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September 13, 2012 ALEC UCC Meeting Minutes

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ALEC Undergraduate Curriculum Committee

Minutes

September 13, 2014

Present: Karen Cannon, Lindsay Hastings, Myunghwa Kang, Gina Matkin, Annie Specht, Roger Terry, Chair,

Absent: Mark Balschweid, Lloyd Bell, Dann Husmann,

Minutes

Motion: Matkin moved, seconded by Cannon, the minutes were approved with the changes that have been made and with those that are to be made (Terry/Cannon). Approved.

Welcome to Dr. Hastings and Dr. Specht to the ALEC Undergraduate Curriculum Committee.

Unfinished/Ongoing Business

A copy of the Instructional Improvement Evaluation Program (IIP) submitted by Dr. Balschweid was provided. If you have any questions, please see Dr. Balschweid.

New Business

Pearl Report - Dr. Markwell reminds us that your 2013 Pearl Program report is due on September 17.

AJRN Production options A & B retroactively 2012-13 **- Motion: Cannon moves, seconded by Matkin, that ALEC retroactively change Option 2, Ag Journalism Production option, for the 2012-13 bulletin year to the language and the structure of Option 2 in the 2013-14 bulletin. Verification from Karen Jackson will be secured before sending to CREQ. Approved.**

- This will fix DARS
- Dr. Cannon visited with Karen Meyers and Karen Jackson previously to see if we could proceed with this retroactively. Several beef scholars student would like to use the CASNR 2012-13 bulletin
- Presently has two options, Options A and Option B
- So many changes were made in the 2013-14, that so much paperwork would be needed for the students still under this bulletin. This will eliminate the paperwork
- CREQ is now electronically submitted. This is the online system for curriculum changes.
- Timeline needs to be done in the next couple of months for the junior/seniors.
- If approved today, then goes to CASNR Curriculum Committee and then to Academic Planning Committee by October 2. They might assign a subcommittee to review also.

Name Change **- Motion: Cannon moved to approve and send forward name change: Agricultural Journalism to Life Sciences Communication. After a lengthy discussion about the previous history of what name changes were considered and what is our focus, the motion was approved.** Next it will go to CASNR Curriculum Committee and should arrive at Academic Planning Committee by October 2.

DRAFT

Ag Journalism website **–** Ag Journalism is going through a revision of their website at this time. HRTM has already gone through their revision and the website is up. One of the first places students go is the websites and it is a good tool for recruiting, recruitment planning and strategic planning. Dr. Balschweid has made funds available to us for our efforts to update the web and have a consistent look and feel across as well as consistent information.

Announcements/Updates

Youth Civic Leadership - Matkin reported we received approval to fill the position formally occupied by Will Bird. At this point, we have submitted a revised announcement and renamed the position from Assistant Professor for Youth Leadership Development to Assistant Professor for Youth Civic Leadership. Dr. Yoder suggested we bring more civic engagement and community engagement preservations into it and we wanted the name to reflect that. This position will really be focused on youth leadership and civic engagement. The following names have been submitted for the search committee but they have not be approved as of yet: Lindsay Hastings, Tom Field, Michele Krehbiel (extension youth development specialist) and myself.

Review of applications will start one month after the position is posted. PhD in Leadership, Ag Ed or related field with a specialization in youth development and/or civic engagement with demonstrated experience with agricultural audiences is preferred.

Recruiting Coordinator – Hastings mentioned that the search committee screened applicants and three names have been submitted for interviews. Reference calls are being made and the terminal degree for this position is a Bachelor's degree.

Faculty Advisory Council - Policy for disciplinary procedures - Hastings said the biggest discussion from the Faculty Advisory Council is the disciplinary procedures for students who are caught with academic dishonesty as well as having a common policy for how students can appeal it. She is developing a proposal for a standard departmental policy for an appeal process and will bring it forward at the next faculty meeting. Further discussion included the following points:

- Need a statement of process – not to establish a policy that already exists.
- Instructor to make a decision on punishment. One size does not fit all for this policy.
- When multiple sections, consistency in punishment is important.
- Faculty should consider putting into their syllabus.
- CASNR has a procedure that is consistent with university policy.
- Information needs to get to teaching assistants and lecturers as well.

Meeting adjourned 10:20 a.m.

DRAFT