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# Bylaws of the University of Nebraska-Lincoln as of June 1, 2017

Board of Regents, University of Nebraska

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# Bylaws of the University of Nebraska-Lincoln

**Approved by University of Nebraska Board of Regents June 1, 2017**

*Approved by Faculty Senate March 7, 2017*

*Approved by Association of Students of the University of Nebraska March 15, 2017*

*Approved by Chancellor, April 3, 2017*

## Preamble.

The University of Nebraska-Lincoln, chartered by the Nebraska Legislature in 1869, is part of the University of Nebraska system which serves as both the land-grant and the comprehensive public University for the State of Nebraska. The role of the University of Nebraska-Lincoln as the primary intellectual and cultural resource for the State is fulfilled through the three missions of the University: teaching, research, and service.

Nebraska Revised Statutes Chapter 85 establishes the University of Nebraska-Lincoln. It defines the object of the University of Nebraska-Lincoln as affording students, and the residents of the Nebraska, the means of acquiring a thorough knowledge of the various branches of literature, science and arts. The University of Nebraska-Lincoln holds responsibility for operating comprehensive programs of undergraduate instruction, and primary responsibility for operating comprehensive programs of graduate, postgraduate, and professional instruction, research, and public service as authorized by the Board of Regents of the University of Nebraska, except in the health-related disciplines.

The Constitution of the State of Nebraska vests the general government of the University of Nebraska in the Board of Regents of the University of Nebraska, under the direction of the Nebraska Legislature. The Board of Regents prescribes academic policies for the University of Nebraska system in the Bylaws of the Board of Regents, adopted August 20, 1973 and subsequently amended. In exercising its authority, the Board of Regents delegates general authority to carry out the policies and directions of the Board to the President of the University of Nebraska, and through him or her, to the appropriate administrative officers, including the Chancellor and other senior administrative officers of the University of Nebraska-Lincoln, as provided in the Regents Bylaws. The Board of Regents exercises final authority and responsibility for University governance within the bounds fixed by the State Constitution and statutes.

These Bylaws shall establish the structure of the University of Nebraska-Lincoln.

# 1. Structure of the University of Nebraska-Lincoln

1. Authority for University of Nebraska-Lincoln Organization. The following structure is established for the University of Nebraska-Lincoln (hereinafter referred to as UNL). Reporting relationships not provided by the Bylaws of UNL (hereinafter referred to as the UNL Bylaws) or the Regents Bylaws shall be determined by the Chancellor of UNL (hereinafter referred to as the Chancellor). The Chancellor shall, in cases where the faculty or students have a primary interest, notify the Faculty Senate or the Association of Students of the University of Nebraska (hereinafter referred to as ASUN) in advance of any intention to modify such reporting relationships In accordance with Sections 2.8 and 2.9 of the Regents Bylaws.
2. Administrative Officers.
  1. Chancellor. The Chancellor shall be selected in accordance with Chapter II of the Board or Regents Bylaws and shall have the authority and responsibilities provided by those bylaws. The Chancellor shall be the chief executive officer of the campus and shall exercise such executive powers as are necessary for the proper governance of the University of Nebraska-Lincoln and for the protection and advancement of its interests in their entirety. The Chancellor shall enforce the regulations and orders of the Board and President and may issue policy memoranda that will be effective throughout the University of Nebraska-Lincoln. Prior to issuing such memoranda, the Chancellor will consult with the Faculty Senate Executive Committee and the ASUN Executive Committee. Such memoranda shall not be inconsistent with the Regents Bylaws or the UNL Bylaws.
  2. Vice Chancellors. The Vice Chancellors shall report to the Chancellor, and shall be selected in accordance with the procedures detailed in the Regents Bylaws.
    1. Executive Vice Chancellor and Chief Academic Officer. The Executive Vice Chancellor and Chief Academic Officer serves as the intellectual and academic leader for the campus with the mission of achieving excellence across all parameters. The Executive Vice Chancellor and Chief Academic Officer reports directly to the Chancellor, oversees all academic matters except as provided in Section 1.2.2.2, and is the responsible authority in the absence of the Chancellor. In collaboration with the Academic Deans, the Executive Vice Chancellor and Chief Academic Officer will assure pursuit of excellence through oversight of undergraduate teaching and learning; research; creative activities and pursuits; student affairs; graduate mentoring; faculty development, promotion and tenure; resource allocation; strategic planning; and by

developing innovative academic initiatives that will be recognized as unique signature strengths. As the chief administrative officer for Academic Affairs, the Executive Vice Chancellor and Chief Academic Officer shall be the principal adviser to the Chancellor in matters affecting faculty status, including recommendations for promotion, continuous appointment, reappointment, and nonreappointment, for all faculty personnel with the exception of personnel in the Institute for Agriculture and Natural Resources. The UNL academic deans, other than those in the Institute of Agriculture and Natural Resources, report directly to the Executive Vice Chancellor and Chief Academic Officer. Other entities led by the Executive Vice Chancellor and Chief Academic Officer include Student Affairs and the Vice Chancellor for Student Affairs and the Research and Economic Development and the Vice Chancellor for Research and Economic Development, Academic Services and Enrollment Management (Office of Admissions, Office of the University Registrar, Scholarships and Financial Aid); Career Services; Education Abroad; Exploratory & Pre-Professional Advising Center; First-Year Experience & Transition Programs; International Student & Scholar Office; Jeffrey S. Raikes School of Computer Science & Management; Nebraska Educational Television; Online and Distance Education; Public Policy Center; Undergraduate Education Programs; and the University Honors Program. The Executive Vice Chancellor shall meet with the Faculty Senate at least once during the academic year.

2. Vice Chancellor for the Institute of Agriculture and Natural Resources. The Vice Chancellor for the Institute of Agriculture and Natural Resources shall be the chief administrative officer of the Institute for Agriculture and Natural Resources. The Vice Chancellor for the University of Nebraska Institute of Agriculture and Natural Resources shall be responsible for providing leadership for all agricultural and natural resources affairs in the University of Nebraska as they involve the office of Chancellor of the University of Nebraska-Lincoln and the President and the Board of Regents of the University of Nebraska. He or she shall coordinate agricultural, natural resources, and related matters of the University of Nebraska-Lincoln. As senior agricultural and natural resources administrator in the University of Nebraska, the Vice Chancellor and the Chancellor of the University of Nebraska-Lincoln shall together provide advice and

counsel to assist the President and Board of Regents of the University of Nebraska in agricultural, natural resources, and related matters. The Vice Chancellor for the Institute of Agriculture and Natural Resources shall serve as the executive officer for the Chancellor in all matters involving personnel, budgets, and programs included within the Institute of Agriculture Sciences and Natural Resources, including the academic programs of the College of Agriculture Sciences and Natural Resources. The Vice Chancellor for the Institute of Agriculture and Natural Resources shall coordinate with the Executive Vice Chancellor and Chief Academic Officer to ensure the consistency of academic policies, procedures, and curricula throughout UNL. The Vice Chancellor for the Institute of Agriculture and Natural Resources shall be the principal adviser to the Chancellor in matters affecting faculty status, including recommendations for promotion, continuous appointment, reappointment, and non-reappointment, for all personnel in the Institute of Agriculture and Natural Resources. The Vice Chancellor for the Institute of Agriculture and Natural Resources shall meet with the Faculty Senate at least once during the academic year.

