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1994 UNOPA PGC Workplace Workshop

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The UNOPA Professional Growth Committee

presents

Assertiveness in the Workplace

*Sue Schlichtemeier-Nutzman
Private Training Consultant*

Are you looking for an effective way to present ideas, set limits, disagree with colleagues, prevent or resolve conflicts, handle criticism and deal with manipulators?

Assertive skills can help you do all that — and more!

Leave this session with *new skills* and the *confidence* to use them.

and

Motivation in the Workplace

*J. Alan Hansen, Ph.D.
Consultant for Hansens and Associates, Inc.*

It looks like *information*, but it also resembles *rewards*.

You can see *knowledge* in it, and certainly *power*.

It is rumored to have been seen in your workplace recently,
did you happen to notice it?

▼ ▼ ▼

Thursday, October 20, 1994

1:00 p.m. - 5:00 p.m.

East Nebraska Union

(Room will be posted under UNOPA)

Refreshments will be served.

This workshop will count as 4/6 of a point towards inservice training which is required for the PSP certification.

Registration Deadline is Friday, October 14

UNOPA Members: No Cost*

Non-UNOPA Members: \$15.00

Name: _____

Address: _____

Phone: _____

* Free for UNOPA members who have paid the dues for the 1994-95 year (\$9).
For membership information, contact Theodora Walker, Membership Director, 472-2056.

Please make checks payable to UNOPA. UNOPA's Federal ID# is 47-072-4243. No requisitions please!

Return bottom portion of this form to:
Michele Strickler, 220 Keim Hall, UNL, Lincoln, NE 68583-0949 — 402/472-2056