1-1-2001

Letter and Call for Manuscripts

Dear Colleagues,

The purpose of this letter is to direct you to the call for proposals for the 26th annual conference of the Professional and Organizational Development (POD) Network in Higher Education. The conference is to be held at the Regal Riverfront Hotel in St. Louis, Missouri from October 10 - 14, 2001. The deadline for proposal submissions is May 7, 2001. Unlike previous POD conferences, there will be no "Call for Proposals" book mailed to you this year announcing the call and describing the conference. We are going online. Welcome to the 21st century.

The call for proposals can be found through a link off of the POD Web home page. Within the call there is a link to an online submission form. There is also a link to a word-processed version of the submission form that can be downloaded and saved, opened in a word-processing application, and/or printed out. We highly encourage you to submit your proposals online, but the word-processed document is there as a backup for those who, for some reason, must submit standard typed copies of their proposal.

We are going online for reasons of efficiency, ease, and economy. Sally Kuhlenschmidt, this year's program chair for the POD conference, has done an excellent job of creating an online form which is not only easy to use, but automatically transfers your proposal information directly into a database for the conference planners to use. Plus, we save the cost of printing and mailing the books and you save the time and money involved in making multiple copies of your proposals and mailing them. Submission of information is instantaneous with no lag time for snail mail.

Having said all that we need to recognize that this is the pilot stage of what will become normal operating procedure. So, I will give you several ways to access the information. I will be available, except for the week of April 9 - 15, to help with any technical problems or procedural questions. You can contact me at burke@pop.uky.edu or 859-257-1877.

The Web address of the POD home page is <http://www.podnetwork.org> (type what is inside the brackets). If you have any access problems, you can access the site directly by going to <http://lamar.colostate.edu/~ckfgill>. There will be a link next to "Conferences" which reads "2001." Click on this to go to the call for proposals. If you have any problems with that link, go to <http://www.uky.edu/~burke/podcfp.html> to access the call directly.

Some words of advice --

- Go to the Call for Proposals Web site now and bookmark it
- Print out a copy of the call if you would like to have a hard copy to read
- Click on the link to "Online Proposal Submission Form" and take a look at it
- Please read all directions carefully in the call for proposals and the submission form
- Please do not play with the form online and try to submit dummy proposals for practice
- Contact me if you have any questions

We hope you can meet us in St. Louis in October.

Bill Burke

Bill Burke
Conference Chair, 2001 POD Conference
Associate Director, Teaching and Learning Center
University of Kentucky

CALL FOR MANUSCRIPTS

TO IMPROVE THE ACADEMY

Deadline for Submission: December 14, 2001

The Professional & Organizational Development (POD) Network invites submissions for the 2002 edition of To Improve the Academy. Since its inception in 1982, To Improve the Academy has provided a forum for articles on instructional, faculty, and organizational development. Manuscripts are solicited on those three general areas and may be research-based, programmatic or reflective pieces.

The audience for To Improve the Academy Is composed of several constituencies who share an interest in improving the climate for teaching and learning in higher education, including faculty and organizational development administrators and consultants. Articles should be designed to inform and assist these members of the academic community with their work.

Papers accepted for publication demonstrate scholarly excellence in research, innovation, integration, and / or inspiration about instructional, faculty, and / or organizational development.

Submission Requirements
- Maximum length of articles is 20 pages, double-spaced (12-point font).
- Manuscripts must be prepared according to the guidelines in the Publication Manual of the American Psychological Association, Fifth Edition.
- Include a title that clearly informs the reader about the content.
- Include an abstract of 100 words or less.
- Citations appear in the reference section at the end of the manuscript. In the text, sources are cited by author(s) and date, and if direct quotations are used, the page number(s).
- Headings, if they are used, are not numbered.
- When you describe new approaches and programs, please include evaluative information.

Submit two copies of the COVER SHEET, two copies of your complete manuscript, and three copies that omit your name and any reference to your institution. Do not send a disk with the review copies. The editors will provide prompt feedback on all manuscripts.

If your manuscript is accepted for publication, we will ask you to send the document (including all charts and tables) and a biographical statement in electronic form.

Please send inquiries and manuscripts to:
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MANUSCRIPT COVER SHEET

2002 - *TO IMPROVE THE ACADEMY*

Deadline for Submission: December 14, 2001

Title of Manuscript:

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Please enter the information requested below for all authors, listing the names in the order in which they should appear. Include additional pages if necessary.

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Name:

Mailing Address:

Telephone Number: Fax Number:

E-mail Address:

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Deadline for Submission: December 14, 2001

Send two copies of this form with five copies of the manuscript
(two complete manuscripts and three without your name or institution) to:

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