

Zea Books Manuscript Preparation Guidelines – Festschriften & Edited Books
Instructions for Authors, *Concepts in Animal Parasitology*

Text

- Manuscripts should be submitted as .doc, .docx, or .rtf files, normally in Microsoft Word.
- If possible, a .pdf version should accompany the file.
- Name your manuscript files in this format:
Yourfamilyname_Part#_Firstfivelettersofsectionorchapter.
For example, Jimenez_Part1_Morph.
- Approximate locations for art should be indicated in the text, e.g.: <figure 1 near here>
- Figure captions should be placed at the end or in a separate file.
- Please be consistent in your use of headings. The general (descending) order is 1) **Bold**, 2) ***Bold italic***, 3) *Italic*, 4) *Italic*. (with a period).
- Please avoid ALL CAPS.
- Use the name-year style for inline citations and the Journal of Parasitology style for the end-of-chapter references. There is a separate references style guide available for this project.
- Not a requirement, but we would prefer you avoid MS Word's automatic bulleted and numbered list functions, if you can.

Artwork

- Preferred file types are .jpg, .tif, compressed .tif, .png, or .pdf; .gif files are suspect for quality, but if that's what you have, we'll take it.
- Final image size will probably be less than 8 x 10 inches or 20 x 25 cm at 300 dpi, or 2400 x 3000 pixels. Image files larger than 25 MB are unnecessary, but again, we will take what you have.
- If you are scanning, scan color images at 300 dpi, grayscale at 400 dpi, and line-art/bitmap at 600 dpi.
- Name your figure files in this format:
Yourfamilyname_Part#_Firstfivelettersofsectionorchapter_fig#.
For example, Jimenez_Part1_Morph_fig4a.
- Provide image files separately, do not insert them in the manuscript (if you can help it); that makes extra work on both sides.

Overall

- The most important thing is to meet your deadlines and submit a complete manuscript.
- The next most important thing is to heed the advice of your editors, who are doing a lot of extra work.
- You will receive proofs in the form of a .pdf file of the pages of your contribution. Please indicate necessary corrections using the commenting features in Adobe Acrobat or Reader, or on paper.
- For final publication, the entire book will be published free open access online as a whole and as individual parts and chapters.
- Print publication will be reasonably priced and distributed by Lulu.com, Amazon.com, and possibly other online sellers.

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Thank you for your contribution. We look forward to publishing your work.

For questions about formatting, contact:

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