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PODCAN

PRELIMINARY PROGRAM

1982 ANNUAL CONFERENCE

Theme:

PERSONAL AND INSTITUTIONAL DEVELOPMENT IN ACADEMIC CRISIS

October 14-17, 1982

Château Montebello,

Montebello, Quebec, Canada

Sponsored By:

PROFESSIONAL AND ORGANIZATIONAL DEVELOPMENT NETWORK IN HIGHER EDUCATION

1982 ANNUAL POD CONFERENCE PLANNING COMMITTEE

CONFERENCE CHAIRMAN

Ike Morgulis	Ryerson Polytechnical Institute

PROGRAM COMMITTEE

Bob Burnett	Syracuse University
Susan Cowan	McGill University
Mike Davis	University of the Pacific
George Geiss	McGill University
Alexandra Glashan	Vanier College
Lee Harrison	Syracuse University
Julie Jeffrey	Goucher College
Ike Morgulis	Ryerson Polytechnical Institute
Arthur Rothman	University of Toronto
Steve Scholl	John F. Kennedy University
Fernand Serre	University of Sherbrooke
Ron Smith	Concordia University

REGISTRATION AND FINANCE

Ron Smith	Concordia University

LOCAL ARRANGEMENT COMMITTEE

Susan Cowan	McGill University
Denise Bourgeois	John Abbot College

AUDIO-VISUAL RESOURCES

Patrick Babin	University of Ottawa

INFORMATION-FAIR COMMITTEE

Alexandra Glashan	Vanier College
Ike Morgulis	Ryerson Polytechnical Institute

TRANSPORTATION AND WELCOME

Jane Magnan	Concordia University

PUBLICITY AND MAILINGS

Bob Burnett	Syracuse University
Mike Davis	University of the Pacific
Ike Morgulis	Ryerson Polytechnical Institute
Ron Smith	Concordia University

CONFERENCE EVALUATION

Lee Harrison	Syracuse University

POD LIAISON, 1983 CONFERENCE

Julie Jeffrey	Goucher College

WELCOME TO 1982 CONFERENCE PROFESSIONAL AND ORGANIZATIONAL DEVELOPMENT NETWORK

The POD Network in Higher Education invites you to attend their Annual Conference to be held at Château Montebello in Montebello, Qué., Canada. The conference is sponsored by the Professional and Organizational Development Network in Higher Education, a non-profit professional association dedicated to improving higher education through faculty, administrative, instructional and organizational development.

This year's conference theme is **"Personal and Institutional Development in Academic Crisis"**. The program, comprised of over forty-five sessions, is presented in an experiential mode; we believe in learning and sharing by doing.

An added feature of this conference is a series of **IDEA-SEMINARS**. This presentation mode grew out of last year's successful experience in which participants shared ideas with experts, on current and important topics at breakfast and luncheon.

Join us in October, in Canada; we promise a colorful autumn, sumptuous surroundings and pleasant associations!

Michael Davis
Executive Director, POD.

LE CHÂTEAU MONTEBELLO

If it was good enough for the world leaders, maybe even PODers (spoiled as we are by luxurious settings) could give it a try!

Le Château Montebello — site of the 1981 World Summit Conference — is a breathtaking cedar-log structure (the largest in the world) nestled amid woodland, lakes, stream and rolling hills on the north shore of the Ottawa River. Hopefully, the October countryside will still be suffused with brilliant Canadian-autumn colouring.

For sports-buffs

For sports-buffs, facilities include: archery, bicycling, boating and canoeing, fishing, golf and putting, horseback riding, skeet-shooting, volleyball, tennis, badminton, croquet, and swimming in the beautiful, Olympic-sized, glassed-in indoor pool. The 65,000-acre Château grounds are a hiker's paradise. Joggers can fill their lungs with invigorating fresh air along the "Aerobic Fitness Trail".

Dine in grandeur

Dine in the comfortable grandeur of the galleried, raftered Dining Room. The luncheon buffets are sumptuous — the dessert table being downright indecent — and the cuisine, in general, is superb.

