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NEOPA-Nebraska Educational Office Professionals  
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Spring 2007

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# the NEON

Nebraska Educational Office News

Vol. 43 No. 3

Spring 2007

Nebraska Educational Office Professionals Association



*Congratulations to the 2006-07 Board of Directors for a job well done!*

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# 2006-2007 NEOPA Officers and Directors

## PRESIDENT

**Carol Bom, CEOE**  
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## PRESIDENT ELECT/MEMBERSHIP COMMITTEE DIRECTOR

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## SCHOLARSHIP COMMITTEE DIRECTOR

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## WAYS AND MEANS COMMITTEE

### DIRECTORS

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## President's Message

As the 2006-2007 NEOPA year turns into a memory, I'd like to mention a few of our accomplishments.

- Re-connected with the Sandhills Educational Office Professionals Association, SEOPA, in October of 2006.
- Presented a PSP workshop to many very interested OEOPA members and will follow up with them in the coming months.
- Will attend an educational office professionals conference in April to connect with other office professionals in western Nebraska. This conference is put on by the Nebraska Council of School Administrators.
- Sent letters to all principals in the Omaha, Lincoln and surrounding cities to invite their support staff to attend our spring conference in Lincoln.
- Sent informational letters and a copy of our newly revised brochure to higher ed administrators around our state.
- Awarded the NEOPA Educational Office Professional Year award to Lisa Morehouse, CEOE, and awarded the NEOPA Educational Administrator of the Year award to Dean Giacomo Oliva.
- All NEOPA committees worked together to promote our association.
- WEOPA members hosted a great fall workshop in Wayne, Nebraska.
- Worked specifically with many members to help them with their PSP recertification process.
- Encouraged and supported members receiving their PSP certification for the first time.
- Updated our NEOPA Powerpoint and NEOPA Web site.

I hope you, as a member, have valued our year together. Chris Cary and her membership committee have done a great job of welcoming our new members and recognizing long term members. We considered your Web survey comments and planned our spring conference around your suggestions. We had a slate of wonderful presenters with topics pertinent to everyday office situations.

Your Board of Directors has been a wonderful working board. We began our year with many goals to accomplish. I appreciate their willingness to consider ideas and to carry them out. Our year together has been successful because of their efforts.

Thank you for renewing your membership and helping us sustain our connections to our local and national affiliate. I am proud of all the great work our local affiliates perform. They are unique, and all bring their talents to share at the state level.

It has been my honor and privilege to serve as your President this year. I believe we are on the brink of major expansion of membership in our great state. We have worked hard to reach out across our state to let those in the education profession know about who we are and what we do. We have contacted both administrators and office staff to get the word out about our association. I encourage you to continue renewing your membership and continuing your support of our association. I will be calling upon you next year to help with field service as we promote our association across this great state of Nebraska!

In service,

*Carol C Bom, CEOE*

Carol Bom, CEOE  
NEOPA Presid

*"My mother drew a distinction between achievement and success. She said that achievement is the knowledge that you have studied and worked hard and done the best that is in you. Success is being praised by others. That is nice but not as important or satisfying. Always aim for achievement and forget about success."*

*Helen Hayes, actress  
(1900-1993)*



Supporting  
Teachers  
Administrators  
Researchers and  
Students

**We Are STARS!**

# 2006-07 Calendar of Events

## Web Site Addresses

**NEOPA** – [neopa.unl.edu](http://neopa.unl.edu)

**LPSAOP** – [lpsaop.lps.org](http://lpsaop.lps.org)

**UNOPA** – [www.unl.edu/unopa](http://www.unl.edu/unopa)

**NAEOP** – [www.naeop.org](http://www.naeop.org)

## Local Association Presidents

### LPSAOP

Lincoln Public Schools

Nancy Summers, CEOE [nsommers@lps.org](mailto:nsommers@lps.org)

### OEOPA

Omaha Public Schools

Dawn Wonder [dawn.wonder@ops.org](mailto:dawn.wonder@ops.org)

### SEOPA

Sandhills

Sheila Furley [sfurley@nppsd.org](mailto:sfurley@nppsd.org)

### UNOPA

University of Nebraska–Lincoln

Donelle Moormeier [dmoormeier1@unl.edu](mailto:dmoormeier1@unl.edu)

### WEOPA

Wayne State University

Carol Stephens [casteph1@wsc.edu](mailto:casteph1@wsc.edu)

### NEOPA Past Presidents

Lisa Morehouse, CEOE [lmorehouse@lps.org](mailto:lmorehouse@lps.org)

### Frolikers

### UNOPA Past Presidents

Jan Wassenberg [jwassenberg1@unl.edu](mailto:jwassenberg1@unl.edu)

June 30, 2007

Deadline to Renew Your NEOPA Membership

*(see page 12 for more information)*

June 30, 2007

Executive Board Meeting, Nebraska

Educational Television, Lincoln

July 16-20, 2007

**National Conference, Seattle,  
Washington**

August 31, 2007

Deadline for NEOPA Educational Administrator  
of the Year Award

*WELCOME  
our New Incoming Local Association  
Presidents*

**LPSAOP** – Amy Chandler

**OEOPA** – Victoria Dodge

**SEOPA** – TBA

**UNOPA** – Gretchen Walker

**WEOPA** – TBA

**Frolikers** – Sandy Lineberry

## Mission Statement

The purpose of the Nebraska Educational Office Professionals Association shall be to promote the advancement of education by improving the quality of service by educational office personnel to institutions of learning and the profession. The objectives of the Association shall be to provide professional growth opportunities, to recognize office personnel as members of the educational team, and to elevate the standards of office personnel in education.

