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POD Network Conference Materials

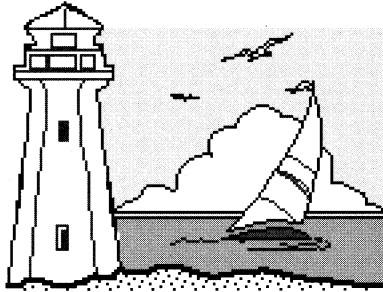1995

Call for Proposals

POD NETWORK

The 20th Annual Conference of
The Professional and Organizational Network
in Higher Education
(POD Network)

Sea Crest Resort on Cape Cod   North Falmouth, Massachusetts

October 25-29, 1995

Charting a Course for Teaching and Learning

The POD Network

POD supports its 1,000-member network in valuing teaching and learning in post-secondary education — faculty/instructional developers, organizational developers, teaching assistant developers, administrators, consultants, and faculty members. While POD members come primarily from the U.S. and Canada, there are members in 12 other countries. POD Network members are in the forefront of the movement to underscore the importance of student learning in higher education.

The POD Network Annual Conference

Each year (for two decades), the POD Network Annual Conference brings together experienced professionals, new developers, and other committed educators. This *Call for Proposals* is your invitation to share your ideas, research, and practice with colleagues of similar interests and responsibilities. Thank you for your interest in contributing to the POD Network 20-year tradition of conference excellence.

Two Decades of Service

Founded in 1975 by an energetic group of college educators convened at Arlie House, Virginia, the Professional and Organizational Development Network in Higher Education (POD) celebrates its 20th anniversary this year. That is two decades of charting a course for teaching and learning in higher education; of supporting professional developers; and of serving as spokespersons for higher learning, faculty development, and organizational culture that support these values. At the 1995 conference POD members will share valuable hindsight, inform and support one another in present endeavors, and look to the future with both visionary and practical foresight.
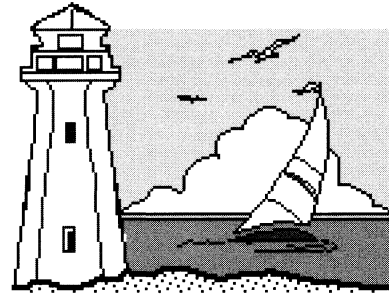
1995 Conference Theme:
Charting a Course for Teaching and Learning

Building on the theme of "Vision Quest" from the 1994 Oregon POD Conference and the strategic planning of the Core Committee (board of directors) over the past two years, the 1995 conference promises participants bountiful opportunities for professional and personal growth. Making use of our seaside setting on Cape Cod and the nautical metaphor of the conference theme, we can be assured of, if not smooth sailing, at least an exciting voyage with interesting companions at the 1995 conference.

Novice developers/new members of POD (who usually represent fully one-third of the conference participants) will find ample berth on a ship of experienced sailors who well remember what it was like to be getting their sea legs. Interacting with those who navigate similar waters is consoling, encouraging, and invigorating. Returning to their campus harbors after the journey to Cape Cod, POD Network conference participants will arrive at their home ports as better, more knowledgeable sailors bearing valuable cargo.

Veteran POD sailors are experienced at maneuvering through the turbulence of battles (budget and otherwise) as well as suffering through becalmed seas when a ship goes absolutely nowhere. Experienced PODders relish sharing war stories; exchanging new research and technologies to conquer campus sea monsters; and the telling of tales about adventuresome, successful voyages in pursuit of better teaching and learning.

Above all, a POD conference is a place where we're all in the same boat. Conference proposals are solicited which address the varied needs of our "ship of fools," those of us "foolish" enough to believe: teaching and learning are at the core of higher education; one person can make a difference; two heads are better than one — and a community of colleagues is better still; and there is growth and renewal when we come together to mend our sails, check our compasses, and chart a course for teaching and learning.

Suggestions for Proposals: High Interest Topics

An informal survey of the POD Network conducted during the fall of 1994 revealed that POD members are eager to participate in conference discussions on the following topics (and more!):

- budgeting for development programs
- case studies highlighting both teaching and development issues
- ways developers design and implement programs
- instructional/faculty development within or across disciplines
- ways to get administrators "on board"
- research findings on learning in college settings
- developing good relationships: teacher-student; developer-client; teacher-administrator, etc.
- defining our objectives; helping faculty (and others) define theirs
- ways of collecting data about our own effectiveness
- how faculty learn to teach
- developing campus support professionals in addition to faculty
- organizational development issues for departments, colleges, and a campus
- important research and theory related to teaching/learning and development
- partnerships: w/faculty, w/administrators, w/other campuses
- good teaching practices
- the history of POD (to celebrate its 20th anniversary)
- creating a campus climate supportive of teaching
- awareness of the possibilities of instructional & information technology in the learning process
- models for helping faculty become more effective users of instructional technology
- making teaching and learning more public/communal (many calls for this!)

And of course, there will be new POD people who at this writing do not yet know that next fall they will be their campuses' "developers-designate;" they probably do not know yet of the existence of POD; they could not respond to the fall 1994 survey. But they *will* arrive in North Falmouth as new sailors eager to acquire the "tools of the trade." We solicit proposals that will serve their needs—help with the steering of their new ships (sometimes just second-hand dinghies) still dripping the champagne of their recent launching.

Format Options for Conference Sessions

Preconference Workshops:
    either 3-hr
or
    6-hr skill-building sessions

Concurrent Sessions:
    either 60-min **or** 90-min interactive
    sessions skillfully designed
    for professionals

Roundtable Discussions:
    less structured mini-presentations
    with abundant, informal
    discussion

*Poster Sessions:
    "show and tell" opportunities to
    present *exemplary* programs,
    practice or relevant research

*(Note: At the time of the conference mail-in registration, registrants will also have an opportunity to request space to display materials and information about their schools or programs as a part of the annual **Resource & Materials Fair.** Keep this **Resource & Materials Fair** in mind as an additional opportunity to share materials, brochures and other program documents.)