Those looking for cosmopolitan excitement will be pleased to note that the Château is located 80 miles from downtown Montreal, Quebec, with all its "joie devivre", and 40 miles from the nation's picturesque capital, Ottawa.

REGISTRATION INFORMATION

The enclosed **POD CONFERENCE REGISTRATION FORM** offers you the advantage to register at a reduced rate. To qualify please ensure that the Registration Form, with payment, must be received by the dates shown.

REGISTRATION FEES

		$Cdn.	$U.S.
SUPER SAVER	Member	80.00	65.00
paid before 6/15/82	Non-member	100.00	85.00
EARLY BIRD	Member	90.00	75.00
paid before 7/15/82	Non-member	115.00	95.00
REGULAR	Member	105.00	85.00
	Non-member	130.00	105.00

In order to register, fill in the **POD CONFERENCE REGISTRATION FORM** located in the centre of this brochure and mail to:

Ron Smith, Director
Learning Development Office
Concordia University Loyola Campus
7141 Sherbrooke St. West
Montreal, Que. H4B 1R6

Make cheque or money order payable in Canadian Funds to:

POD CONFERENCE 1982

Cheque should be drawn on a Canadian Bank and bank encoded.

All attendees to the conference, must pay the conference registration fees.

CONFIRMATION

All registrations received before the deadline date of **SEPTEMBER 15,** will receive confirmation by mail. Due to the uncertainties of mail delivery, do not mail the Conference Registration Form after this date. (Be sure to contact the hotel though, to assure a room.) Simply bring the completed registration form with a cheque to the Conference.

REFUNDS

Registration fees paid in advance will be refunded, (less $20.00 US, or $25.00 Cdn.) after the conference, provided written request is postmarked no later than September 15.

WEATHER AND DRESS

The October temperature at Montebello will be refreshing but not chilling 15°C to 20°C (approximately 60°F to 70°F) during the day. The evening can be cool at 0°C (32°F).

Sports jackets are normally adequate during the day, and an all-weather coat may be needed for the evening.

Casual dress is appropriate for the conference during the daytime hours. However, there is a strictly enforced rule that **jackets must be worn** in the dining room for the dinner meal.

HOTEL REGISTRATION

Conference participants are responsible for their own housing and should make their room reservations early, using the **HOTEL RESERVATION FORM** found in the middle of this brochure.

Château Montebello requires information one month in advance. The deadline date for assured room reservations is **SEPTEMBER 15.** After that date, the hotel can no longer keep the block of rooms reserved for the conference.

HOTEL RATES

Conference room rates per day are as follows:

	$ Cdn.	$U.S.
Single	$88.75	$73.95*
Double	$132.75	$110.65*

The hotel will put one roll-away bed in a double room to accommodate children with the following rates:

Age	$Cdn.	$U.S.
0-3	free	free
4-13	$17.25	$16.10*
14 & over	$56.25	$46.90*

*Calculated at $1.00 US = $1.20 Cdn.

Most of the rooms contain two single beds. There are a few rooms with double beds normally reserved for honeymooners.

Conference rates will extend from Tuesday, October 12 to Monday October 18th.

ROOM ASSIGNMENTS

If you wish to share a double room with another attendee, then please fill in the required information on the accompanying **POD CONFERENCE REGISTRATION FORM** before September 15, 1982.

If you wish to share a double room, but don't know anyone with whom to share, please provide the vital statistics requested on the form and mail before **SEPTEMBER 15, 1982.**

The Conference Committee will provide a "dating service" to match you up in accordance with preferences shown.

MEALS — AMERICAN PLAN

All room rates include breakfast, lunch and dinner and 12.5% service charge. There are no other charges such as room tax, meal tax or extra gratuities on this all-inclusive American Plan.

REGISTRATION PROCEDURE

To register, please fill in the **HOTEL RESERVATION FORM** in the centre of this brochure. Please enclose payment for one night's lodging in order to confirm your reservation.

