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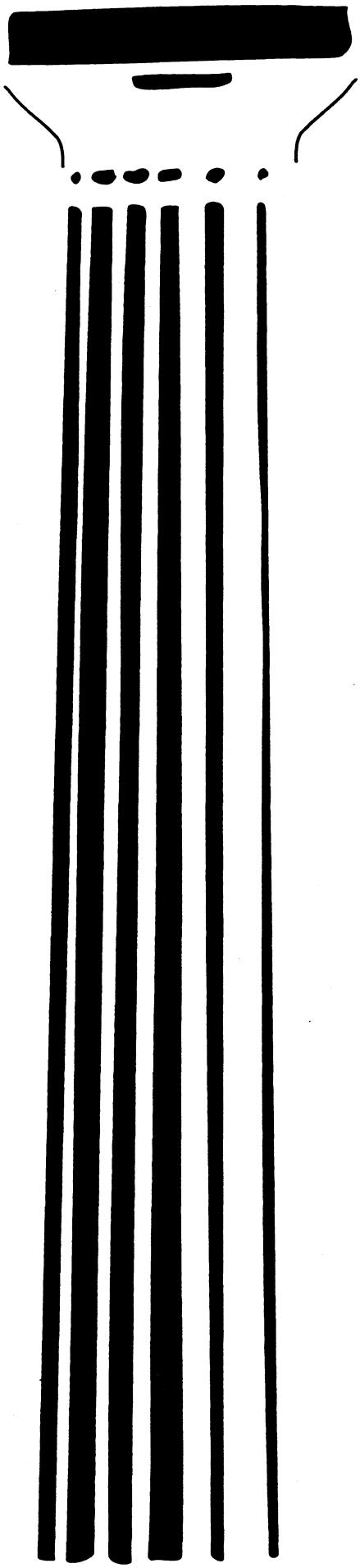

CALL FOR MANUSCRIPTS

for the 1997 Edition of

To Improve the Academy

Deadline for Submission: February 1, 1997

The Professional & Organizational Development (POD) Network invites submissions for the 1997 edition of *To Improve the Academy*. Since its inception in 1982, *To Improve the Academy* has provided a forum for articles on instructional, faculty and organizational development. Manuscripts are solicited on those three general areas and may be research-based, programmatic or reflective pieces.

The audience for *To Improve the Academy* is composed of several constituencies who share an interest in improving the climate for teaching and learning in higher education, including faculty and organizational development professionals, members of teaching improvement committees, trustees, administrators and consultants. Articles should be designed to inform and assist these members of the academic community with their work.

Papers accepted for publication demonstrate scholarly excellence in research, innovation, integration, and/or inspiration about instructional, faculty and/or organizational development.

Submission Requirements

Manuscripts must be prepared according to the guidelines in the *Publication Manual* of the American Psychological Association, Fourth Edition.

- Include a title and an abstract of 100 words or less. See pages 8-11 of the APA Manual for guidance on how to write a good abstract.
- Citations appear in the references section at the end of the manuscript. See pages 174-222 for the format of different reference materials.
- In the text, sources are cited by author(s) and date, and page numbers for direct quotations. See pages 95-99 for citation formats.
- Headings, if they are used, are not numbered. See pages 90-93.
- When you describe new approaches and programs, please include evaluative information.

Submit two copies of the COVER SHEET (on the reverse side), two copies of your complete manuscript, and three copies that omit your name and any reference to your institution. Do not send a disk with the review copies. The editors will provide prompt feedback on all manuscripts. Early submission will permit more time for complete feedback and for revisions prior to publication. If your manuscript is accepted for publication, we will ask you to send us the document and a biographical statement on diskette, preferably Word 6.0.

Please send inquiries and manuscripts to:

Deborah DeZure, Editor, *To Improve the Academy*
c/o Faculty Center for Instructional Excellence
Eastern Michigan University
519 Pray-Harrold
Ypsilanti, MI 48197
Phone: (313) 487-1386; Email: EMU_DEZURE@online.emich.edu

MANUSCRIPT COVER SHEET

1997 To Improve the Academy

Deadline for Submission: February 1, 1997

Title of Manuscript:

Please enter the information requested below for all authors, listing the names in the order in which they should appear. Include additional pages if necessary.

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Deadline for Submission: February 1, 1997

Send two copies of this form with five copies of the manuscript (two complete manuscripts and three without your name or institution) to:

Deborah DeZure, Editor, *To Improve the Academy*
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For those of you planning to attend the POD conference, written copies of the call for papers will be in your packets. Many of our submissions come from conference presenters who have reworked their sessions. If you are presenting, consider writing up your idea or program; if you see a session that makes you think "that should be written up somewhere," encourage the presenters to submit their work to TIA. A brief summary of the guidelines for submissions follows.

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The POD Network invites submissions for the 1999 edition of TO IMPROVE THE ACADEMY. The deadline for submission is FEBRUARY 1, 1999.

Since its inception in 1982, TO IMPROVE THE ACADEMY has provided a forum for articles on instructional, faculty and organizational development. Manuscripts are solicited on those three general areas and may be research-based, programmatic or reflective pieces. The audience for TO IMPROVE THE ACADEMY shares an interest in improving the climate for teaching and learning in higher education, including faculty and organizational development professionals, members of teaching improvement committees, trustees, administrators and consultants. Articles should be designed to inform and assist these members of the academic community with their work.

Papers will undergo a juried review process. Papers accepted for publication demonstrate scholarly excellence in research, innovation, integration, and/or inspiration about instructional, faculty and/or organizational development. Manuscripts should be prepared according to the guidelines in the PUBLICATION MANUAL of the American Psychological Association, Fourth Edition.

Maximum length of articles is 20 pages, double spaced (12-point font). Include a title and an abstract of 100 words or less. Submit a total of 5 copies of your manuscript. Three of these copies should omit your name and any reference to your institution because they will be used for a blind review. Two of the copies should include a cover sheet which indicates the title of the manuscript and the following information for each author: name, mailing address, phone, fax, and email address.

Please send your submissions (due Feb. 1, 1999) to:
Matthew Kaplan, Editor, TO IMPROVE THE ACADEMY
c/o Center for Research on Learning and Teaching
University of Michigan
3300 School of Education Building, 610 E. University
Ann Arbor, MI 48109-1259
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Email:

If you have any questions or concerns, please feel free to contact me.

Matt Kaplan

Posted to the POD Network mail list by Matthew Lee Kaplan