3. Vice Chancellor for Business and Finance. The Vice Chancellor for Business and Finance serves as the chief business and fiscal officer of UNL. The Vice Chancellor shall be responsible for the submission of budgets in proper form, for the administration of all budgets, accounting, and payroll, the receipt and disbursement of all funds, supervision of accounting for all research and other grant funds, auditing, financial system development and the preparation of all financial reports as required by the Board of Regents, the State of Nebraska, and the U. S. government. The Vice Chancellor shall also be responsible for the administering of all capital construction projects, custodial and maintenance aspects of the buildings, grounds, and equipment of the Lincoln campuses and outstate activities, the procurement of all supplies and materials, all inventory functions, security and parking, non-academic personnel and fringe benefits, and all special business services. The business operations of all auxiliary enterprises of UNL shall be subject to approval by the Vice Chancellor for Business and Finance. He or she shall execute contracts and agreements as directed by the Board of Regents.
4. Vice Chancellor for Student Affairs. The Vice Chancellor for Student Affairs serves as the executive officer in non-

academic matters relating to student life at UNL. Within this context, this officer has a major responsibility for offering to the students educational, intellectual, residential, recreational, and cultural programs and for developing a climate of community on the campus. The Vice Chancellor shall also develop and administer a series of services aimed at supporting the academic mission of UNL.

5. Vice Chancellor for Research and Economic Development. The Vice Chancellor for Research and Economic Development serves as the executive officer in matters relating to research at UNL, except as provided elsewhere in the UNL Bylaws. This officer shall have the responsibility for developing a productive climate for research throughout UNL, serving as liaison with State and Federal agencies, facilitating cooperative research with industry and other universities, fostering the transfer of UNL developed technology to commercial use and administering UNL-wide research related programs. The Vice Chancellor shall develop and administer policies for competitive grants and contracts through the Research Grants and Contracts Office and licenses and agreements as designated by the Vice Chancellor (currently NUtech Ventures). The Vice Chancellor will be responsible for policies related to indirect cost budgeting and allocation. Additionally, the Vice Chancellor shall encourage scholarly publication through the University Press and the acquisition and exhibition of scholarly collections through the University of Nebraska State Museum. The Vice Chancellor will administer University policies for such regulatory committees assigned to that office by the Chancellor.
6. Vice Chancellor for Information Technology and Chief Information Officer. The Vice Chancellor for Information Technology and Chief Information Officer will lead overall strategic technology and data initiatives and operations at UNL. This includes campus-wide responsibility for aligning academic and administrative information technology and data analysis efforts with institutional goals. This position also includes responsibility for recommending and implementing governance processes and performance metrics to ensure that information technology investments deliver high value in support of the campus mission. This position is responsible and accountable for providing the most effective, innovative and cost effective technology and

data intelligence services for academic and administrative operations and new initiatives.

3. Colleges and Academic Units. Colleges and Academic Units at UNL shall adopt rules and policies governing the administration of their unit. Such rules and policies shall be published. Such rules and policies shall be consistent with the Regents Bylaws, the UNL Bylaws, and the rules and policies of any administrative unit of which it is a part. Rules and policies that may impact the status of students, faculty, or staff of the unit are effective only if approved by the requisite Vice Chancellor and the Chancellor. Each College shall adopt by-laws for its management and operation. Such bylaws shall become effective on approval of the requisite Vice Chancellor and the Chancellor.

1. The following colleges are established at UNL: The College of Agricultural Sciences and Natural Resources, the College of Architecture, the College of Arts and Sciences, the College of Business, the College of Engineering, the Hixson-Lied College of Fine and Performing Arts, the College of Education and Human Sciences, the College of Journalism and Mass Communications, and the College of Law.
2. The Institute of Agriculture and Natural Resources. The Institute shall include the College of Agricultural Sciences and Natural Resources, Agricultural Research Division, and Nebraska Extension. Governance of the Institute shall be by its faculty; and a dean, director, or other chief administrative officer shall head each of the above units.
  1. College of Agricultural Sciences and Natural Resources. Degree granting programs within the Institute shall be within the College of Agricultural Sciences and Natural Resources.
  2. Agricultural Research Division. For administrative and governance purposes, the Division shall be considered equivalent to a college. Programs of research shall be administered through established departments or units within the Institute, departments within the College of Education and Human Sciences, or other units of UNL, and through district research and extension centers. The Dean of the Agricultural Research Division shall have administrative responsibility for developing and executing cooperative research program relationships with colleges, departments, and other units of the University of Nebraska, and with such other state and federal agencies, industries, and organizations as may be consistent with the most effective conduct of its program.

3. Nebraska Extension. For administrative and governance purposes, Nebraska Extension shall be considered equivalent to a college. Programs of Nebraska Extension shall be administered through established departments or units within the Institute, the College of Education and Human Sciences, or other units of UNL, district research and extension centers, extension program units and counties. The Dean of Nebraska Extension shall also have administrative responsibility for developing and executing cooperative extension programs concerning agriculture, natural resources, and human resources and family sciences with other units of the University of Nebraska, and with such other state and federal agencies, industries, and organizations as may be consistent with the most effective conduct of its program.
3. Graduate Studies. Graduate Studies at UNL shall be organized and conducted pursuant to the rules and bylaws of the Graduate College at the University of Nebraska. In accordance with these UNL Bylaws, the Executive Vice Chancellor and Chief Academic Officer shall appoint a Dean of Graduate Studies who shall be responsible for coordinating and administering graduate-level programs and policies at the University of Nebraska-Lincoln. The UNL Dean of Graduate Studies reports to the Executive Vice Chancellor and Chief Academic Officer. The governance of graduate programs that are principally lodged at UNL shall be by and through the graduate program committees and the UNL Graduate Council, in accordance with the authority delegated to these bodies by the Executive Graduate Council of the University-wide Graduate College.
4. Academic Departments. The structure and administration of academic departments shall be in accordance with the Regents Bylaws.
5. University of Nebraska-Lincoln Libraries. The University of Nebraska-Lincoln Libraries report to the Executive Vice Chancellor and Chief Academic Officer. The Libraries shall be headed by a dean who shall have administrative authority for all budget and personnel recommendations affecting all UNL Libraries except for the Law Library, which reports to the Dean of the Law College. All collections purchased or owned by the UNL Libraries, including those housed in separate libraries, shall be a part of the UNL Libraries, under the supervision of the Dean of Libraries, except for the Law Library. Subject to the



approval of the Chancellor, separate branch libraries may be maintained as part of the UNL Libraries to serve the particular needs of the departments, schools, colleges, or institutes. Regulations for all UNL Libraries shall be subject to approval by the Dean of Libraries.