Payment (in Canadian funds) must be made by cheque or money order, payable to:

CHÂTEAU MONTEBELLO

HOTEL cont. ...

Mail one night's fees and form to

1982 POD CONFERENCE
Château Montebello
Montebello, Que.,
Canada J0V 1L0
Tel: (819) 423-6341
Telex: 05-339509

Credit cards cannot be used for this first night confirmation. However, the hotel will accept any major credit card for payment of the balance of your stay.

Deposits are refundable on cancellation made before Thursday, September 23.

TRANSPORTATION INFORMATION

BUS RESERVATION

Please note, if you do not return the Conference Registration Form by **SEPTEMBER 15** and include a cheque for the bus fare, we will not be able to guarantee you a seat on the bus. Fee: $20.00 Canadian return, $17.00 America return. (Payment must be made in Canadian funds).

BUSES FROM DORVAL TO MONTEBELLO — October 14

Château Montebello is about 70 miles (1½ hours drive) from Dorval Airport in Montreal. We have arranged for buses to transport participants from the Dorval Hilton Hotel to Montebello. There will be 2 buses, one leaving the hotel at 1:30 p.m. and the other leaving at 4:00 p.m.

BUSES FROM MONTEBELLO TO DORVAL — October 17

For those of you needing to make morning flights there will be an "Early Bird' bus leaving Montebello at 7:30 a.m. suitable for flights leaving after 10:00 a.m. For all others, the bus will leave Montebello at noon, arriving in Dorval at 1:30 p.m. (suitable for flights leaving after 2:00 p.m.)

IF ARRIVING MONTREAL BY PLANE

Please note, Montreal has 2 airports; you do *not* want to go to Mirabel. — You want to go to **DORVAL AIRPORT**.

Proceed to "Flight Arrivals" exit. The Hilton courtesy bus will transport you to the hotel (a 2 minute drive) where we have reserved a hospitality room for PODers wanting bus transportation to Montebello.

IF ARRIVING MONTREAL BY BUS OR TRAIN

On arrival downtown you can either take a taxi to the Dorval Hilton (approximately $15.00 fare) or an airport bus leaving every hour from several major downtown hotels: the Sheraton Mount Royal Hotel 1455 Peel Street, the Queen Elizabeth Hotel (Canadian National railway station) 900 Dorchester West or the Chateau Champlain 1, Place du Canada. Fare — $5.00 per person. From the airport proceed as per instructions for participants arriving by plane.

OTHER FORMS OF TRANSPORTATION

Any other form of transportation to and from Montebello must be arranged by the participants.

CAR RENTALS

Cars will be available to rent at the airport. Rates from several major firms; Budget, Tilden, Avis etc. (based on price quotes for Spring 1982) are approximately $40.00 per day with 200 kilometres a day free. Cost for one week is $159.00. Weekend specials, $25.00 per day, 200 kilometres free per day. Montebello is approximately 1½ hours travelling distance from the Dorval Airport. Check your car rental agency for final costs. Reserve in advance, Dorval is a busy airport.

VOYAGEUR BUS

Voyageur has a bus leaving downtown Montreal for Montebello twice a day. Price approximately $25.00 return. For more information or reservations call 1-514-842-2281.

AUDIO-VISUAL EQUIPMENT

Audio-visual equipment for the conference will be provided by University of Ottawa. Patrick Babin will have an AV technician from the University of Ottawa at the conference to assist in "set-up" and emergency repairs.

