

4-2000

## NEOPA General Meeting Minutes- April 2000

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# NEBRASKA EDUCATIONAL OFFICE PROFESSIONALS ASSOCIATION

Spring General Membership Meeting  
Saturday, April 8, 2000  
Northeast Research and Extension Center  
Lifelong Learning Center - Norfolk, Nebraska

## I. CALL TO ORDER

President Christina Wiles called the meeting to order and established there was a quorum present at 10:47 a.m.

## II. ROLL CALL

The following representatives were present from each listed association:

6	Lincoln Public School Association of Office Professionals
4	Omaha Educational Office Personnel Association
7	University of Nebraska Office Personnel Association
3	University of Nebraska-Omaha Office Professionals
2	Nebraska Department of Educational Office Professionals Association
3	Wayne Educational Office Professional Association

Representatives present with no local affiliation:

1	Columbus, Nebraska
1	Gibbon, Nebraska
1	Milford, Nebraska
1	Norfolk, Nebraska
3	Retirees

Included in the above numbers were:

3	Retirees (still affiliated with a local association)
6	NEOPA Past Presidents

## III. APPROVAL OF MINUTES

Marvil Summerfield moved that the minutes of the October 16, 1999 general membership meeting be approved with the following corrections:

1. Under "Roll Call," the President of the UNO Association is Chris McIvor.
2. Under "Committee Reports," the Audit report should be listed as "Awards" and under "Audit," there should be "no report."

Motion seconded by Lisa Morehouse, motion passed.

## IV. COMMUNICATIONS/ANNOUNCEMENTS

President Wiles notified the membership that extra goodie bags distributed at the Central Area Professional Development day in February were available for pick-up in the back of the meeting room. President Wiles read a note received from Karen Pulaski, Central Area Director, for the efforts we put in to coordinate that day's program. Favorable evaluations were received.

## V. TREASURER'S REPORT

Treasurer Marcia Rowley announced that the Treasurer's report was in the registration packets. As per the January 2000 board action, there are now four categories on the treasurer's report.

Current balances are:

Checking	-	\$2,822.41
Savings (CD)	-	4,382.86
Operating Savings	-	3,300.00
Scholarship	-	1,010.93

With their being no objections, the treasurer's report will be filed for audit.

## VI. COMMITTEE REPORTS

**Audit** - No report.

**Awards** - No report.

**Bylaws** - No report.

**Field Service** - No report.

**Finance** - Lisa Smith presented the proposed budget that was distributed in the registration packets. There was discussion regarding a decline in membership, necessitating action to lower our proposed budget. Lisa Smith moved to accept the proposed budget, seconded by Lisa Morehouse, motion passed.

**Meetings Coordinator** - Glenda Maury reported that the Fall 2000 Conference would be in Omaha, while the Spring 2001 Conference would be in Milford. We are presently looking for a Fall 2001 host.

**Membership** - Marlene Einsel reported that our current membership list stands at 90 members. This includes 15 new members, 7 honorary, 8 active retired, 5 retired, one associate, and two life members. Lisa Morehouse was recognized for being the top recruiter in 1999-2000.

**NAEOP Liaison** - Sandy Lineberry reminded NAEOP members that the annual conference would be July 25-28, 2000 in Louisville, Kentucky. She asked that potential attendees let her know. Orders are being taken for a gold-colored windmill which will be used as Nebraska's friendship pin this year. The National office is also looking for members who would be willing to work at some of the tables this year (membership, etc.). Let Sandy know if you are interested.

**NEON** - President Wiles reported for Peg Kirby that the Winter Issue of the NEON was submitted and received by the National Office for consideration in competition.

**Nominating** - Lynne Smolnik announced that 65% of the ballots were returned, electing the following officers for 2000-01:

President-elect	-	Vira Brooks
Vice President	-	Glenda Maury
Secretary	-	Sandra Hansen
Treasurer	-	Peg Aldridge

**Professional Standards Program** - Vira Brooks presented gifts to the following PSP recipients:  
Debbie Doolittle, Advanced III & CEOE (accepted by Lisa Morehouse)  
Cheri Free, Advanced III & CEOE (accepted by Lisa Morehouse)  
Kathy Janda, Advanced III & CEOE (accepted by Lisa Morehouse)  
Candy Johnson, Advanced III & CEOE (accepted by Lisa Morehouse)  
Leone Thompson, Advanced III & CEOE (accepted by Jane Rumbaugh)  
Diane Wasser, Advanced III & CEOE  
Peg Aldridge, Advanced III & CEOE

Lisa Morehouse said a few words summarizing what the Professional Standards Program is, and encouraging all members to work toward certification. The Lincoln Public School Association adopted a "Buddy Program" to help members with this goal.

**Publicity** - Marcella Shotwell reported that press releases were sent to many editors in early March regarding this meeting. Then, two weeks before today, press releases were sent to media within a 200 mile radius of Norfolk. Eleven card courtesies have been sent so far this year.

**Scholarship** - Lisa Morehouse gave a synopsis of the scholarship award, and thanked the judges, Dr. Becky Wild, Lincoln Public Schools; Nancy Russo, Commercial Federal Bank-Lincoln; and Kevin Johnston, Lincoln Public Schools. Lisa introduced our scholarship recipient, Alena Pearson from Omaha, NE. We were pleased to have Alena and her parents join us for the luncheon.

**Ways & Means** -Peg Aldridge reported that the Ways & Means raffle drawing would be held at the end of the day. She reported that 60% of the raffle tickets were returned, and preliminary figures show profit a little under \$600.

## VII. UNFINISHED BUSINESS

**Central Area Professional Development Day** -President Wiles reported that she had heard favorable evaluations about the program in February 2000. It was a good conference with good speakers, and it won't be our turn again for a few years!

**Nebraska Flag** - A couple years ago, Central Area presented new state flags to the National Office. That meant that the National Office returned to the States the individual flags they had. President Wiles reported that the NEOPA Board decided to keep the Nebraska flag we received from National for our state use. This means that we now have a Nebraska flag available for an organization that may have need of it.

## VIII. NEW BUSINESS

**2001 Fall Conference** -Marvil Summerfield reported that the Fall Conference will be October 13 - 14, 2000 at the Settle Inn at 109<sup>th</sup> & Dodge, Omaha, Nebraska. "Humor -- A Lifesaver," will be the theme. Further information will be in the NEON.

**Past President's Scholarship**- Doris Merriman presented the Past President's Scholarship to Marcia Rowley.

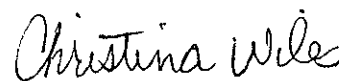
**Installation of Officers** - Marvil Summerfield presided over the installation of Marlene Einsele and the 2000-01 Executive Board. Marlene's theme for the new year is "Exploring Our Treasures." Marlene presented President Wiles with the past presidents plaque and pin. President Wiles gave her closing remarks, and presented Marlene with the President's gavel. Marlene challenges us to make a difference in 2000-01, and introduced her Board:

Audit	-	Marvil Summerfield
Awards	-	Lisa Morehouse
Bylaws	-	Diane Wasser
Field Service	-	Chris Wiles
Finance	-	Lisa Smith
NEON	-	Peg Kirby
Nominating	-	Kathy Bennetch
PSP	-	Linda Pence
Publicity	-	Diane McElfresh
Scholarship	-	Diane Dickey
Ways & Means-		Noretta Howard
NAEOP Liaison-		Phyllis Schnepel

## IX. ADJOURNMENT

Hearing no further business, the meeting was adjourned at 11:53 a.m.

  
Debbie Hendricks  
Secretary

  
Christina Wiles  
President