuto reported that three excellent candidates for the assistant professor position have visited campus and interviewed for the position. We hope to extend an offer soon.

Research/Grant Teams – Wheeler talked about more planning opportunities for grants. It is suggested faculty and graduate assistants meet on a regular basis to plan and do it. Ideas include: Bell – teacher as leader teaching centers; Barrett – community leadership and development.

Digital Commons – Wheeler presented information on *Digital*Commons at UNL. Paul Royster met with us and explained how faculty publications can be archived in this institutional repository.

Use of $25,000 and Award Lunch – Wheeler asked for suggestions on how to spend our $25,000 teaching award. A brainstorming meeting will be scheduled. The award luncheon is on Monday, April 30.

Assistantships – Wheeler announced graduate assistantships for next fall and spring will be in place soon.

Budget Update – Wheeler presented budget information through March 31. Operating expenses are okay for the fiscal year.

Office Space – Wheeler asked that graduate assistants move out of their offices at the end of the semester if they are not working this summer. New office space assignments will be made for fall, and we will have probably have another faculty member by then.

Our Strategic Plan – Wheeler announced we need a retreat this summer to plan. AgLEC's department review is coming up soon. Classes start August 27th. The first part of October may be the time for a planning retreat. We will formalize the date at the next staff meeting.

Announcements – Senior Salute for May graduates is Friday, May 4, at 4:00 p.m.

Meeting adjourned at 11:35 a.m.

Next staff meeting is scheduled for **Friday, May 18, 2007 – 10:00 a.m.**

Submitted by Betty James
May 2, 2007