ADDITIONAL INFORMATION

Additional information on the program:

Ike Morgulis, Director
Centre for Instructional Development
Jorgenson Hall, Room A1217
Ryerson Polytechnical Institute
50 Gould Street
Toronto, Ont. M5B 1E8

(416) 595-5134

For further information on registration:

Ron Smith, Director
Learning Development Office
Concordia University Loyola Campus
7141 Sherbrooke St. West
Montreal, Que. H4B 1R6

(514) 482-0320 ext. 695

For more hotel information:

Susan Cowan
Teaching Improvement Specialist
Centre for Teaching and Learning Services
McGill University, Room 402
815 Sherbrooke Street
Montreal, Que. H3A 2K6

(514) 392-8320

TENTATIVE SCHEDULE OF ACTIVITIES

POD 1982 CONFERENCE MONTEBELLO, QUEBEC

	THURSDAY OCT. 14	FRIDAY OCT. 15	SATURDAY OCT. 16	SUNDAY OCT. 17
0730 0900		BREAKFAST	BREAKFAST IDEA SEMINAR #2	BREAKFAST POD BUSINESS MEETING
1030	POD CORE COMMITTEE MEETING	PLENNARY SESSION	WORKSHOPS	WORKSHOPS
1045		COFFEE	COFFEE	CLOSURE
1200		WORKSHOPS	WORKSHOPS	
1230 1400	LUNCH	LUNCH IDEA SEMINAR #1	LUNCH IDEA SEMINAR #3	BOX LUNCH ON BUS
1530	REGISTRATION STARTS	WORKSHOPS	WORKSHOPS	
	WELCOME RECEPTION (Quebec Wine)	3 HR WORKSHOPS CONT. or FREE TIME	3 HR WORKSHOPS CONT. or FREE TIME	
	COMMUNITY BUILDING ACTIVITY	DINNER	DINNER	
2000	DINNER	A NIGHT OF CANADIAN SONG & DANCE	NETWORKING IN BAR	

CONFERENCE ACTIVITIES

IDEA-SEMINARS

Around the breakfast and luncheon tables all attendees will have an opportunity to share and challenge the experts.

Topics will be announced for each table to help join participants with similar interests. Each "expert" has been invited to display material, or make a brief presentation. This will provide a basis for discussion of the specific topic.

IDEA-SEMINARS are marked by an asterisk(*) in the listing of workshops and seminars in the brochure.

SPECIAL EVENTS

Thursday, October 14, 1982

COMMUNITY BUILDING ACTIVITY
Jane Buckley, Syracuse University

Friday, October 15, 1982

PLENNARY SESSION

John Daniel	Concordia University
Robert Diamond	Syracuse University
Charles Pascal	Sir Sanford Fleming College
James Stevens	Guelph University

A NIGHT OF CANADIAN SONG AND DANCE
Andy and Lanie Melamed

Saturday, October 17, 1982

DINNER ADDRESS:
FACULTY DEVELOPMENT UNDER FIRE: PERSPECTIVE AND SOME PROPOSALS
William Bergquist

Sunday, October 16, 1982

CLOSURE
Wally Sikes, The Centre for Creative Change

WORKSHOPS AND SEMINARS

The workshops and seminars listed below, in title alphabetical order, are those we planned to present as of final copy deadline, May 7, 1982.

The program and presenters are subject to change. The final listing will be firmed up by September 15, the deadline date for hotel registration. The final program giving dates, times, room locations and synopses of the events, will be available at conference registration time.

Events marked by an asterisk(*) will be presented in an IDEA-SEMINAR Mode.

***ACADEME AND HIGH TECHNOLOGY INDUSTRY: WHAT IS THE INTERFACE?**
Beth Ritchie, Mitel Corporation

THE ACADEMIC GAME — A SIMULATION OF DECISION MAKING IN A UNIVERSITY
Alan Blizzard, McMaster University
Dale Roy, McMaster University

***ADMINISTERING DEPARTMENTS IN CONDITIONS OF FINANCIAL CONSTRAINT**
C. Lloyd Brown-John, University of Windsor

ACTIVITIES cont...