1. University Archives. The University Archives is the depository for University records having research or historical value. The Archives may hold the professional and personal papers of Members of the Board of Regents, members of the academic and administrative staffs, and records of faculty and student organizations that may be given to the University for preservation and use. No official University records shall be discarded or destroyed by any University officer or employee except as authorized by the Regent Bylaws, the UNL Bylaws, or by the Records Management Act.<sup>1</sup> The University Archivist, reporting to the Dean of Libraries, is responsible for the identification and systematic transfer of inactive official records in the Archives.
6. Other Programmatic Units. The following are among the programs which have their own role and mission statements which include cooperation with academic programs at the University of Nebraska-Lincoln: UNL Art Galleries, University Press, and Nebraska Educational Telecommunications.
  1. University of Nebraska-Lincoln Art Galleries. The galleries shall be the depository of art objects belonging to UNL. Directors or curators shall manage the galleries. The director or curator shall be responsible for the acquisition, preservation, and care of all art objects belonging to UNL and shall arrange for appropriate exhibitions. These materials shall be made available for teaching, research, and interpretation.
  2. University of Nebraska State Museum. The University of Nebraska State Museum reports to the Vice Chancellor for Research and Economic Development. The State Museum shall be the depository of the University for specimens and related literature documenting the natural history and cultural heritage of Nebraska, the Great Plains, and whatever other areas are deemed suitable. Said specimens shall be maintained as a public trust and curated and preserved in an appropriate Museum division. These materials shall be made available for teaching, research, and interpretation, the results of which shall be communicated whenever possible to the scientific community and general public through publication, interpretive display, and educational programming. The Director of Museums shall be

responsible for the acquisition and care of all Museum collections and shall arrange for appropriate exhibitions.

3. University of Nebraska Press. The University of Nebraska Press may publish scholarly works and works of historical and literary significance consistent with its mission as an academic publisher and a major publisher of books about Nebraska and the Great Plains region. The Press will be administered by a Director consistent with the policies and procedures of the Board of Regents and in accordance with the provisions of the Regents Bylaws and statutes of the State of Nebraska. The Press shall obtain copyright in the name of the Board of Regents of the University of Nebraska on all new titles published. Copyrights may be assigned with the approval of the Vice Chancellor for Business and Finance.
7. Academic Planning Committee. To facilitate performance of the duties of the Chancellor specified in Sections 2.8 and 2.9 of the Regents Bylaws and Section 1.2 of these UNL Bylaws, and to enable the faculty governing body to act upon matters specified in Section 2.12.1 of the Regents Bylaws, an Academic Planning Committee is hereby created.
  1. Membership. The Academic Planning Committee shall consist of nineteen members as follows: (a) eight faculty members elected as provided by the Faculty Senate to staggered three-year terms. These members shall represent biological sciences; business, education, and social sciences; physical sciences; and arts and humanities with no more than two from each discipline area as defined by the Faculty Senate Syllabus of Campus Wide Committees; (b) one non-tenure track faculty member elected by the Faculty Senate from any discipline area to serve a three-year term, (c) one faculty member at large selected by the UNL Graduate Council to serve a three-year term; (d) two academic deans selected by the Chancellor to serve three-year terms; (e) a designee of the President of the Faculty Senate, who is typically the immediate past chair of the APC; (f) one undergraduate student as selected by the President of ASUN and one graduate/professional student as selected by the President of the Graduate Student Assembly; (g) the Associate to the Chancellor for UNL; (h) the Executive Vice Chancellor for Academic Affairs and Chief Academic Officer; (i) the Vice Chancellor for the Institute of Agriculture and Natural Resources, and (j) the Vice Chancellor for Research and Economic Development. The Committee shall be comprised of eighteen members in any year in which a qualified non-tenure track nominee is

not available and willing to serve. The Committee shall select its chair from among its faculty members and the Graduate Council representative. All Committee members shall vote on all motions.

2. Responsibilities. The Academic Planning Committee is charged with the following responsibilities:

A. The Committee shall formulate and recommend to the Faculty Senate, to the Colleges, and to the Chancellor, goals for UNL in the areas of education (resident and extension), research, and service. These goals shall be coordinated with the responsibilities assigned to UNL as part of the structure under the control of the President of the University of Nebraska and the Board of Regents. The Committee shall engage in university-wide planning. The Committee shall, from time to time, review all stated goals and recommend modifications when appropriate. The Committee has the responsibility to approve or disapprove all new and revised academic programs.

B. The Committee shall recommend action to achieve the goals of UNL. In carrying out this duty the Committee shall recommend procedures whereby new and existing academic programs may be studied and evaluated on a continuing basis. This study and evaluation shall include, but not be limited to: (i) the need for, and the goals of, the identified programs in terms of their relationship to the needs and goals of the State of Nebraska, the University of Nebraska, and the people affected by the programs; (ii) the resources available to meet the needs and goals identified in (i) above; and (iii) the resources not available, but necessary, to meet the needs and goals identified under (i) above.

C. The Chancellor or appropriate Vice Chancellor shall review with the Committee relevant campus physical planning documents as they relate to academic program needs and education research and service goals, and the Committee shall make recommendations.

D. The Committee is empowered to approve or disapprove proposed new academic programs and changes in existing programs, including elimination. The Committee shall promulgate and follow procedures agreeable to the Faculty Senate, ASUN, and the Graduate Student Assembly. Before a change or elimination of a program is recommended, all persons connected to, or

affected by, the program shall have access to all relevant information (including detailed budget data) and shall have an opportunity and a reasonable time to present data and opinions for the Committee to consider. In addition, the Committee shall work with administration and affected parties to determine an effective date for implementation of program changes or elimination which will permit a reasonable period of time for persons to prepare for changes in, or elimination of, programs which affect them. In particular, notice of termination shall be in accord with Sections 4.4.2 and 4.12 of the Regents Bylaws. As particular reductions are considered, rights under academic tenure shall be protected.