Criteria for Proposal Selection

The program and pre-conference workshop committees take seriously their charge from the Core Committee (board of directors) to select the most important, valuable and relevant proposals for presentation at the highly successful annual POD conferences. Presentations are expected to model exemplary teaching/learning methods. While single-presenter session proposals are accepted, collaborated sessions are encouraged as consistent with the POD network emphasis. (Consider collaborating with a colleague to design your session, if not actually to "team teach" it together.)

The 1995 proposals will be evaluated on the basis of the following criteria:
- Relevance to the POD conference audience
- Likelihood of stimulating participant interaction
- Likelihood of offering/generating new data, ideas or insights
- Likelihood of providing usable information or skills
- Likelihood of resulting in generalizable, transferable outcomes

Each proposal will be reviewed for completeness and then assigned to two or more conference committee reviewers for "blind review." The above criteria will be used to determine program inclusion. The program chair is responsible for making the final selection of conference sessions, based on the judgment of proposal reviewers and the blend of sessions at the conference. Each organizer will be notified of the outcome of the review process and will receive reviewer feedback on the proposal.

Past conference experience and evaluation has supported the principle that individuals submit not more than one proposal (as a principal organizer) for a pre-conference workshop and one proposal for a concurrent program session. It is encouraged that no one person serve as even a collaborating presenter in more than a total of three sessions (of all types) at the conference.

Instructions for Submitting Proposals

Each proposal should include the following materials:

- One (1) **Proposal Cover Sheet**
- Five (5) **"Blind Review" Forms** with five (5) 1-page **Summaries** STAPLED to the 5 **"Blind Review" Forms**

Preconference Workshop proposals must be
postmarked by March 7, 1995.

Concurrent, Roundtable, and Poster Session proposals must be
postmarked by March 17, 1995.

PROPOSAL COVER SHEET

20th Annual POD Conference
October 25-29, 1995

Sea Crest Resort on Cape Cod   North Falmouth, Massachusetts

Charting a Course for Teaching & Learning

1. Session title_____

2. Principal Organizer & Contact Person (Responsible for communication with all collaborators.)

   _____

3. Mailing address _____

   _____

   _____

Phone_____Fax_____ E-mail_____

4. Collaborating presenter(s) (List name[s], institution[s], address[es]):

5. Type of Session: (Check only one. See "Format Options" p.2)

   Preconference Workshop ❏ 3 hrs   Concurrent Session ❏ 60 min
                           or   **or**
                           ❏ 6 hrs   ❏ 90 min

                                            Roundtable Discussion ❏

                                            Poster session   ❏

Send one (1) copy of this sheet for your proposal to be considered.

"BLIND REVIEW" PROPOSAL FORM

(Indicate no names and no institutions. Send five [5] copies of this form stapled to five [5] copies of a one-page typewritten summary of proposal.)

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1. Session title_____

2. Type of Session: Due to the large number of excellent proposals submitted each year and to the constraints of site logistics, it is sometimes impossible to accommodate your first choice of session type. If you want your proposal to be considered for another type of session, please indicate here: 1=1st choice; 2=2nd choice, etc. If you do NOT want your proposal considered for any but your first choice, indicate "1st" and leave the others boxes blank.

   Preconference Workshop   ❏ 3 hrs   Concurrent Session   ❏ 60 min
                            or   **or**
                            ❏ 6 hrs   ❏ 90 min

                                               Roundtable Discussion   ❏

                                               Poster session   ❏

   If no other time is available, would you be willing to schedule your concurrent session DURING an educational/recreational excursion (anticipating potentially lower attendance)?   ❏ Yes   ❏ No

3. Abstract of no more than 50 words which will appear in the printed program if the proposal is accepted:

4. Describe briefly the methodology of the proposed session:

5. Indicate which PODders will likely benefit most from this session —
   1=novice ; 2=relatively experienced PODder; 3=very experienced PODder.
   Even if you think the session is "perfect" for everyone, indicate in order
   who you think will likely benefit most (e.g. "2,1,3" or "3 only" or "2,3"):

   _____

6. Equipment needed:
   ___overhead transparency projector (and screen)
   ___1/2" VHS player and monitor
   ___flipchart, pens, easel
   ___audio cassette recorder/player
   ___carousel slide projector and screen
   ___other (may or may not be available at site)

   Computers and other presentation media can be provided at presenters'
   expense. Please note your needs here:

7. Type a 1-page summary of your proposal detailing the objectives of the
   session you propose and how you intend to meet those objectives. (The
   summaries will undergo a "blind evaluation" process; hence, no
   identifying names or institutions should be in evidence.) Make five (5)
   copies of the summary and staple them to the five (5) copies of this form.
   Include one (1) copy of the cover sheet and send to the appropriate person
   listed below:

Pre-Conference Workshop Proposals	**Concurrent, Roundtable, and Poster Session Proposals**
(Deadline = March 7, 1995)	(Deadline = March 17, 1995)
Ed Jensen Brigham Young University-Hawaii 124C JS Library, Box 1841 Laie HI 96762	Lynn Sorenson Brigham Young University-Utah 167 HG Building Provo UT 84602

   (Proposals must be mailed; the following information is provided for inquiry purposes only)

Phone: 808-293-3853	Phone: 801-378-7420
Fax: 808-293-3877	Fax: 801-378-5976
E: jensene@byuh.edu	E: lynn_sorenson@byu.edu

**Thank you for your interest in contributing to the 20-year
tradition of quality that is characteristic of POD Conferences.**