"AND WHAT ARE THE STUDENTS DOING?" USING SPLIT-SCREEN VIDEOTAPES FOR INSTRUCTIONAL IMPROVEMENT
Louise M. Drouilhet, Illinois State University
Dent M. Rhodes, Illinois State University

ANTICIPATING ISSUES AND CRISES: PRODUCING FILMS TO TRIGGER DISCUSSIONS
Linc Fisch, Centre College

ANTIDOTE FOR CRISIS: CREATING ENVIRONMENTS CONDUCIVE TO EFFECTIVE CHANGE
Thomas L. Pasternack, Randolph-Macon Woman's College

BOREDOM AND THE QUALITY OF COLLEGE INSTRUCTION
Tom Kopp, College of Environmental Science and Forestry, Syracuse University

***BUILDING AN INTERNATIONAL DIMENSION INTO YOUR FACULTY DEVELOPMENT**
Nick Eastmond, Utah State University
Jacques Parent, Laval University

***CAREER PATTERNS AND ALTERNATIVES**
Michael Brooks, Mt. Wachusett Community College
Katherine L. German, North Shore Community College

COMPUTER-ASSISTED TEACHING ASSESSMENT BY STUDENTS (TABS) DIAGNOSIS
Michael Koffman, Northeastern University

COMPUTER SMORGASBORD: AN INTRODUCTION TO COMPUTER LITERACY
Barbara M. Florini, Syracuse University

ESTABLISHING AND SUSTAINING AN EFFECTIVE FACULTY DEVELOPMENT PROGRAM WITH NO FULL-TIME STAFF
Kenneth Mietus, Western Illinois University
James F. Niss, Western Illinois University
David Sprague, Western Illinois University

EVALUATING FACULTY RESEARCH AND PUBLICATION IN CRITICAL TIMES: PROMISES AND PITFALLS
Robert Dennehy, Pace University
Peter Seldin, Pace University

FACULTY DEVELOPMENT AT RESEARCH UNIVERSITIES
Michele Fisher, Stanford University
David Halliburton, Stanford University

THE FACULTY DEVELOPMENT COMMITTEE: HOW TO MAKE IT WORK
Joyce T. Povlacs, University of Nebraska-Lincoln

FACULTY RENEWAL IN TIMES OF INSTITUTIONAL CRISIS
Denise Bourgeois, John Abbot College
Morna Consedine, Dawson College
Fernand Serre, Sherbrooke University

ACTIVITIES cont...

***FIVE FACTORS AFFECTING (NEW) FACULTY PERFORMANCE AND SATISFACTION**
Dee Fink, University of Oklahoma

GETTING STUDENTS INVOLVED IN THE CLASSROOM: A WORKSHOP
John Chaltas, University of New Hampshire
Joyce Clark, Lehigh University
Gary Goldstein, Saint Anselm College

GUIDED DESIGN
Anne Nardi, West Virginia University
Charles E. Wales, West Virginia University

HIGHLIGHTING TEACHING STYLES THROUGH VIDEO VIGNETTES
Louis L. Beck, California State University, Long Beach
David B. Whitcomb, California State University, Long Beach

***HOW TO ESTABLISH AN EFFECTIVE FACULTY EVALUATION PROGRAM: A REPORT ON A NATIONAL THREE YEAR PROJECT**
Raoul Arreola, Memphis State University
Al Smith, University of Florida

***THE IDENTIFICATION OF CRITICAL PRESSURES ON AN ENGLISH POLYTECHNIC IN TIMES OF GOVERNMENT IMPOSED CONTRACTION**
Norman Gerald Dearden, Newcastle Upon Tyne Polytechnic, England

***IDENTIFYING FACULTY INCENTIVES IN A TIME OF ACADEMIC CRISIS**
Delivee L. Wright, University of Nebraska-Lincoln

IMPROVING PROFESSIONAL EFFECTIVENESS: AN ACTIVITY FOR FACULTY MEMBERS OR DEVELOPERS
Jane Magnan, Concordia University
Ronald A. Smith, Concordia University

IMPROVING TEACHING: HOW CAN INDIVIDUAL CONSULTING BEST MEET THE NEEDS OF FACULTY?
Lynn Mortensen, University of Nebraska-Lincoln

INDIVIDUALIZED CONSULTING TO IMPROVE UNIVERSITY TEACHING
Richard G. Tiberius, University of Toronto

INNOVATIVE PROGRAMS AS FACULTY DEVELOPMENT
Barbara B. Helling, St. Olaf College

INTERACTIVE TECHNOLOGY: IMPACTS ON TEACHING AND LEARNING IN COLLEGES AND UNIVERSITIES
Catherine Henderson, Sheridan College
Harv Honsberger, Sheridan College

ACTIVITIES cont...

