

4-2008

NEOPA General Meeting Minutes - April 2008

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**Nebraska Educational Office Professionals Association
Minutes of the General Meeting**

April 11, 2008

The Cornhusker Marriot Hotel

Take the Lead

I. CALL TO ORDER

President Christine Cary called the meeting to order.

II. ROLL CALL OF MEMBERS

4 – FROLIKers (UNOPA past presidents)

33 – Lincoln Public Schools Association of Office Professionals (LPSAOP)

7 – NEOPA Past Presidents

4 – Omaha Educational Office Professionals Association (OEOPA)

0 – Sandhills Educational Office Professionals Association (SEOPA)

17 – University of Nebraska Office Professionals Association (UNOPA)

4 – Wayne Educational Office Professionals Association (WEOPA)

12 – Individual members (not a member of a local association)

4 – NEOPA Retirees

A quorum was established.

III. APPROVAL OF MINUTES

Since the minutes for the Annual Meeting at the 2007 Spring Conference were not available at the last general meeting, they were read aloud and approved as corrected. Minutes for the General Meeting at the 2007 Fall Workshop were read aloud and approved as corrected.

IV. PRESIDENT'S REPORT

President Chris Cary reported that the last letter campaign resulted in six new conference attendees. She thanked Debbie Hendricks for representing her at the Central Area Conference and presenting her report. She reported that she has attended OEOPA and LPSAOP meetings and that the board voted to donate \$25 to the NAEOP Foundation and \$25 to National President Linda Tribble's charity, Oak Grove Baptist Church Relay for Life Team as their annual gift to the national president.

V. PRESIDENT-ELECT/MEMBERSHIP'S REPORT

President-elect Becky Hastings reported the following membership numbers as of April 8, 2008:

Active – 217

Retired – 14

Honorary – 14

TOTAL – 245

Lori Molzer was recognized as recruiter of the year.

Becky also reported that she would be proposing an agenda item to be discussed at the 2008 Advisory Council Meeting at the National Conference in Broomfield, CO. The proposal asks that, since NAEOP award forms are available electronically, each association be allowed to have an electronic signature of its current president included on the electronic form.

VI. VICE PRESIDENT/MEETING COORDINATOR'S REPORT

Vice President Peg Aldridge reported that an Ad Hoc Committee would be established for one year to evaluate and update the current Workshop/Conference Guidelines. She developed a rotation of hosting chapters for the workshops and conferences that can be found in the 4/10/08 Board Meeting minutes. The local associations have agreed to the rotation. There was discussion on the advantages and disadvantages concerning the board's decision to hold all conferences at the Southeast Community College Continuing Education Center

VII. TREASURER'S REPORT

Treasurer Linda Teach reported that reports were in everyone's conference packet. One report was for the year and one was from meeting to meeting.

IX. AWARDS COMMITTEE REPORT

Awards Director Kitty Slezak reported that applications for both Z B Mayo, NEOPA's Educational Administrator of the Year, and Deb Ryan, NEOPA's Educational Office Professional of the Year, were submitted to the national competition. She then announced the winners of the drawing for the Professional Growth Awards:

- \$100 – Trendolyn Svenson
- \$75 – Joyce Alberg, LPSAOP
- \$50 – Linda Hanzel, LPSAOP
- \$50 – Carol Packard, LPSAOP

X. PAST PRESIDENT/FIELD SERVICE REPORT

Past President Carol Bom reported that she visited affiliates in North Platt and Wayne and participated in an I-Chat with people from Grand Island and Kearney. On April 23, 2008 they will be announcing the new Nebraska Department of Education affiliation. They will be holding their first meeting, elections and installation in May.

X. INFORMATION TECHNOLOGY COMMITTEE REPORT

Director Karen Jackson reported that she had submitted the application for the national Web site competition and that eight members joined by using the Web site. She is always looking for new designs for the Web site.

IX. LIAISON'S REPORT

In Julie Kleager's absence, Deb Ryan reported that the pins for National Conference were available to pick up.

X. NOMINATING COMMITTEE'S REPORT

Edie Schleiger reported that they received 125 ballots with no illegal votes. The results of vote:

- President-elect – Carol Reed
- Vice President – Cheryl Wood
- Secretary – Judy Anderson

IX. PSP COMMITTEE REPORT

In Nancy Harter's absence, Carol Packard recognized the latest PSP recipients:

Amy Chandler	Edie Schleiger	Cynthia Knight
Dena Hare	Sharon Steck	Destiny Kucera
Connie Hawkins	Rose Wiechert	Patricia Liedle
Lori Lie	Susan Bell	Catherine Robertson
Kathy London	Linda Klimm	Kathryn Schroeder

The full detailed report of levels earned is attached.

XI. PUBLICITY COMMITTEE'S REPORT

Barb Homer explained the duties of her committee and reported that press releases were sent out announcing the NEOPA Office Professional of the Year and NEOPA Educational Administrator of the Year award winners. She also designed and mailed postcard invitations to the Spring Conference as well as sending out ten courtesy cards to members.

X. SCHOLARSHIP COMMITTEE REPORT

Debbie Doolittle reported that they received 13 scholarship applications. Troy Becker from Creighton Community High School was the winner and Lisa Smith, also from Creighton Community High School, was selected as the alternate. Judges were Professor Richard Fleming, UNL; Dr Leslie Lukin, ESU #18 Director; and Kevin Johnston, LPS.

X. WAYS & MEANS COMMITTEE REPORT

Carol Reed reported that \$1,704 was raised from the silent and live auctions held at the social Thursday evening, 4/10/08.

XII. NATIONAL CONFERENCE COMMITTEE

Deb Ryan reminded everyone there were sign-up sheets in the hallway for volunteers to help at the National Conference and with the pre-planning activities.

XIII. NEW BUSINESS

Treasurer Linda Teach went through the changes made to the budget as it appeared on the projected screen for all to view.

Linda Teach moved to accept the budget. Roxie Hiatt seconded. Carried.

XIV. ANNOUNCEMENTS

President Cary recognized the following UNOPA award winners:

Mary Guest was awarded a UNL KUDO Award

Jeanne Andelt was awarded the Rose Frolik Award

Barb Homer was awarded the Floyd S. Oldt Outstanding Staff Award

XV. ADJOURNMENT

Meeting was adjourned.

Judy Anderson
Recording Secretary

Christine Cary, CEOE
President