E. Changes or elimination of existing programs shall include time and opportunity for existing personnel to qualify for a position in another program within the University whenever this requirement will not materially interfere with UNL achieving in full measure the goals of education, research, and service.

3. Collegiate Academic Planning. The Academic Planning Committee shall encourage academic planning within the colleges and other units of UNL on a continuing basis through joint faculty-administrative-student action. The Committee shall receive and review academic plans originating at the college-level and above, as available, and may provide feedback and recommendations.
  1. Academic Program Reviews. The Academic Planning Committee shall be represented on all Academic Program Review teams and the representative shall provide a formal report to the Committee, including comments on the review process and visiting team report to the appropriate vice chancellor.
4. Financial Exigency. Financial exigency is a bona fide situation of such serious and widespread proportions, caused by financial circumstances beyond the control of UNL that normal operations cannot be maintained and UNL programs must therefore be significantly altered.
  1. Financial exigency for UNL shall be declared by the Board of Regents based upon a recommendation by the Chancellor in consultation with President. The Chancellor's recommendation shall be made only after all relevant information bearing upon the problem has been made available to the Academic Planning Committee following the procedures described in the Procedures to be

Invoked for Significant Budget Reallocations and Budget Reductions (Adopted by the Academic Senate on December 8, 1992 and ASUN on February 10, 1993), and operating as the Financial Exigency Committee described in Regents Policy 4.2.11. The Academic Planning Committee shall assist the Chancellor in seeking remedies for a financial exigency. Such remedies may include elimination of faculty, staff, and administrative positions. Recommendations by the Academic Planning Committee for such elimination shall be governed by the Procedures to be Invoked for Significant Budget Reallocations and Reductions. Persons affected by a declaration of financial exigency under Section 4.16 of the Regents Bylaws shall have the right to appeal to the appropriate grievance committee, or to the Academic Rights and Responsibilities Committee pursuant to Section 4.14 of the Regents Bylaws.

8. Department of Intercollegiate Athletics. A Director appointed by and reporting to the Chancellor and approved by the President and the Board of Regents shall head the Department of Intercollegiate Athletics. The Director is responsible for intercollegiate athletic programs, related service functions, and the maintenance and use of intercollegiate athletic facilities on the Lincoln campuses. The Director shall be responsible for compliance with all appropriate internal and external rules and regulations relating to intercollegiate athletics. In carrying out his or her duties, the Director shall consult with an appropriate committee of the Faculty Senate.

## 2. Standards

The faculty of each administrative subunit of UNL, in cooperation with the appropriate administrative officers, shall define the academic policies and objectives of their programs and the responsibilities of the professional staff in achieving these goals as provided in the Regents Bylaws. The standards of performance defined by each individual subunit shall not contradict those discussed in these UNL bylaws. Any statements of expectations and standards established by any subunit shall be published and made available to all employees affected by them.

<sup>1</sup> The Records Management Act is codified at Nebraska Revised Statutes 84--1201 – 84--1228.

1. Standards of Faculty Performance. The overall standard for UNL is a faculty of the highest quality and dedication to higher education. The faculty as a whole must contribute to the University's tripartite mission of teaching, research, and service to the State of Nebraska and the University community, although a faculty member may concentrate more in one individual area of the mission.
  1. Teaching Standards. Faculty members whose responsibilities include classroom teaching are expected to maintain high academic standards. They must maintain competence in their respective fields through creative and scholarly activities. They must be willing to undergo responsible evaluation by peers and by students, and to be guided by the results of such evaluations. They must conduct themselves in accord with any additional obligations provided by the Regents Bylaws.
  2. Research Standards. Faculty members whose responsibilities include research are expected to assemble the results of their efforts in a publishable form. Scholarly and creative activities of the faculty that are not amenable to publication may result in performances, recitals, exhibitions, and similar activities.
  3. Extension and Service Standards. Faculty members whose responsibilities include direct service to the state, such as extension work, are expected to keep informed of current developments in their fields. They must be accurate and fair in their presentations to the public.
  4. Standards for Administrative Performance. The administrator of any program is responsible for the effective operation of that program. It is the administrator's responsibility to work with the staff to establish realistic objectives for the program (that are in congruence with the overarching mission of UNL), and sound policies for realizing those objectives. Each administrator shall provide for annual evaluations of their entire staff. An administrator must demonstrate competence in personnel relations, in program development and operation, and the management of funds.
2. Rights of Professional Employees.
  1. Faculty Rights. Faculty Members are entitled to all rights provided in the Regents Bylaws, in these UNL Bylaws, and under applicable federal and state laws.
  2. Administrative Rights. A person appointed to an administrative position shall be appointed as a special appointment, as provided in the Regents Bylaws. During such service, the person does not hold tenure as an administrator, but tenure attained pursuant to the Regents Bylaws shall remain unaffected by the appointment to an administrative position.
3. Evaluation of Professional Employees.
  1. Faculty Evaluation. Pursuant to the Regents Bylaws and these UNL Bylaws, each college, school, department or division, as

appropriate, shall establish a procedure for annual review of its faculty.

2. Administrative Evaluation. Each administrative officer shall undergo annual performance evaluations, conducted by the officer's immediate supervisor.
  1. Cumulative Performance Review. Administrative positions differ in scope and responsibility and the procedures for cumulative performance reviews will vary accordingly. The cumulative performance review shall be conducted in accordance with the following principles, and standards of administrative performance, described in these UNL Bylaws. These principles and standards will also apply to units other than academic units to whatever extent appropriate. The principles are: (1) The supervisor for each administrative officer subject to this policy shall establish the review period of each incumbent. Ordinarily the review period shall be five years, but review periods may vary as circumstances dictate. Individuals reporting to the incumbent should be made aware of the review period. In preparation for the review, the incumbent shall prepare a report for the supervisor of: a) the incumbent's past and current objectives and the success in achieving such objectives, and b) the incumbent's future objectives and proposed plan for achieving these objectives, including the officer's success in achieving diversity within the unit. (2) The report or a summary of the report will be made available to the faculty, students, and staff of the unit and to such others in a position to observe, evaluate, and offer information relevant to the incumbent's performance. (3) The supervisor shall solicit information and comments regarding the incumbent's performance from the faculty, students, and staff of the unit, and from such others in a position to observe, evaluate, and offer information relevant to the incumbent's performance. Each person shall be encouraged, on the basis of the aspects of performance that they have directly observed, to suggest how the incumbent could improve performance, to give examples of outstanding performance, and to comment on whether the incumbent should be retained in his or her administrative office. The information solicited towards this end will be collected anonymously. In addition, the supervisor shall invite a representative committee of faculty from the incumbent's unit to provide a written analysis of the incumbent's performance. This information will also be collected anonymously. Once the supervisor has collected and reviewed all of the

information with the incumbent, the supervisor shall meet with the unit's representative committee. In that meeting the supervisor shall review the procedures utilized in conducting the evaluation, the scope of the supervisor's inquiry (including such information as the number of individuals from each group who participated in the evaluation), and a listing of any other additional sources of information used in evaluating the incumbent's performance. Nothing in this section shall permit the supervisor to disclose the identity of any individual providing information or any information that may be confidential. (4) If the incumbent is reappointed, the supervisor shall discuss the goals and expectations for the incumbent. If the incumbent is not reappointed, the supervisor shall discuss their expectations of the incumbent's successor with the committee, and the characteristics to be sought in a successor. (5) The supervisor bears sole responsibility for evaluating the incumbent and is empowered to decide whether the incumbent should be reappointed. Reappointment of the incumbent following the periodic review requires a letter from the supervisor formalizing the action. The individuals who were invited to participate in the review will also be informed of the action.