## True Freedom

Millions have been inspired by the words of Dr. Martin Luther King Jr., "Free at last, free at last, thank God almighty, we are free at last." And yet while many believe we are still striving for his dream of equality I believe many of us are also searching for, and have yet to realize, his other dream... "Freedom."

As I get ready to head down to south Florida to visit my Mom it occurred to me how ironic it was that I would be spending 4th of July with her, the day our country celebrates our independence and freedom and yet here she is... sick, in pain, suffering and fighting to be free of cancer.

I know she doesn't feel free. And I know she is not alone. People in this country and around the world, all of us for that matter, are burdened by some kind of illness, depression, addiction, family struggle, poverty, war, resentment, anger, stress and fear that imprisons us in some form of pain and suffering. We may live in a free country but too often we live in the prison of life that prevents us from being truly free.

While this may seem bleak the good news, because there is always good news, is that there is hope. Freedom is a choice and it is only a thought away. No matter how deep the pain or how big the struggle or how huge the fear, we can choose to be free.

Realize that we are like energy pipelines and that our burdens, fears, pains and stresses are like sludge that accumulates in our pipeline, weighing us down and causing us to trudge through life. The key then, is to let go of this sludge and clean your pipeline so the positive energy can flow.

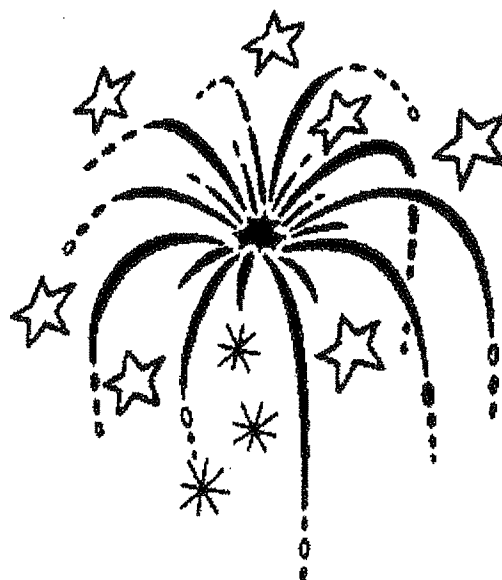
So this 4th of July I want to encourage you to not only commemorate your country's independence but celebrate your own freedom by choosing to be free. Release your burden. Surrender your fear. Let it go. Give it up. You don't have to hold on to it. You don't have to grab hold. Trying to grab too tightly is like trying to hold flowing water. It's impossible. Rather, let it flow. Forgive those who need to be forgiven. Love those who need to be loved. Let go of the past. Stop the infighting and political maneuverings at work. Forget your personal agenda and choose to shine a light on those around you. Find the best in yourself and look for the best in others. Don't let your self worth be defined by the opinion of others. Count your blessings daily and you'll find your anguish dissolve into the ocean of abundance. Trust instead of fear. Hope instead of worry. Most of all choose love. Where there is love the prison walls come crumbling down.

Our freedom awaits. Let us choose it together so that we both will be able to say, "Free at last, free at last, thank God almighty, we are free at last."

Sending Positive Energy Your Way,

- Jon

Jon Gordon, America's #1 Energy Coach, The Jon Gordon Companies



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*The forgiving state of mind is a magnetic power for attracting good.*

*~ Catherine Ponder*

# Meet Your Board of Directors

## **Peg Aldridge , CEOE Vice President/Meetings Coordinating Committee Director**

I have been a member of NAEOP, NEOPA and LPSAOP since 1999. I have served as NEOPA Ways and Means Director, Treasurer, Vice President, Archives Director, and as a member of the Scholarship Committee.

I have served as both a Spring Conference chair and co-chair.



I began working for Lincoln Public Schools eight years ago at Lincoln High and spent four years there as their bookkeeper. The last four years I have been the bookkeeper at Southwest High School.

My husband, Gary, and I celebrated our 40th wedding anniversary in January 2007. We have four sons, two hand-picked daughters, five grandsons and one granddaughter. They all live in Lincoln and keep us the very best kind of busy.

My hobbies include sewing, puzzles, movies—both old and new—and cross stitch. My movie collection includes all of the Oscar winning Best Picture movies. I love to cook and read and I also enjoy archive work and digging into the history of things.

## **Beth Krohn Ways & Means Committee Co-Director**

I have been with the University of Nebraska—Lincoln since June 1989 (nine years with University Housing and the rest with Student Involvement). I'm currently the office manager for Student Involvement, located in the Nebraska Union.

My professional affiliations are UNOPA (nearly all of those years), NEOPA for three years (I think), and NAEOP for two years. I've been involved with the Nebraska Leadership Seminar and the Lincoln Continental Barbershop Chorus (in a volunteer capacity) and I try to stay involved with the many events held on campus as much as I can.

I've been married to Ken for 38 years this coming November and we have one son, Matt.

My hobbies include reading, listening to music, cross-stitching, and playing cards.



Beth Krohn

Jean Danley

## **Jean Danley Ways & Means Committee Co-Director**

I have been the elementary secretary at Raymond Central Public Schools in Ceresco for five years. Two years ago, my superintendent asked if I wanted to attend a conference in Lincoln and I said yes and signed up to attend the Spring Conference. I was welcomed and introduced to lots of people. After attending the conference, I realized that when I had worked at UNL in the 80s I had been a member of UNOPA. I was excited to join the organization as a NEOPA member. I have thoroughly enjoyed the workshops, conferences, and the fellowship of meeting other educational employees since that time.

My husband Harold and I have lived outside of Raymond for 16 years. I have a stepdaughter who was married in October, and together they have three school age children. I enjoy paper crafts, reading, walking and shopping.

## **Carol Reed Publicity Committee Co-Director**

I am a native of Lincoln (lived here all my life) and I graduated from Northeast High School. I am employed by Lincoln Public Schools and work at Northeast High School, where I am the registrar.

