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ALEC Committee Minutes

Agricultural Leadership, Education &  
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1999

## November 1999 - Staff Meeting Agenda

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**Department of Agricultural Leadership, Education and Communication**  
**Staff Meeting Agenda**  
**Friday, November 19, 1999**  
**1:00-3:00 p.m.**  
**311 Ag Hall**

1. Call to Order
2. Approval of October 15, 1999 Minutes (copy attached)
3. Action Items (1:05-2:13)
  - a. Proposal on new undergraduate minor in Environmental Communication (10 minutes)  
(Copies attached)
  - b. Proposed AgLEC Action Plans for 2000-2005 (55 minutes)  
(Copies to be distributed by Barrett, Fritz, and Wilhite on November 18)
  - c. Proposed meeting dates for Spring 2000 (3 minutes)  
Friday, January 21, 2000, 1:00-3:00 p.m.  
Friday, February 18, 2000, 1:00-3:00 p.m.  
Friday, March 24, 2000, 1:00-3:00 p.m.  
Friday, April 21, 2000, 1:00-3:00 p.m.
4. Discussion Items (2:13-2:47)
  - a. Office Presence (7 minutes)
  - b. New Diversity Enhancement Project – Moody (5 minutes)
  - c. Funding levels of contracts and grants (12 minutes)
  - d. Faculty interaction beyond office – Fritz (6 minutes)
  - e. Budget report (4 minutes)  
(Copies to be distributed at meeting)
5. Late and Other Items (13 minutes if needed)

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**Future Reference**

- a. Holiday Open House at the Russells, Friday, December 3, 1999, 5:30-8:00 p.m.
- b. *Looking further ahead:* AgLEC Comprehensive Review between October 1, 2001, and September 30, 2002