4. Selection of Professional Employees.
  1. Selection of Faculty. The primary responsibility for filling an established vacancy on the faculty rests with the department, school, or division in which the vacancy exists. The faculty recommendation shall be forwarded from the department chair to the Dean or Director, to the appropriate Vice Chancellor, and from the Vice Chancellor (if so recommended) to the Chancellor. If a faculty recommendation does not receive administrative approval, the reasons for such a denial shall be reported to the department as provided in the Regents Bylaws.
  2. Selection of Administrators. The selection of administrative positions at UNL shall comply with the relevant Regents Bylaws.
5. Senior Administrative Positions.
  1. The administrative positions or their equivalents subject to this section includes: the Chancellor, the Vice Chancellors, College Deans, the Dean of Graduate Studies, the Dean of the Libraries, and the Directors of the Agricultural Research Divisions, the Nebraska Extension, the Conservation and Survey Divisions, Nebraska Educational Telecommunications, and Intercollegiate Athletics.
6. Vacancies in Senior Administrative Positions. When a vacancy occurs in any of the Senior Administrative Positions (except for Chancellor), the Chancellor or Vice Chancellor responsible for initiating the



appointment shall establish a search advisory committee, which shall prepare a list of candidates. The name of the person recommended for the position must appear on the list.

1. Vacancies in Vice Chancellor or Dean Positions. Whenever a vacancy occurs in a senior administrative position at the level of Vice Chancellor or Dean, if the position is to be refilled, the appropriate selecting officer shall appoint a search advisory committee to assist in the search for suitable candidates to fill the position. The selecting officer shall determine the size and membership of the search advisory committee in consultation with the leaders of ASUN and the Faculty Senate. The advisory committee shall include representatives from the constituencies that the administrator will oversee. The faculty members shall constitute a plurality of the committee. In making appointments to an advisory committee, the selecting officer shall choose from lists provided by the faculty and students through the Faculty Senate and ASUN, provided that each list is prepared in consult with the selecting officer and shall contain a number of individuals which is at least twice the number the number of representatives that will be appointed to the committee. With approval from the Chancellor, deviations to the outlined process are allowable for targeted searches or other reasonable situations.
  1. Actions of the Search Advisory Committee. The selecting officer shall designate one of the members of the search committee to serve as Chairperson of the committee. The committee shall develop rules of procedure and ascertain the nature of the position to be filled as well as the desired qualifications for the position. The membership and procedures of the advisory committee shall be made available to the public. A search advisory committee shall solicit and receive comment from all sources, including Regents, Administrators, Faculty, Students, and the general public. The search advisory committee should be afforded sufficient time and resources to undertake a comprehensive exploration, but the work of the committee shall proceed without undue delay.
  2. Search Committee Conflict of Interest. Any search advisory committee member under serious consideration for appointment to the position that is the subject of the committee should either resign, or withdraw their name from further consideration for the vacancy.
7. Other Administrative Positions. For other administrative posts which involve academic or policy-making functions and responsibilities, including Department Chair and Head, the selection procedure utilized shall be analogous to that of UNL Bylaws Section 2.4.2 except that

informal procedures may be substituted, when agreed upon by the faculty and administration.

8. **New Senior Administrative Positions.** Whenever the creation of a new senior administrative position is under consideration, the Chancellor shall consult with the Faculty Senate and ASUN as to whether the position is desirable, and whether the position should be filled.
9. **Temporary Administrative Appointments.** When conditions necessitate, an interim administrative position may be selected without using the formal search procedures described in these UNL Bylaws. An interim administrator has all the powers and duties of a permanent appointee, and may be a candidate for permanent appointment to the position. However, this section may not be used to circumvent normal search procedures.
10. **Information about University Personnel.**
  1. **University Personnel Defined.** “University Personnel” means all persons defined as such by the Regents Bylaws.
  2. **Collection of University Personnel Information.** UNL shall collect, retain, and release information about University Personnel only if the information is necessary for the operation of the University of Nebraska.
  3. **Limitations on Collection of Information Regarding Religious or Political Beliefs of University Personnel.** UNL shall not collect, retain, or release any information about University Personnel which pertains to a person’s religious or political beliefs, or to membership in, or association with, any organization by means of which a person exercises religious or political beliefs.
  4. **Release of Information about University Personnel.** Information about University Personnel necessary for the operation of the University of Nebraska shall not be released to any person employed by or connected with UNL unless the information is necessary for the person to whom the information is released to perform his or her duties. However, in no event can such information be released without providing notice to the person to whom the information pertains. Any release of information to the Board of Regents shall be performed in accordance with the Regents Bylaws.
  5. **Limitations on Dissemination of Information about University Personnel to the Public.** Information about University Personnel other than matters within the public domain shall not be released to any person not employed by or connected with UNL without the express consent of the person or persons to whom the information pertains.
  6. **Collection of Information about University Personnel for Governmental Research Purposes.** Nothing in these UNL Bylaws shall prevent the collection, retention, and release of information about University Personnel where such information is needed for governmental research and analysis if the identity of the

person, or persons to which the information pertains is not disclosed.

7. Confidentiality of Information about University Personnel. Nothing in these UNL Bylaws shall interfere with, or deny in any way, the confidential nature of University Personnel records specified in the Regents Bylaws, or deny, or affect in any way, the privilege of any person to redress rights granted by any applicable law or by these UNL Bylaws.
8. Inspection Rights. Each person included within the term “University Personnel” as defined above, shall have a right to inspect and make copies of any information pertaining to him or her, and shall have the right to respond in writing to such information and to have such response attached to the information. This shall include, but is not limited to, any and all information and evaluative commentary, used in any form of personnel evaluation and the identity of persons with access to this information. Further, except as explicitly allowed for in the Guidelines for the Evaluation of Faculty, no anonymous material may be included in such information.
9. Destruction of Information about University Personnel. The UNL Chancellor or designee and the Corporation Secretary of the University of Nebraska shall promulgate rules pertaining to the destruction of information no longer needed for the operation of UNL, and the custodian of such information shall effect its destruction in accordance with such rules.