My husband, Fred, works for NE Wesleyan University, we have three sons. The oldest, Jeff and his wife, Danelle, both work for the State of NE as probation officers. Jeff works



with adults and Danelle works with juveniles. I have two grandchildren, Maggie (5) and Kemper (2). They are so full of energy and such a special joy! Son Brian works for the State of NE as a pre-sentence investigation officer and Kevin is department manager in frozen foods at the south Wal-Mart. My family is very important to me. We also have two dogs—both Labrador retrievers (my girls) Molly and Sadie.

When I have free time I enjoy reading, auctions, crafts, sewing, gardening, looking for antiques, and of course I love baby-sitting the grandchildren. I also enjoy traveling during the summer and attending the NAEOP annual conferences.

## **Nancy Harter, CEOE Scholarship Committee Director**

This is my first opportunity to serve on the NEOPA board and I am looking forward to this new experience and many others. The year ahead of us looks so promising and full of great learning and fun!



I have been with the Lincoln Public Schools for six years in the Payroll Department where I pay the para educators, Nutrition Service workers and Transportation group. I am lucky to work with a group of ladies that promise me never a dull moment! I also coordinate the blood drives for LPSDO that we hold every 16 weeks.

I received my PSP and CEOE in September of 2004. It was a wonderful goal to achieve; so wonderful, I now am the LPSAOP PSP chair! I also am co-chairing LPS's Ways and Means Committee this year. I enjoy working with our local and state associations on all levels. I am also a member of NAEOP and just attended my first national conference in Dallas. It was fantastic! I encourage everyone to make that journey—especially to walk across the stage to get your PSP from the president of the national association!

I was born and raised in Lincoln and graduated from Northeast High. After college, I met my husband Brian while working together at Sears. We've been married for eight years and enjoy the torture we receive from our cat, Madeline (just Brian gets tortured, she loves me!). We always have a home improvement



# Meet Your Board of Directors

project going. We painted the house exterior this spring. Brian's family is in Missouri as are some of our friends, so we visit there often. I enjoy making jewelry from beads (I just LOVE beads!), scrap booking and stamping, reading (especially biographies), exploring genealogy and shopping. My husband will tell you I am addicted to CNN....I suppose there is a little truth to that. But he's the one that knows how to run the sewing machine! Brian recently started back to Doane College to get his masters degree in International Business; I'm so proud of him!

Thank you for allowing me to serve along side all of you this year!

## Lisa Morehouse, CEOE Presidential Adviser

Growing up in a town of 1800 and graduating with a class of 46 was in and of itself a great experience. My dad was a dentist and mom worked hard to keep me and my three siblings in line! Of course, it was hard to get away with much of anything in a town this size because EVERYONE knows EVERYONE! I figured that out really fast when I tried to get out of delivering my 600 weekly papers and dumped them in the trash can by the river. (No one would EVER find them there!) Wanna bet? It



only took about an hour and dad was hauling me back out in the snowstorm and made me "walk" all 600 right up to the porch and "lay" them down in front of the door.

In 1977, it was off to the big city of Lincoln where I received a bachelors degree in elementary education at Nebraska Wesleyan University. Going to Wesleyan was a fantastic experience! This is where I met my husband Kevin. I am very happy to say we just celebrated our 25th anniversary on August 1. We have one son, Brian, who is in seventh grade at Cathedral.

I spent 15 years in the retail business working for Pamida and the ½ Price Stores (now known as Gordmans). I did everything from sales clerk to department supervisor to assistant manager. In 1992, I decided it was time to get a job with "normal" hours and joined the Purchasing team at Lincoln Public Schools as a bid specialist. I shifted gears in 1997 and joined the Human Resources team with LPS where I serve as the office manager. My current job involves coordinating the activities, responsibilities and schedules for our administrators and technicians as well as supervising a 13-member support staff.

I have been an active member of our local association, LPSAOP, since 1992. I was given the opportunity to serve as president-elect, president and past president, as well as chair the Negotiations and Bylaws committees and was co-chair for PSP. I spent over six years helping develop LPSAOP's PSP program into a very active and strong

part of our association. I received my PSP certification—Bachelors level, CEOE in 1999.

My involvement with NEOPA started in 1996 serving on the board as Scholarship director. Over the course of the last nine years, I have served as committee director for Scholarship, Awards and Membership. In 2001, I was elected president-elect and followed as president and past president. This year I am honored to serve as presidential adviser to Carol Bom.

On the National level, I have been a member since 1997. I have had the privilege to serve as Advisory delegate numerous times, have been Foundation Liaison for six years and have served on the Special Projects, Membership, Publications, Nominations and PSP committees. I was very excited to attend my ninth national conference in Dallas this year where I was installed on the national board as the Administrative Council Chair for 2006-2007. What an honor!

All three associations—local, state and national—work hard to make their members feel welcome and to provide opportunities for growth! I feel very lucky to be a part of all three. The friendships I have gained, the skills I have learned and the opportunities I have been given through these associations are beyond all my dreams!



## Thank You! Thank You! Thank You! Thank You! Thank You!

As our fiscal year draws to a close, I'd like to thank the 2006-2007 NEOPA Board of Directors and their committee members for all their great work. We have had a wonderful year together promoting our association, putting on outstanding workshops and conferences, and learning more about how to support those we work with in our offices. It's been wonderful working together in service, information, fellowship and recognition with our members.

Sincerely,  
*Carol Bom*, CEOE



# Affiliate News

## WEOPA Wayne Educational Office Professionals Association

G'day, mates! Our February meeting was a pearl. Some of us ate a lunch of a biscuit and sanger. As our speaker was about to start, crikey, the electricity went out. We continued with the meeting and were stoked with the great presentation. Steve was a good bloke for sharing his trip with us. He even gave out a prezzy at the start of his presentation. And you may realize you've been reading some Strine. (I have diverged slightly from what actually occurred at the meeting for the purpose of this paragraph.)