INSTITUTIONAL CONSTRAINTS ON CHANGE: PROBLEMS AND STRATEGIES FOR INNOVATIONS
Marlyn Taylor, Concordia University

LIFE STYLES/WORK STYLES — HOLISTIC SELF-MANAGEMENT
Michael Crump, Smith, Kline & French Laboratories

***MAINTAINING THE QUALITY OF ACADEMIC LIFE AT COMMUNITY COLLEGES**
Larry Cline, Central Arizona College
Charles W. Hall, Central Arizona College

MAKING BEHAVIORAL OBJECTIVES CREDIBLE TO COLLEGE TEACHERS: A DEMONSTRATION WORKSHOP
John D.W. Andrews, University of California, San Diego

A MANAGEMENT STYLE THAT NOURISHES INSTRUCTIONAL DESIGN AND TEACHING BEHAVIOUR
Robert M. Barry, Loyola University of Chicago
Todd Hoover, Loyola University of Chicago
Gregory Sprague, Loyola University of Chicago

THE MICROCOMPUTER REVOLUTION: WHAT RESPONSE FACULTY DEVELOPMENT?
James Milojkovic, Stanford University

MORE LEARNING FOR MORE STUDENTS MORE OF THE TIME
Joanne Kurfiss, Weber State University
Stephen Scholl, John F. Kennedy University

***MOVING A COLLEGE TOWARD OUTREACH EDUCATION: OVERCOMING THE CONSTRAINTS TO DISTANCE TEACHING**
John H. Clarke, University of Vermont

A NON-TRADITIONAL SURVEY METHOD THAT OPENS DOORS TO FACULTY CONSULTATION AND CONSTRUCTIVE STUDENT EVALUATIONS
Winifred Anderson, University of California, Davis

***PROFESSIONAL DEVELOPMENT STRATEGIES TO ADAPT TO CHANGING STUDENT EXPECTATIONS**
David E. Switzer, Department of Communication

RELATIONSHIP OF LONG-RANGE PLANNING AND INSTITUTIONAL RESEARCH TO FACULTY DEVELOPMENT
Frederick H. Gaige, Fairleigh Dickinson University
Carol Paul, Fairleigh Dickinson University
Eugene Rice, University of the Pacific

"A ROSE BY ANY OTHER NAME"; INSTRUCTIONAL DEVELOPMENT WITHOUT THE LABEL
Constance A. Mellon, University of Tennessee at Chattanooga

SELF-ASSESSMENT OF INSTRUCTION VIA VIDEO
Maryellen Gleason, Pennsylvania State University

ACTIVITIES cont...

SURVIVAL SKILLS FOR INSTRUCTIONAL DEVELOPMENT PERSONNEL
Patrick Babin, University of Ottawa

TEACHING PROBLEM-SOLVING THROUGH "REAL WORLD" PROBLEM-SOLVING PROJECTS
Jack Lindquist, Goddard College