## 3.1 Faculty Government

1. Purpose. The purpose of this chapter is to establish a process by which the faculty may participate with the administration in the formulation of educational policy and governance as provided in Sections 2.12 and 2.12.1 of the Bylaws of the Board of Regents of the University of Nebraska.
2. Organization. The powers of the faculty shall be exercised by the Faculty Senate and UNL Assembly established by this chapter.
3. UNL Assembly. There shall be established the UNL Assembly to provide a formal setting for discussion of UNL matters involving faculty and administrators.
  1. Composition. The UNL Assembly shall comprise: (1) Tenure and tenure-track faculty members with an FTE of 0.5 or greater; and (2) Non-tenured track faculty members including Lecturers, Senior Lecturers, Professors of Practice, Research Professors, and Extension Educators holding an FTE of 0.5 or greater and having three successive academic years of paid faculty service.
  2. Meetings of the Assembly. Meetings of the Assembly can be convened on seven days’ notice by the Chancellor, the President

of the Faculty Senate, a petition by one hundred members of the Assembly, or a majority vote of the Faculty Senate. A meeting may be convened with three days' notice, if called jointly by the Chancellor and the President of the Faculty Senate. Any call to a meeting must specify the issue or issues to be considered.

3. Procedures and Powers. The discussion at meetings of the Assembly shall be informational and deliberative. The Assembly has the following powers relating to matters covered under section 2.12.1 of the Bylaws of the Board of Regents:

A. It may refer the matter for consideration to the Faculty Senate, appropriate campus wide committees or administrators.

B. It may order a referendum by mail ballot of all members of the Assembly. The adoption of a position by referendum by a simple majority of those members of the Assembly voting on that issue supersedes any action taken by the Faculty Senate.

4. UNL Faculty Senate. There shall be established a UNL Faculty Senate with the powers specified in section 2.12.1 of the Bylaws of the Board of Regents of the University of Nebraska.

1. Composition. The UNL Faculty Senate shall comprise: Members of the Assembly elected for staggered terms of three years by constituencies described in 3.1.4.5. A candidate for election to the Faculty Senate must be a member of the constituency he/she seeks to represent, a member of the UNL Assembly and have at least three years of service at UNL.
2. Participation by Non Members. Faculty and administrators who are not members of the Senate, the managerial/professional staff, the office/service staff, and students shall have the right to request the President of the Senate to place matters on the agenda of the Faculty Senate, and to participate in the resulting discussion.
3. Meetings. The Senate shall have nine regular monthly meetings during the academic year. The terms of elected members and officers commence and terminate at the last meeting of the academic year. Special meetings of the Faculty Senate may be called with seven days' notice by the President of the Faculty Senate, the Chancellor, any ten elected members of the Senate or any fifty members of the Assembly. The President shall preside at all meetings.
4. Attendance. Elected members of the Senate who miss more than three meetings in a Senate year may be removed from membership of the Senate by action of the Secretary with the approval of the President.
5. Electoral Constituencies. Every other year at the February meeting the Senate shall consider and act on a report developed by the Secretary of the Senate, proposing the apportionment of

Senate seats according to the following guidelines:

A. Each department with five or more members of the Assembly shall have one seat, those with more than twenty-five shall have two seats and those over fifty shall have three seats.

B. Colleges not subdivided into academic departments and each of the research and extension district and/or centers shall be treated as a single department.

C. A department with four or fewer members shall be linked with one of closely related interests, after appropriate consultation with the departments in question.

D. The faculty of a department with two or more seats shall decide whether separate constituencies should be established within the department and, if so, how they shall be constituted.

E. No Assembly member may belong to more than one constituency. A member associated with more than one department shall vote in the department designated on the personnel action form as the home department.

6. Conduct of Elections. Beginning in the week following the February meeting the Secretary of the Senate shall conduct elections. Nominations from a particular electoral constituency must be made in writing by an Assembly member from that constituency with the consent of the nominee. The voting shall be by secret ballot. In order to be elected, a nominee must receive the votes of more than fifty percent of the persons voting. In the event no person receives this requisite number of votes, the Secretary shall hold a run-off election between the two nominees receiving the most votes in the first ballot. A tie in the second ballot shall be broken by lot.
7. Interim Elections. When an elected member ceases to serve in the Senate, the procedures for electing a replacement for the remainder of the term shall follow those in 3.3.6 and commence within fifteen days of the seat becoming vacant.
8. Election of Officers. At the last meeting of the year, the Senate shall elect from among its members a President-Elect who shall take office as President at the end of one year. The Senate shall also elect one of its members to serve as Secretary of the Senate for a term of one year.
9. Executive Committee Composition. The Executive Committee of the Senate shall be composed of the President, President-Elect, Immediate Past President, the Secretary and nine ordinary members. The ordinary members, who serve staggered terms of three years, must be members of the Senate at the time of their

election. They shall be elected by the members of the Senate at the last April meeting. Any member of the Executive Committee whose term as an elected member of the Senate has expired shall become an ex officio voting member of the Senate until the term on the Executive Committee expires. No more than four members of the Executive Committee can be from one college or IANR. At least one member must be an Extension Educator, at least one member must be a non-tenure track faculty member other than an Extension Educator, and at least one member must be a tenure-track/tenured faculty member, if qualified nominees are available.

10. Duties of the President.

A. The President shall be the chief representative of UNL Assembly to the Campus and System Administrations, the Board of Regents and the State.

B. The duties of the President in addition to those specified above shall include:

1) Serving as the chair of all meetings of the Executive Committee.

2) Arranging the agendas for the Senate in consultation with the Chancellor, Vice Chancellors and the Executive Committee.

3) Ensuring that motions of the Senate that require response are brought promptly to the attention of the appropriate administrators or committees, and that the responses are reported back to the Senate as expeditiously as possible.

4) Dealing with any matter of importance to the Faculty. The President may delegate duties to the officers or other suitable faculty members, and may establish ad hoc committees in consultation with the Executive Committee.