In February WEOPA took a little trip Down Under, at least in spirit. Steve Rasmussen, district forester for the State of Nebraska, shared slides of his reciprocal visit to Australia. After staying with different families while observing forestry methods and enjoying the culture, his family joined him later in the trip and they were able to incorporate several weeks of sightseeing. At the end of his presentation, he gave a little quiz using Australian slang. I'm sure you understand the vernacular in the opening paragraph, but a translation follows.

Good day, friends! Our February meeting was excellent. Some of us ate a lunch of a cookie and sandwich. As our speaker was about to start, surprise, the electricity went out. We continued with the meeting and were pleased with the great presentation. Steve was a good man for sharing his trip with us. He even gave out a gift at the start of his presentation. And you may realize you've been reading some Australian Slang.

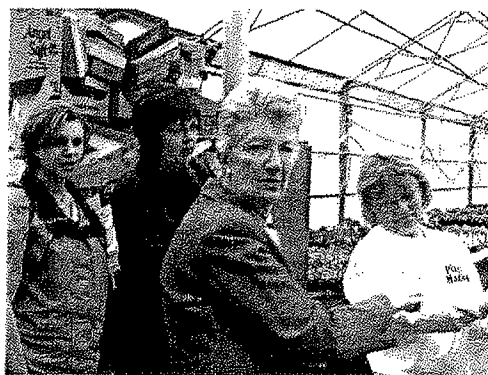


At our March meeting, Naomi Quist, a Wayne State College Learning Skills Specialist, gave us a Grammar Skills Refresher. Her "hands-on" style provided us with great practice and insight to grammatical rules that have either changed slightly or completely in recent years. And it was a great reminder that a little "freshening up" on our skills never hurts.

We were very pleased that WEOPA had nine members attend the Spring Conference in Lincoln. It was a wonderful conference! Congratulations to Linda Teach from WEOPA for accepting the role of NEOPA Treasurer in 2007-2008.

In April we trekked out to the Wayne Plant Market and enjoyed the sights and smells of spring. Although we were in the midst of that early April cold snap (and it was a rainy day as well), it was very pleasant inside the greenhouse. Lou Wiltse, owner of the Plant Market, described some of the new plants available this year. She also showed how some plants arrive and then are transplanted. We also had the opportunity to browse around and get ideas for plants we could add to the WEOPA plaza berms.

— Deb Daehnke, CEOE  
WEOPA Vice President



# Affiliate News

## HAPPY BIRTHDAY MEMBERS!

### April

4/1 Lois Nuernberger  
4/1 Nicholette Smith  
4/5 Carol A. Packard  
4/7 Nancy Rose  
4/8 Donna Swanson  
4/10 Rhonda Thies  
4/11 Diane Wasser  
4/16 Jane Cutshall  
4/16 Connie Spahr  
4/27 Lucille Peterson

### May

5/1 Peg Aldridge  
5/4 Dianne Lamb  
5/5 Deb Ryan  
5/7 Janelle Kepler  
5/09 Kathryn Schroeder  
5/11 Mari Greer  
5/12 Beckey Carstens  
5/16 Lois Brown  
5/18 Judy Anderson  
5/24 Shelley Howard  
5/27 Sarah Baden  
5/27 Julianne Kleager  
5/27 Laura B. Biehl  
5/30 Edie Schleiger  
5/31 Betty James

### June

6/1 Sharon Hitzeman  
6/3 Lorraine Moon  
6/5 Audrey Schardt  
6/7 Theresa Cote  
6/7 Margy Wagner  
6/7 Cindy Hornung  
6/10 Theresa Baustert  
6/11 Amanda Schultz  
6/13 Linda Klimm  
6/14 Lila Comer  
6/20 Debbie Hendricks  
6/22 Delores Wenz  
6/22 Jane Lehmann  
6/23 Judy A. Douthit  
6/24 Scarlett Piper  
6/24 Kathy Bennetch  
6/24 Carol Stephens  
6/30 Cherry Cornell

### July

7/3 Heidi Hermanson  
7/5 Linda Luedtke  
7/8 Robin Lea Douglas-Lundy  
7/9 Tricia Liedle  
7/12 Sally Viets  
7/15 Lanette Dunn

7/17 Nelsine V. Scofield  
7/18 Debbie Wilson  
7/18 Connie Paxton  
7/18 Marcy Tintera  
7/19 Melinda Brannan  
7/21 Kitten Slezak  
7/25 Jeanne Wenz

### August

8/4 Candy Johnson  
8/5 Sandy Shaw  
8/8 Jeanette Churchill  
8/8 F. Jean Pyle  
8/9 Joyce Ahlberg  
8/10 Dena Hare  
8/11 Noretta Howard  
8/12 Jane Eltiste  
8/13 Sheila King  
8/13 Nancy Summers  
8/15 Susan Bartlett  
8/16 Phyllis Rabe  
8/18 Deanna McCoy  
8/26 Sandy Watmore  
8/28 Lola Young

## LPSAOP

### Lincoln Public Schools Association of Office Professionals

Angie Rushman, CEOE, Secretary III at the Information Technology Focus Program and Entrepreneurship Focus Program, is one of this year's Gold Star recipients. Angie will be recognized at the annual Gold Star Banquet on May 2 at Pershing Auditorium. The following is the recommendation written by Steve Carr and validated by Richard Spearman:

"Angie does an outstanding job in her role as executive secretary of both the Information Technology Focus Program and the Entrepreneurship Focus Program. As a result of her position with two focus programs, she has many different responsibilities that most personnel with the same title don't have and she handles all of them extremely well. Her

professional skills are exemplary. Angie has the uncanny ability to anticipate the needs of the staff before they even make a request. She is always pleasant and extremely easy to work with. She works equally well with parents, staff, students and the general public. She recently coordinated the move of the Information Technology Focus Program to a new location and was instrumental in the set-up of two focus programs in a new location. Angie really exemplifies all of the qualities that are desired in a co-worker."

