

1982

Hotel Survival Manual

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HOTEL SURVIVAL MANUAL

Following are a few tips to help make your stay at Montebello smoother and even more enjoyable:

1. Dining:

- a) Meals (starting with dinner on the day of arrival) are included in the price of your accommodation. For dinner, please order from the "table d'hôte" or daily menu.
- b) DO NOT TIP at meals or for other services (unless you feel supremely inspired) since a 12½% service charge is also included in the "package" rate. You will be required to sign a chit at meals, however, for record-keeping purposes and for bar expenses.
- c) Meals are served at Montebello on the following schedule: breakfast (buffet-style): 7:30 - 9:30 a.m.; lunch (buffet-style): 12 - 2 p.m.; dinner: 6:30 - 8:30 p.m.
However, conference participants may wish to plan their meal-times to allow for scheduled sessions (see conference program).
- d) When you enter the dining room for meals, please wear your POD name-tag and/or mention that you are with the organization, since a special section of the dining room has been reserved for our group.
- e) Please note that dinner at Montebello can often take a while (up to 3 hours on a busy evening!). On Friday the 15th, it will be especially important for PODers to arrive for dinner as early as possible in order to participate in "A Night of Canadian Song and Dance" at 8:30 p.m.
- f) Fish is included nightly on the table d'hôte menu. However, vegetarians can receive special dishes for the evening meal by informing the maître d'hôtel at noon of the same day.
- g) Gentlemen are asked to wear jackets at dinner (no ties necessary).
- h) Participants leaving early Sunday morning may obtain a "box lunch" by placing an order with the cashier of the dining room before 5 p.m. Saturday.

However, if you can possibly stay for "Sunday Brunch" (at noon) you will find it well worth your while!

2. Rates and Payment:

- a) There have been a few minor adjustments in the room rates (which include meals, coffee breaks, and service charges). The exact rates are:

Single room: \$ 87.54	4-13 years: \$19.13
Double room: 132.30	14 and over
0-3 years: -	(extra person: 56.25)

In the case of 4 to 13 year-olds, this is slightly more than was quoted in the preliminary brochure. We apologize for the inconvenience.

For others, any excess from initial deposits will be carried over toward payment of the final bill.

- b) There is no room or meal tax on this all-inclusive "American" plan.
- c) The hotel accepts most major credit cards. Payment can be made in American funds at the current rate of exchange (calculated daily).
- d) Conference rates will extend from Tuesday, October 12th to Monday, October 18th.

3. Miscellaneous:

- a) Check-in time at the hotel is 4 p.m.; check-out is 2 p.m.
- b) There will be a "cash bar" from 4 - 7:30 p.m. Thursday and from 8:30 - 11:30 p.m. Friday in Salle Canada. You may use your "complimentary drink" ticket, included in your registration package, at either of these times.
- c) At 10:30 each morning, coffee, tea, Sanka and juices will be available on self-serve trolleys placed outside the seminar rooms.
- d) All "summer" athletic facilities will be available throughout October, weather-permitting. Generally, these facilities are free-of-charge. Please see hotel brochures for rates on exceptions (e.g. horseback riding, bicycle and other equipment rental, green fees etc.).
Note that the indoor pool is open from 11 a.m. to 7 p.m. only.
- e) Overhead transparencies (25¢ each) and xerox copies (15¢ each) can be obtained from the Conference Office between 9 a.m. and 5 p.m., and from the front desk after 5 p.m.
- f) In the case of any dissatisfaction or confusion regarding room-mate assignments, or for other hotel-related questions, please see Susan Cowan (the frazzled-looking brunette scurrying about with an armload of disorganized lists and sort of reminding you of the March Hare).

g) ENJOY YOUR STAY!!