UNOPA Notes, Volume 18, Issue 1, August 1978

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Dear UNOPA Members and Prospective Members,

As summer nears an end, it is a pleasure for me to write this first letter for the 1978-79 year to you. The Executive Board has met several times this summer and is very enthused about the coming year. They are excited about serving you and having an opportunity to get to know you better.

Serving you this year are:

Virginia Bailey - President Elect
511 Nebr. Hall
City 2-1931

Program Committee Chairman
As program chairman for the year she will appreciate any suggestions and comments you may have. Please feel free to contact her.

Mildred Bailey - Treasurer
138 Home Ec
East 2-3910

Mildred will be a very busy person this year if the Ways and Means Committee have their way and we hope they do.

Mary Swearingen - Recording Secretary
411 Admin
City 2-3123

With three board meetings already this summer, Mary is off to a busy year.

Doris Latrom - Corresponding Secretary
506 Admin
City 2-2097

Please help her out by keeping her informed of illnesses, new babies, weddings, etc.

Lorraine Childers - Director
West Stadium
City 1K 2-3141

Hospitality Chairman

Susan Landen - Director
116 So. Stadium
City 2-2263

Professional Growth Chairman

* Joyce Peters - Director
208 Admin
City 2-3641

Historian

Jean Lenser - Director
140 Coliseum
City 2-3831

Membership Chairman

Sheila Finney - Director
412 Admin
City 2-2875

Publicity Chairman

Marie Filbert
156 NCCE
East 2-1392

Nominating & Election Committee

* Diane Stevens was elected to this position but is no longer with the University. Joyce has agreed to serve in her place.
UNOPA
Unapproved Minutes
May 9, 1978

The UNOPA May luncheon was held in the East Campus Union with an attendance of 121 people.

At the head table were Catherine Barrett, Rose Frolik, Peggy Barthule, Alice Torwirt, Barbara Brunken, Julie Ankeny, Sharron Thompson, Barbara Cutler, and Gretchen Nielson.

Rose Frolik was introduced as our First UNOPA President. A table was reserved for all of UNOPA's past presidents. Each past president stood up and introduced herself and gave the year in which they were President.

Rose Frolik 1962-63
Ruth Nuss 1963-64
Luella Diekhoff 1964-65
Darlene Loewenstein 1965-66
Jan Wacker 1966-67
Doris Lesoing 1967-68
Lila McCoy 1968-69
Peggy Barthule 1969-70
Carma Lea McPheron 1970-71
Delores (Dee Hughes) 1971-72
Mollie Tintera 1972-73
Nelsine Scofield 1973-74
Loah Bennett 1974-75
Jan Radenslaben 1975-76
Lucile Griess 1976-77

The minutes for the April meeting were approved as they appeared in the UNOPA Notes.

Catherine Barrett gave a short report on the NEOPA Spring Convention and Annual Meeting which was held at Wayne State College on May 6. Eighteen UNOPA members attended the convention.

Peggy Barthule installed the new UNOPA Officers and Directors for the coming year. A present officer or director pinned a corsage on the incoming counterpart.

The UNOPA year closed with 192 memberships.

Alice Torwirt, the new President closed the meeting with a poem "A Touch of the Master's Hand."

Respectfully submitted,

Agnes Morris
Recording Secretary
BYLAWS

Article I - Meetings

Section 1 - The suggested order of business for regular meetings of the Association is as follows: Call to order, Approval of the Minutes, Communications, Report of Treasurer, Reports of Committees, Unfinished Business, New Business, Adjournment.

Section 2 - All meetings of this Association shall be conducted according to parliamentary procedures as set forth in Robert's Rules of Order Newly Revised.

Article II - Duties of Officers

Section 1 - Each officer of the Association, except the president and Recording Secretary, shall be appointed chairman of at least one committee.

Section 2 - The President shall preside at all meetings of the Association and of the Executive Board; shall appoint committees as indicated in Article VI of the Constitution. The President shall be a member ex-officio of all appointed committees.