Congratulations, Angie, as you continue to go from a "learner to a leader" with LPS and LPSAOP.

— Nancy Summers, CEOE  
LPSAOP President

# Committee Reports

## Awards Committee

**Mary Guest, CEOE, Director**

**NEOPA Educational Office Professional of the Year Award and NEOPA Educational Administrator of the Year Award**

This past year, we received nominations for the NEOPA Educational Office Professional of the Year award and the NEOPA Educational Administrator of the Year award. At the Fall workshop in October 2006, Lisa Morehouse, CEOE, was presented with the NEOPA Educational Office Professional of the Year award; and Dr. Giacomo (Jack) Oliva, from the University of Nebraska-Lincoln, was presented with the NEOPA Educational Administrator of the Year award. Application materials were sent to both recipients for the corresponding NAEOP awards that were due March 15, 2007. I will contact the recipients again by the end of January to encourage the completion of these applications.

The nomination forms and application packets for both awards have been updated and were sent to Karen Jackson on 12/21/2006 to be put on the NEOPA Web site. I am confident that by the time the board meets in January, the nomination forms and applications packets will be available on the Web site.

## NEOPA Professional Growth Awards

I contacted the four 2006 recipients of the NEOPA Professional Growth Awards to remind them of their time line in using these awards. To date, I have not received any requests to use these funds.

At the NEOPA Spring Conference, four Professional Growth Awards will be given out—one for \$100, one for \$75, and two for \$50.

## Bylaws Committee

**Becky Hastings, Director**

At the board retreat January 12, 2007, the Bylaws Committee presented to the Executive Board possible changes to four of the Articles (various Sections) in the Bylaws. The Executive Board approved the recommendations and those changes were mailed out with the nomination ballots for officers for 2007-2008.

Please feel free to contact me (402-472-2085 or rhastings1@unl.edu) or any committee member—Gretchen Walker, UNOPA; Kitten Slezak, OEOPA; Carol Stephens, WEOPA; and Mary Guest, UNOPA if you have any questions or concerns about the current Bylaws and Standing Rules.

## Information/Technology Committee

**Karen Jackson, Director**

Committee members: Marilyn Sailors, LPSAOP; Denise Mostek, WEOPA; Chris Cary, CEOE, UNOPA, ex-officio

The Information Technology Committee has been busy over the past few months keeping the Web site up-to-date with all the wonderful information that comes to us. We have been working with the Membership Committee on the listserv for distributing emails to the members so that it stays current with new and renewed member email addresses.

Our biggest area of concentration has been incorporating the helpful suggestions given by the judges from last year's NAEOP Web site competition (in which the NEOPA Web site won 2nd place in the "Skilled Professional" level) so that we have the Web site ready for this year's competition. The submission date for the next NAEOP Web site competition is March 15, 2007. We have also made changes to the PSP page in providing more information about the program and to the Powerpoint presentation.

We did receive an estimate from the CIT department at UNL regarding the secure Web site programming for the Web site. The executive board had a few questions regarding the estimate, thus a decision has not yet been made to go ahead with the programming.

As always, if you have any questions or comments regarding the Web site, please let me know by either email (kjackson2@unl.edu) or phone (402-472-0262). Thank you!

## Meetings Coordinating Committee

**Peg Aldridge, CEOE, Director**

Committee members: Diane Wasser, CEOE, UNOPA; Sandy Watmore, CEOE, UNOPA; Pam Lindholm, LPSAOP

The Coordinating Committee is pleased to announce that the Past Presidents are coordinating the Fall 2007 Workshop and LPSAOP will be coordinating the Spring 2008 Conference.

## NEOPA/NAEOP Liaison

**Julie Kleager, CEOE, Director**

I have been collecting information from members who plan on attending the NAEOP National Conference in Seattle, Washington. To date, we have 33 NEOPA active members, one retiree, and one associate member attending; in addition, there are 3 that are still considering attending. If

you hear of anyone who is not on the attendee spreadsheet and is planning to go to Seattle, please let me know so I can add their name.

In the next few weeks, I will be in touch with those attending and reminding them of the official Nebraska state dress colors to wear (blue and yellow), and other pertinent information.

Pins have been made at a cost of \$.50 each. They will be the 2006 Nebraska quarter made into a pin. There have been over 200 pins made so far, with several attendees yet to order. Blue and gold ribbon pin holders are also available for \$1.00 each. I will distribute them at the Spring Conference in Lincoln on March 30th.

Anyone wanting pins, a pin holder, or information on the conference should e-mail me at jkleager@lps.org or call me at 436-1072.

Thanks to Christine Cary, CEOE, UNOPA/NAEOP Liaison; Michelle Lemke, CEOE, LPSAOP/NAEOP Liaison, and Phyllis Rabe, CEOE for agreeing to be on the Liaison Committee this year.

## The NEON

**Judy Anderson, Director**

Committee member: Barb Carley, UNOPA

After much deliberation, it was decided to send the Fall issue of the NEON to National for the newsletter competition. Even though both editions looked great (if I do say so myself), and the cover of the Winter edition was very classy, we decided that the Fall edition had a little more substance, news, and a LOT more National-level coverage. And the whole idea is to impress the judges at National! Let's hope they like it!

The Spring edition, which will be the last one for this fiscal year and my last one as editor, will probably not be out until after the Spring Conference. That should give us plenty of news and fun information to include.