C. In the absence of the President, the President-Elect shall assume the duties of the President.

11. Duties of the Executive Committee. The Executive Committee shall act for the faculty between meetings of the Senate and the Assembly. The Executive Committee shall meet with the Chancellor of the University of Nebraska-Lincoln at least twice per month, except that one of these meetings may be waived by mutual consent if the Chancellor appears and answers questions at the regular meeting of the Senate for that month. The Executive Committee shall advise and otherwise assist the Chancellor in carrying out all the duties and administrative

functions specified in Section 2.8.1 and 2.8.2 of the Bylaws of the Board of Regents of the University of Nebraska. The Executive Committee shall report to the Senate about such meetings and receive instructions from the Senate concerning the position of the faculty relating to the operations of the University.

A. The Executive Committee shall also meet with the Executive Vice Chancellor and Chief Academic Officer at least monthly, and shall advise and otherwise assist the Executive Vice Chancellor and Chief Academic Officer in carrying out the duties and functions specified in Section 1.2.2.1 of the Bylaws of UNL. The Executive Committee shall meet with the Vice Chancellor for the Institute of Agriculture and Natural Resources at least monthly and shall advise and otherwise assist the Vice Chancellor in carrying out the duties and functions specified in these Bylaws of UNL particularly with regard to academic matters, items affecting the relationship of IANR with other academic units, and concerns affecting academic personnel within the Institute of Agriculture and Natural Resources.

5. Academic Rights and Responsibilities Committee. The Academic Rights and Responsibilities Committee (ARRC) and its responsibilities are created by the University of Nebraska-Lincoln Faculty Senate as required by the University of Nebraska Regents Bylaws and are approved by the University of Nebraska Board of Regents. The ARRC has significant responsibility in ensuring that faculty members and administrators are appropriately apprised of rights, responsibilities, principles and procedures pertaining to matters of professional relationships.

1. The ARRC has primary responsibility to ensure and to arrange an appropriate investigation or hearing when concerns or problems arise between a faculty member and the university and/or when problems related to academic freedom and tenure, professional conduct, and other grievances occur in the professional relationships among faculty members and others in the University community, as stated in the ARRC Syllabus and the Bylaws of the Board of Regents.

2. Other Responsibilities of the ARRC.

A. To determine whether and to what extent recommendations of Special Committees convened by the chair of ARRC to hear particular cases have been acted upon, and to report on the status of ARRC cases to the President of the Faculty Senate;

B. To provide for an effective process in representing the academic rights and responsibilities of the faculty including, but not limited to, those related to suspension in anticipation of dismissal and cancellation of presentations by properly invited

speakers; To act with respect to matters of general policies concerning academic freedom and tenure;

C. To recommend actions to appropriate bodies in order to ensure academic rights and responsibilities of faculty members;

D. To communicate to all members of the University community appropriate channels for conveying and dealing with concerns about actual or perceived violations of faculty rights and responsibilities;

E. To propose to the Faculty Senate changes in operating procedures and guidelines for each of the Special Committees in accord with relevant provisions of the Bylaws of the Board of Regents;

F. To submit committee minutes and make an annual report to the Faculty Senate, while maintaining confidentiality concerning individual cases.

6. Senate and Other Campus-Wide Standing Committees. The Senate shall publish annually a Syllabus of Senate and other campus-wide standing committees. The Faculty Senate shall have power to modify the number and charges of Senate Committees at any time. The President of the Senate shall appoint a member of the Senate as a non-voting member to every standing, campus-wide committee that lacks a representative from the Senate.
7. Amendments. In addition to the provisions of Chapter 7 of these UNL Bylaws, any amendments to this chapter on Faculty Governance must be approved by a majority of the members of the Assembly voting in a mail ballot ordered either by the Assembly in accord with Section 3.1.3 above or by a two-thirds majority of those voting in a vote of the Senate.

## 4. Responsibilities and Rights of Students.

1. Subject to the provisions of the Regents Bylaws, students enrolled at UNL shall have rights and responsibilities provided for in "The Student in the Academic Community," the "Student Records Policy," and "The Student Code of Conduct and Disciplinary Procedures," as published in the academic bulletins of the University of Nebraska-Lincoln. The Vice Chancellor for Student Affairs, in consultation with appropriate student representatives, shall develop and/or keep current these documents, including rules governing student conduct, discipline, and activities and shall codify, publicize, keep current, and make available copies of said documents and rules to students and interested parties.



Disciplinary procedures shall expressly provide for the minimum procedural guarantees specified in the Regents Bylaws.

1. Student Information. All students at UNL shall have the responsibility to provide the Office of the University Registrar with accurate information as designated in the Regents Bylaws and such other information as may be required, subject to the approval of the Vice Chancellor for Student Affairs. Policies for release of information about students must be consistent with the provisions of the Regents Bylaws.
2. Authorization for Student Government. Pursuant to the Regents Bylaws, the Association of Students of the University of Nebraska (ASUN) is the official representative of the student body of UNL.
  1. Powers of ASUN. The Association of Students of the University of Nebraska (ASUN) is hereby empowered to adopt a Constitution and Bylaws for governance of ASUN and for securing and achieving the objectives and powers of the Association. The Constitution and Bylaws shall be subject to approval by the Board of Regents.
  2. Requirements of ASUN Constitution. The Constitution of ASUN, shall: (a) Establish the general governmental structure, powers, and responsibilities; identify the person, persons, or groups constituting each unit of the structure; specify the process by which the person, persons, or groups are selected and the terms of office; (b) Guarantee that the governmental structure is responsive to the students of UNL through periodic electoral procedures; and (c) Provide powers and procedures, related to:
    - 1) Recognizing and regulating other student organizations and activities;
    - 2) Organizing and managing student rallies and migrations;
    - 3) Furthering the general welfare of the students of UNL;
    - 4) Functioning as a liaison between the students and the Board of Regents, the administration, the faculty, the state legislature, and the public;
    - 5) Adopting policy statements on public issues and on issues affecting students of the University of Nebraska-Lincoln;
    - 6) The budgeting and expenditure of funds over which ASUN has jurisdiction; and,
    - 7) Appointing student representatives to campus-wide committees and boards for which student representation is provided.