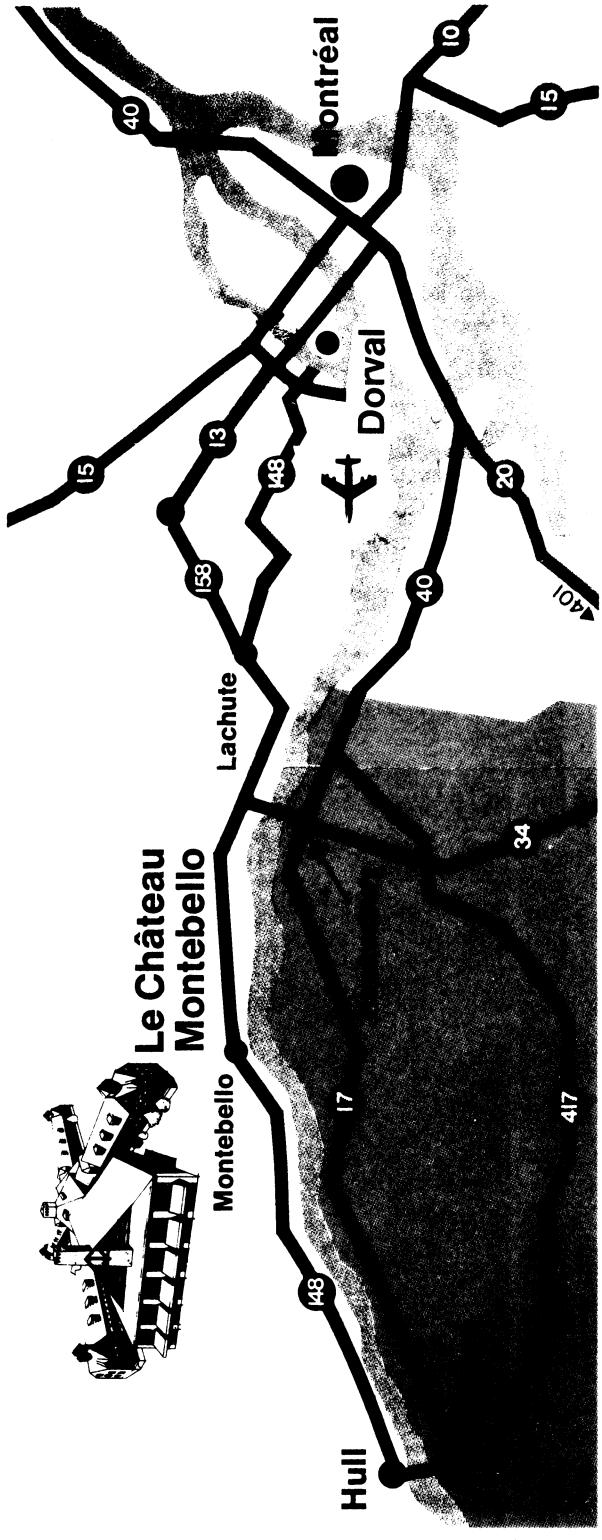
UNIVERSITY TRAINERS NETWORK FOR CAMPUS-WIDE FACULTY, ADMINISTRATIVE STAFF, AND STUDENT DEVELOPMENT VIA EXPERIENTIAL LEARNING
Walter Cooper, University of Southern Mississippi
Linda F. Lanmon, University of Southern Mississippi

***THE USE AND EVALUATION OF CONTRACTUAL AGREEMENTS IN FACULTY DEVELOPMENT**
Terry Oggel, Northern Illinois University
Edwin Simpson, Northern Illinois University

***USES OF THE RASCH MODEL**
Martin S. Friedman, Univesity of Delaware

"WHAT, ME WORRY?" A.E. NEWMAN, MAD MAGAZINE (SEPTEMBER, 1952)
Frank T. Miosi, Canadian Academy for Studies in Humanities

***WHAT SKILLS TRAINING FOR COMMUNITY COLLEGE FACULTY?**
Beverley T. Amick, Kean College of New Jersey
Donald H. Amick, Rutgers, The State University of New Jersey



R. SMITH
LEARNING DEVELOPMENT OFFICE
CONCORDIA UNIVERSITY, LOYOLA CAMPUS
7141 SHERBROOKE ST. W.
MONTREAL, P.Q. H4B 1R6

PLEASE REMOVE THESE SHEETS, COMPLETE REGISTRATION FORM, INCLUDE PAYMENT, AND MAIL TO:

Ronald Smith
Learning Development Office
Concordia University
7141 Sherbrooke Street West
Montreal, Que.
Canada H4B 1R6

GROUND TRANSPORTATION

Chartered bus running from Dorval Airport - Hilton Hotel to Château Montebello. — See **TRANSPORTATION** section for more details.