I have totally enjoyed my time editing the NEON...except maybe for that one all-nighter I pulled earlier this year to get it done. I have learned so much about building a document, working in the InDesign software, using master pages, sizing and placing photos, the difference a type of paper makes—to name just a few things! I would love to continue doing the newsletter, except that my duties at work are increasing and that will leave less time to squeeze in editing another whole publication. It is a very time-consuming job, but the rewards are awesome! You get to actually see and feel what you have worked so hard on. And that is a nice feeling!

Thanks to everyone for submitting their articles and reports in a relatively timely



# Committee Reports

manner and for your patience and support when the NEON was a little behind schedule. Special thank you to Barb Carley for being on my committee, for helping me do the mailings, and reminding me she was there if I needed her for anything. And finally, thanks to those of you who emailed me saying you really enjoyed the NEON you held in your hand. It is so nice to be appreciated!

## Professional Standards Committee

**Debbie Hendricks, CEOE, Director**

There are two special individuals who have earned their PSP that we need to recognize in this quarter. Sandy Riggs, from Lincoln, earned her Advanced III, Option I and CEOE in May of 2006. Roxanne Dahlin, also of Lincoln, earned her Basic, Option I in January of 2007. Congratulations to both of these hard-working individuals. They, along with all other NEOPA PSP recipients from the May 2006, September 2006, and January 2007 deadline will be recognized at the NEOPA Spring Conference on March 30th.

I know that many recipients who earned their PSP prior to May 2002 have been working on getting the paperwork together for the first recertification deadline of May 15, 2007. If you earned your PSP between May 16, 2002 and May 15, 2003, I hope you are thinking about getting your recertification materials together for next year. Remember if you have any questions, we would be pleased to help you.

If you have earned your PSP and have never been recognized at a National Conference, it is an honor you are certainly entitled to. You just need to make that notation when you register for the conference (that question is on the form). It's always a very special evening for PSP recipients. I'm looking forward to recognizing the Nebraska recipients in Seattle this July.

## Publicity Committee

**Carol Reed & Phyllis Rabe, CEOE Co-Directors**

Committee Members: Barbara Homer, UNOPA  
In February, a mailing went out to all Lincoln and Omaha public and parochial schools. This also included schools in the surrounding towns. The letter was addressed to administrators encouraging them to support their staff by allowing them to attend professional development opportunities, such as the NEOPA Spring Conference. We also included an informational sheet about the conference.

The week of March 12, another mailing went out. This time it was directed toward higher education administrators in the state of Nebraska. The letter talked about NEOPA and what it had to offer to educational office employees. New brochures were printed and included in this mailing.

We printed 1,000 new brochures. A new picture was added to the front of the brochure, with a few minor changes inside. We also printed 1,000 envelopes for NEOPA use.

## Scholarship Committee

**Nancy Harter, CEOE, Director**

I am pleased to announce that the NEOPA scholarship had a total of 14 applicants this year! That is an increase of 450% from last year! These applicants were from all over Nebraska; from LaVista to North Platte and many points north of Interstate 80. They all have so many accomplishments, at school and in their communities, to be proud of. It was wonderful to see so many active and deserving students with post-secondary education plans, apply for our scholarship.

Our judges did an excellent job and we thank them again for their assistance:

- Jill Pauley, Director of Accounting, Lincoln Public Schools
- Susan Rocker, Career Services, Doane College
- Carol Andriga, Curriculum Specialist for Career and Technical Education, Lincoln Public Schools

Once the scores were tallied, our judges chose Kayla Neuhalfsen from Laurel-Concord High School in Laurel, Nebraska. Kayla is a senior with plans to attend the University of South Dakota in Vermillion and major in Business.

Her academic calendar is full with practices and competitions for the speech team, several sports and as the president of FBLA (Future Business Leaders of America) at her school. On top of it all, she has spent eight semesters on the honor roll and she works part-time.

Kayla was thrilled to hear she had been selected for our scholarship and was excited to hear about her opportunities with the Marion T. Wood Scholarship at the national level. Congratulations, Kayla!

The alternate for our scholarship is Jamie Dick from Aurora High School in Aurora, NE.

I believe the number of scholarship applications we received was directly related to two things:

1. NEOPA members (and affiliates) promoting and talking about our scholarship.
2. Reaching more high schools than ever with notification of our scholarship.

Our members are always encouraged to use our scholarship as a promotional piece for our organization. Thank you to all of our members that support our scholarship and its fund in one form or another!

## Past President/Field Service

### Director

**Deb Ryan, CEOE**

Committee Members: Lisa Morehouse, CEOE; Dee Oltman, CEOE; Diane Wasser, CEOE; Sandy Watmore, CEOE

I want to thank all of you for the phone calls, emails and cards of encouragement, thoughts and prayers for the passing of my father in February. Due to his illness I have been in Kearney spending a lot of time with him.

Therefore, the ideas we had for field service just didn't happen this past year. Carol Bom, Chris Cary and I have met and I'm sure they will follow through with the Field Service ideas we have discussed and more next year.

With the help of the board the information for the Louise Henderson Nelson Award was put together and it was ready to mail out prior to the March 15th deadline.

## Nominating Committee

**Jean Harrison, CEOE**

Committee Members: Kathy Bennetch, CEOE, UNOPA; Peg Johnson, UNOPA; Deb Ryan, CEOE, LPSAOP; Aleta Stone, CEOE, LPSAOP

Nominating Committee members met on February 21, 2007 and mailed the ballots and bylaw changes for 2007-2008 to all active and retired NEOPA members. Ballots are due to be postmarked by March 9, 2007. Our committee will meet on March 15, 2007 to open ballots and forward the results to President Carol Bom for announcement.