3. **Student Publications.** Student publications financed in whole or in part by fees collected from all students at UNL shall be managed by the Student Publications Board, constituted as provided in these UNL Bylaws and possessing the powers, duties, and responsibilities provided in these UNL Bylaws.
  1. **Student Publications Board.** The Student Publications Board shall be composed of five students, two members of the faculty, and two professional journalists from outside the University. The Chancellor shall appoint the students from a list generated by ASUN and shall appoint the faculty members from a list generated by the Faculty Senate. The professional journalists shall be appointed by the Chancellor.
  2. **Powers, Duties, and Responsibilities of the Publications Board.** The Board shall hire the editor and business manager of each student publication under its jurisdiction, and a part-time professional journalist to advise the publication's editor and staff. The Board shall meet at least quarterly and shall specifically concern itself with the observance of the canons of professional ethics followed generally in the professional journalism field in Nebraska. The Board may create an executive board to assist with routine problems occurring between the meetings of the committee. Any executive board shall have at least two student committee members, one faculty member, and the professional adviser described in these UNL Bylaws. The Board may select ex-officio members to meet with it, but they shall possess no right to vote. The Board shall act as nearly like a publisher of the publication as its nature will permit. The Board shall serve as a liaison between student publications and their university constituencies, paying particular attention to complaints against and access to student publications.
  3. **Duties of the Part-Time Professional Adviser.** The adviser hired by the Board shall have no censorship powers but shall provide advice on ethical questions presented by the staff of the student publication, and shall offer post-publication criticism. The adviser shall prepare the agenda for committee meetings and provide information and recommendations to the Board.
4. **University Program and Facilities Fees and Student Organizational Funds.**
  1. **University Program and Facilities Fees (UPFF).** University Program and Facilities Fees as established by action of the Board of Regents shall be divided into two funds by the Chancellor. That portion of the UPFF designated to pay for debt services, staff salaries, maintenance of facilities and related expenses, and those additional items designated by the Chancellor, shall be budgeted separately with emphasis upon continuing support. These collective expenditures shall be known as the "Fund B" portion of UPFF. That portion of UPFF designated by the

Chancellor for activities managed by student groups shall be budgeted separately and identified as the “Fund A” portion of UPFF. The annual budget requests developed by eligible student agencies shall be analyzed by the ASUN-established Committee for Fee Allocations (CFA). The CFA shall then recommend specific agency allocations for the coming fiscal year to the ASUN Senate in the form of appropriation bills. ASUN shall enact appropriation bills for “Fund A” no later than March 1 of each year. The Vice Chancellor for Student Affairs shall represent the ASUN appropriation bills to the Chancellor and provide advice regarding the final “Fund A” appropriations and fee assessments to be set by the Chancellor.

2. **Custody and Accounting of Student Organizational Funds.** The Vice Chancellor for Student Affairs shall designate a person to receive and act as custodian of all monies collected by or paid to ASUN and all student organizations recognized by the ASUN in accordance with these UNL Bylaws. The Vice Chancellor for Student Affairs in cooperation with the Vice Chancellor for Business and Finance shall issue appropriate rules and regulations to ensure the proper accountability of such funds and shall have the authority to audit or have audited these funds. All student organizations with accounts handled pursuant to this section shall be assessed a fee for the cost of administration. Student organizations operating under the aegis of the Student Publications Board are permitted to establish independent arrangements for the management of their financial affairs, as long as these arrangements are approved in advance by the Student Publications Board and an annual audit prepared by a Certified Public Accountant is submitted annually to the Student Publications Board and to the Vice Chancellors for Student Affairs and Business and Finance. The Vice Chancellors for Student Affairs and Business and Finance shall jointly have the authority to conduct, or have conducted, a special audit of such an organization if they believe that the organization's audit does not permit them to fulfill their financial oversight responsibilities.
5. **Regulations Pertaining to Living Units.** The Vice Chancellor for Student Affairs, in consultation with appropriate living unit governing bodies, shall provide guidelines under which each living unit may establish rules and regulations pertinent to its operation subject to the Regents Bylaws. The Residence Hall Association shall advise the Vice Chancellor for Student Affairs and the Chancellor on all matters pertaining to the quality and costs of residence hall life. The Interfraternity Council and/or the Panhellenic Association shall advise the Vice Chancellor for Student Affairs and the Chancellor on all matters pertaining to the recognition of fraternities and sororities and

the requirements under which they may be permitted to operate university-approved living units.

6. Nebraska Unions. The administrative head of the Nebraska Unions at UNL shall be advised by a Union Board composed of students, faculty, and staff on matters of operation and program activity.

## 5. Authority to Issue Regulations

1. Rules and regulations pertaining to the business functions, property management, purchasing, and non-academic personnel shall be issued by the Vice Chancellor for Business and Finance with the approval of the Chancellor subject to the limitations herein provided.
  1. Custody of Property. All University of Nebraska property at UNL, both real and personal, wherever located, shall be under the custody of the Vice Chancellor for Business and Finance who shall be responsible for the same except as provided for in the Regents Bylaws.
  2. Use of UNL Property. No University of Nebraska property belonging to UNL shall be put to private use except as permitted under the Regents Bylaws and further provided that this section shall not preclude the use of such property in connection with research or other academic activities.
  3. Expenditure of University Funds for Property. No funds of the University shall be expended for the purchase of property or services except as they are approved by the Vice Chancellor for Business and Finance or in accordance with procedures authorized by the Vice Chancellor for Business and Finance.
2. UNL Campus Police Committee. This committee shall assist (i) in the determination of codes of ethics in the enforcement of campus security regulations and policies on violations thereof; and (ii) in an advisory role in the selection and review of the chief police officer analogous to the faculty input on administrative evaluation and review.
  1. The UNL Campus Police Committee shall consist of two faculty members appointed by the President of the Faculty Senate, two students appointed by ASUN, one administrator appointed by the Chancellor, and two employees selected by the office and service staff of UNL.

## Relations to Other Bylaws and Rules

Relations to Other Bylaws and Rules. Nothing in these UNL Bylaws shall be construed to be in conflict with any applicable law or with the Regents Bylaws. Where anything in these UNL Bylaws conflicts with any Bylaws or Rules of any Institute, College, School, Department, or other subunit of UNL possessing power to enact Bylaws or Rules, the provisions of these UNL Bylaws shall govern anything in any Bylaws or Rules of such

Institute, College, School, Department, or other subunit to the contrary notwithstanding.

## 7. Amendments

1. An amendment to these UNL Bylaws may be initiated by any person or group governed by these UNL Bylaws by filing a written proposal with the Office of the Chancellor stating expressly the words to be added and the words to be deleted. The Chancellor shall lay the written proposal before the Faculty Senate and ASUN forthwith. Within 90 days the Faculty Senate and ASUN shall make recommendations pertaining to the proposal to the Chancellor's office. Thereafter, and no later than 60 days after receiving responses from the Faculty Senate and ASUN, the Chancellor shall transmit the proposal to the Board of Regents. The transmittal shall include the written proposal, and written recommendations received by the Chancellor from the Faculty Senate and ASUN, and any recommendation the Chancellor may wish to make. The Board of Regents shall not act finally upon the proposal until 30 days after the materials are filed with it, and only after a public hearing has been held. Any amendment must be approved by the Board of Regents and it shall take effect upon the date specified by the Board of Regents.
2. The Corporation Secretary of the Board of Regents shall be responsible for recording any changes to these Bylaws and publishing accordingly.