Reservations for bus must be received no later than September 15, 1982.

Costs are $17.00 US Funds or $20.00 Canadian Funds.

☐ Yes I will need bus transportation on

October 14th	October 17th
☐ 1:30 p.m.	☐ 7:30 a.m.
☐ 4:00 p.m.	☐ 12:00 noon
Arrival Time _____	Departure Time _____
Carrier _____	Carrier _____
Flight No. _____	Flight No. _____

☐ No I will arrange my own ground transportation.

ROOM SHARING INFORMATION

If you want POD to arrange room sharing for you, complete below and return by **SEPTEMBER 15.**

I want to share a room with (name) _____

_____

I want to share a room. Please find me a roommate.

☐ smoker ☐ male
☐ non smoker ☐ female

Remember deadline for hotel reservation is **SEPT. 15.**

CONFERENCE REGISTRATION FORM

POD 1982 ANNUAL CONFERENCE

Château Montebello, Montebello, Que.
October 14-17, 1982

NAME _____ **TITLE** _____

INSTITUTION/ORGANIZATION _____

ADDRESS _____

CITY _____ **STATE/PROV.** _____ **P.C./ZIP** _____

PHONE: BUSINESS _____ **HOME** _____

REGISTRATION FEES

		$ US	$ CDN
Super Saver	— member	65.00	80.00
paid before June 15/82	— non member	85.00	100.00
Early Bird Special	— member	75.00	90.00
paid before July 15/82	— non member	95.00	115.00
Normal	— member	85.00	105.00
	— non member	105.00	130.00

Registration Fee: _____

Transportation Fee: _____

1982/83 POD Membership 30.00 35.00

(Now is the time to renew your membership)

Membership Fee: _____

Total amount of cheque enclosed: _____

Please make cheque payable in Canadian funds to

POD CONFERENCE 1982

GROUND TRANSPORTATION — See reverse side of this form

ROOM SHARING INFORMATION — See reverse side of this form

REFUNDS: Registration fees paid in advance will be refunded (less $20.00 US or $25.00 CDN) after the conference, provided written request is postmarked no later than September 15, 1982
Confirmation will be sent for registrations received before September 15, 1982.

HOTEL RESERVATION FORM

POD ANNUAL CONFERENCE
October 14-17, 1982

NAME _____

COLLEGE/UNIVERSITY _____

HOME ADDRESS _____

SHARING ROOM WITH _____

CITY _____ **STATE/PROV** _____

ZIP/P.C. _____ **HOME PHONE** _____

ARRIVAL DATE _____ **DEPARTURE DATE** _____

ROOM RATES				
	Single (Adult)		$88.75 CDN	_____
	Double (Adult)		$132.75 CDN	_____
	Children:	0-3 yrs	free (no. ____)	_____
		4-13 yrs	$14.25 (no. ____)	_____
		14-up	$56.25 (no. ____)	_____
			TOTAL ENCLOSED	_____

DEADLINE FOR HOTEL REGISTRATION IS SEPTEMBER 15

Make cheque payable in Canadian funds to

CHÂTEAU MONTEBELLO

Complete this form and mail with **one night's** fee to

Le Château Montebello
Montebello, Que.,
CANADA J0V 1L0

Telephone (819) 423-6341 **Telex: 05-839509**

All room rates include dinner, breakfast, lunch, *and* 12½% service charge. There is no room or meal tax on this all-inclusive "American" plan. Conference rates will extend from Tuesday, October 12th to Monday, October 18th.

Please enclose payment for one night's lodging in order to confirm your reservation. Deposits are refundable on cancellations made before Thursday, September 23rd — i.e. 21 days before arrival. Payment (in Canadian currency) must be made by cheque or money order. Credit card numbers will not be accepted.

(*Important:* All reservations *must* be made *before September 15th. Montebello is a popular resort, and rooms will not* be held after that date. Conference registrants are responsible for making their own hotel reservations.)