## Ways & Means Committee

**Beth Krohn & Jean Danley, Co-Directors**

Committee Members: Mary Guest, CEOE, UNOPA; Barbara Homer, UNOPA

The Ways and Means Committee has been very busy planning and collecting items for the silent auction for the spring conference. There will also be the 50/50 drawing during the day. We would like to thank everyone who has volunteered their time and everyone who has donated items for the silent auction. We look forward to seeing everyone there.

# NEOPA Membership News

## TIME TO RENEW YOUR MEMBERSHIP!!

Current memberships will expire **June 30, 2007**. To renew your membership for 2007-08 on time, complete the membership form on the following page or download it from <http://neopa.unl.edu/>. Mail the membership form, along with a check for \$15, before the June 30th deadline.

### ROLL CALL

As of the end of March, 2007, there were 219 NEOPA members:

204 Active and Retired Members  
15 Honorary Members

### NEW HONORARY MEMBER IN 2007

Linda Sockwell, CEOE, of Dallas, Texas  
NAEOP President-elect  
Richardson Educational Support Staff Association (RESSA)  
Texas Educational Support Staff Association (TESA)

### IN MEMORIAM

Leslie Brooks, UNOPA, passed away during the year.

### HONOR ROLL

#### Charter Members

Did you know that current NEOPA members Pat Lundahl, CEOE, OEOPA and Virginia Maxwell, OEOPA, were among the Charter Members who founded NEOPA?

#### Long Term Members

24 of our members have given more than 10 years of continuous service to NEOPA!

#### 10 years

Dianne Dickey, CEOE, LPSAOP 96-97  
Judith Rastede 92-93  
Jane Rumbaugh, CEOE, OEOPA 94-95  
Sandy Watmore, CEOE, UNOPA 93-94

#### 15 years

Jeanne Andelt, CEOE, UNOPA 88-89  
Kathy Bennetch, CEOE, UNOPA 91-92  
Bonita Cuddy, LPSAOP 87-88  
Debbie Hendricks, CEOE, UNOPA 89-90  
Sandy Lineberry, UNOPA 88-89  
Lola Young, CEOE, UNOPA 89-90

#### 20 years

Mary Betten, CEOE, LPSAOP 86-87  
(Mary) Sue Howell, CEOE, OEOPA 83-84  
Virginia Maxwell, OEOPA 64-65  
Delores Wenz, CEOE, LPSAOP 83-84

#### 25 years

Sharon Fleer, WEOPA 78-79  
JoAnne Lahm, CEOE, LPSAOP 78-79

Doris Merriman, CEOE 80-81

Nancy Rose 79-80

#### 30 years

Lucille Peterson, WEOPA 76-77  
Marcella Shotwell, CEOE 74-75

#### 35 years

Joyce Graybill, CEOE, OEOPA 68-69  
Audrey Schardt, CEOE 70-71  
Nelsine Scofield, CEOE, UNOPA 69-70  
40 years—WOW!  
Pat Lundahl, CEOE, OEOPA 64-65

### WELCOME NEW MEMBERS

52 new members joined NEOPA in 2006-2007!

Stacy Anderson, University of Nebraska Lincoln

JoAnn Barry, University of Nebraska Lincoln  
Nancy Bartz, Lincoln Public Schools, Lincoln East High School

Thoma Bumgardner, South Sarpy School District #46, District Office, Springfield  
Jeannette Churchill, Immanuel Lutheran Elementary School, Columbus

Theresa Cote, Kansas Department of Education

Karma Dannatt, Ainsworth Community Schools

Robin Lea Douglas-Lundy, Lincoln Public Schools, Lincoln East High School

Jolene Dunnigan, Lincoln Public Schools, Elliott Elementary

Cynthia Ann Franzen, Wayne State College  
Angie Fredrickson, Wayne State College

Sheila Furley, North Platte Public Schools  
Cheryl Hamilton, Wayne State College

Gate Hansen, Wayne State College  
Heidi Hermanson, Omaha Public Schools, District Office

Cathy Hobza, Wayne State College

Kathleen Hooper, Omaha Public Schools  
Cindy Hornung, University of Nebraska Lincoln

Barbara Johnson, Lincoln Public Schools, Eastridge Elementary  
Susan Kleber, Immanuel Lutheran Elementary School, Columbus

Destiny Kucera, Lincoln Public Schools, District Office

Lynette Lentz, Wayne State College  
Sonja Lind, Banner Public School, Harrisburg  
Vicki Loofe, Wayne State College

Gail Lowery, Lincoln Public Schools, ESU#18  
Melanie McManigal, Wayne State College

Tammy Meier, Wayne State College  
Caroline Miller, Lincoln Public Schools, ESU#18

Lori Molzer, South Sarpy School District #46, Springfield

Pam Monahan, Wayne State College  
Lois Nuernberger, Wayne State College  
Giacomo (Jack) Oliva, University of Nebraska Lincoln

Suzanne Penn, Wayne State College  
Scarlett Piper, Lincoln Public Schools, Park Middle School

Kate Rauscher, Omaha Public Schools, District Office

Delpha Riley, Wayne State College  
Brenda Roseberry, Lincoln Public Schools, Goodrich Middle School

Deb Runyan, Ainsworth Community Schools  
Melanie Schilousky, Lincoln Public Schools, Maxey Elementary

Kathryn Schroeder, Lincoln Public Schools, Southeast High School

Frances Sohl, Immanuel Lutheran Elementary School, Columbus

Connie Spahr, Wayne State College  
Sharon Steck, Lincoln Public Schools, Brownell Elementary

Jessica Stilwagon, Lincoln Public Schools, District Office

Dedra Stoner, Ainsworth Community Schools  
Marcy Tintera, University of Nebraska Lincoln

Joyce Trevett, Wayne State College  
Doreen Wagenaar, University of Nebraska Lincoln