Section 3 - The President-elect shall perform the duties of the president in the event of the president's absence and shall fill a vacancy in the presidency. She shall be chairman of the Program Committee.

Section 4 - The Recording Secretary shall keep an accurate record of the proceedings of the Association and Executive Board meetings, and shall send to the President and Executive Board a copy of the minutes of each meeting within fifteen (15) days after the meeting.

Section 5 - The Corresponding Secretary shall conduct the correspondence of the Association as directed by the President or Executive Board. This includes extending courtesies to Association members who are ill, who have had babies, and to those who have had deaths in their families. She shall cooperate with the Program Committee in extending invitations to guests and in sending appreciation notes to speakers and performers who have been invited to participate in the meetings.

Section 6 - The Treasurer shall receive all monies, disburse funds as directed by the Executive Board, and shall present a monthly report to the Association.

Section 7 - The Executive Board shall have the power to fill any vacancies occurring among the officers, except the President and President-elect, until the next annual election of officers. The Executive Board shall assist in preparing programs of the meetings and conferences of the Association and shall perform such other duties as may be imposed upon it by the Association.
G. The Finance and Budget Committee shall study
the financial needs of the Association for the
year and present a proposed budget in October.

H. The Auditing Committee shall audit the records of
the Treasurer in June and submit a report to the
membership no later than September.

Section 2 - The chairman of each committee shall assist the Presi­
dent in selecting the members of her committee.

Section 3 - Each committee chairman shall submit an annual report
in writing to the Association in May.

Rev. March 1974
YOU, OR A FRIEND, NEED OR WANT SOMEONE TO SHARE?

When you have "happiness" -- wedding, a baby, or......
When you have "sadness" -- an operation, illness, a family death, or......
When you have a "celebration" -- an anniversary, graduation, promotion, or......

please call your corresponding secretary -- we need a good 1978-79 communication line!
Doris Latrom
22097 - Office
781-2846 - Home

POTPOURRI

A pat on the back, though only a few vertebrae removed from a kick in the pants, is miles ahead in results.
-Bennett Cerf

When you use your sense of humor-use your sense as well as humor.

A good listener is not only popular everywhere, but after awhile, he knows something.

Begin the day with friendliness
Keep friendly all day long,
Keep in your soul a friendly thought
In your heart a friendly song.
Have in your mind a word of cheer
For all who come your way,
And they will greet you, too, in turn
And wish you a happy day.
LET'S CHEER! THEY'VE ARRIVED!

The UNOPA pins and charms are here and I'm very excited and pleased with their appearance. I think you will be too. The price is $4.00 per pin or charm. (The charms can be worn on a bracelet or on a chain.)

Several girls on campus already have sets and will be happy to show them to you if you wish to see them before placing an order. They are available for viewing at the following locations:

Carma Lea McPheron  Jan Radenslaben  Jan Wacker  Cindy Williams
Housing Office  211 Ag Hall  421 Nebr. Hall  309 Admin.
1100 Seaton Hall  East Campus  City  City
City  2-3753  2-2966  2-1912  2-3751

I also have a set if you would like to stop at my office, 209 Admin.

If you wish to order either a pin, charm or both, please complete the order blank below and send it along with your check to: Peg Bergmeyer
Admin. 415
City 4C

(Please make checks payable to UNOPA)

Your orders can be picked up at one of two places. Please indicate which of the following locations you wish to pick up your order and when you will pick it up.

Peg Bergmeyer  Pat Smith
Admin. 415  206 Ag Hall
City 2-2887  East 2-1421

UNOPA PIN/CHARM ORDER FORM

NAME ____________________________ CAMPUS PHONE ____________________________

CAMPUS ADDRESS ____________________________

☐ PIN $4.00  ☐ CHARM $4.00  ☐ SET (PIN & CHARM) $8.00

Check enclosed in the amount of $___________. I will pick up my order on ☐ City Campus

on ____________________________ (date)  ☐ East Campus