Rose Wiechert, Lincoln Public Schools, Kahoa Elementary

Laurie Witte, Ainsworth Community Schools  
Sandy Wurdinger, Wayne State College

Judy Yeck, University of Nebraska Lincoln

# NEOPA Membership Form



## NEBRASKA EDUCATIONAL OFFICE PROFESSIONALS ASSOCIATION

MEMBERSHIP FORM  
July 1, 2007 – June 30, 2008

Type of Membership: ☐ Renewal: member number \_\_\_\_\_  
☐ New: recruited by \_\_\_\_\_

Classification: ☐ Active \$15.00 ☐ Associate \$15.00 ☐ Retired \$10.00

### PERSONAL DATA

### EMPLOYMENT DATA

\_\_\_\_\_ Name

\_\_\_\_\_ Educational Institution

\_\_\_\_\_ Street Address

\_\_\_\_\_ School/Department/Box # \_\_\_\_\_ Office Telephone

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code

\_\_\_\_\_ Street Address

\_\_\_\_\_ Home Telephone \_\_\_\_\_ Birthday (Month/Day)

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code

\_\_\_\_\_ E-mail Address

\_\_\_\_\_ Name of Supervisor and Telephone

### LOCAL

☐ I am a member of a local association: \_\_\_\_\_

### NATIONAL

☐ I am a member of the National Association of Educational Office Professionals (NAEOP)

*I would like more information about:*

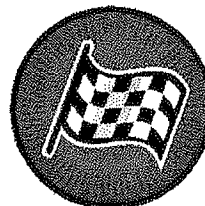
☐ National association (NAEOP)  
☐ Professional Standards Program (PSP) certification

### STATE

*I'm interested in working with the following NEOPA committee(s):*

<input type="checkbox"/> Audit/Finance	<input type="checkbox"/> Field Service	<input type="checkbox"/> Awards	<input type="checkbox"/> Bylaws
<input type="checkbox"/> Nominating	<input type="checkbox"/> PSP	<input type="checkbox"/> NAEOP Liaison	<input type="checkbox"/> Newsletter
<input type="checkbox"/> Ways & Means	<input type="checkbox"/> Membership	<input type="checkbox"/> Publicity	<input type="checkbox"/> Scholarship
<input type="checkbox"/> Information/Technology	<input type="checkbox"/> No preference, will help anywhere		

Make check payable to **NEOPA** and mail with membership form to:  
**NEOPA Membership Director**  
**P.O. Box 83872**  
**Lincoln, NE 68501-3872**



**Take the Lead**

\_\_\_\_\_ Check Number



# Awards

## NEOPA Educational Administrator of the Year

As members of NEOPA, we sincerely appreciate the administrators for whom we work and who make it possible for us to attend our local, state, and national workshops and conferences. One way we can show our appreciation is by nominating our administrator for the NEOPA Administrator of the Year award. Forms are available on our Web site: <http://neopa.unl.edu>. If you have any questions, please contact Mary Guest at 472-3755 or [mguest2@unl.edu](mailto:mguest2@unl.edu).

Candidates for this award must be nominated by a NEOPA member, must be currently employed as an educational administrator in the State of Nebraska, must have been employed as an educational administrator for five years, and must be a member of the national educational association that represents his/her professional occupation. Nominees are judged on the following criteria: recommendation of nominator; experience in education field; educational background; membership/leadership responsibility in professional associations; personal contributions and achievements in education; local/state/national awards received relative to work in education.

The recipient of this award will be announced at the 2007 Fall Workshop, and will be NEOPA's nominee for the NAEOP Educational Administrator of the Year award to be presented at the annual conference in Denver, July 2008.

**NOMINATION PACKETS MUST BE POSTMARKED OR RECEIVED BY AUGUST 31, 2007.**

Nebraska  
Educational  
Office  
Professionals  
Association



NEOPA EDUCATIONAL ADMINISTRATOR OF THE YEAR

Mail the original and three copies of this application,  
postmarked by August 31 to:

NEOPA Awards Director  
PO Box 83872  
Lincoln, NE 68501-3872

4/7/2004

← Fill out this packet of information found on  
the Web site at <http://neopa.unl.edu>

And we could be celebrating  
your boss like this. →



# Awards and Scholarships

**NEOPA** offers many award and scholarship opportunities for its members as well as for students and administrators. Even the NEOPA past presidents offer educational scholarships for NEOPA members. The following is a list of all awards and scholarships available during the year.

## **NEOPA Educational Administrator of the Year**

*Postmarked no later than August 31, 2007*

Any candidate nominated for this award must be currently employed as an educational administrator in the State of Nebraska, been employed as an educational administrator for five years, and must be a member of the national educational association which represents his/her professional occupation.

## **NEOPA Student Scholarship Guidelines and Application**

*Postmarked no later than January 2, 2008*

The members of the Nebraska Educational Office Professionals Association (NEOPA) annually award a scholarship to a qualifying graduating student who has completed a major course of study in the area of Business Education in a Nebraska high school or may currently be pursuing such a course of study in a post-secondary institution of higher learning.

## **NAEOP's Marion T. Wood Member Scholarship**

*Postmarked no later than March 15, 2008*

This scholarship was established to assist members of the National Association of Educational Office Professionals who are pursuing a Professional Standards Program (PSP) Certificate, the Certified Educational Office Employee (CEOE) designation, or, having attained the CEOE distinction, a member who is pursuing a college degree.

## **NAEOP's Mona Smith Member Dependent Scholarship**

*Postmarked no later than March 15, 2008*

This scholarship is for \$1,000 and is awarded to a dependent of an active, life, or retired member of NAEOP, who is a current member and must have held membership for three years prior to applying for the scholarship.

## **NEOPA Educational Office Professional of the Year Award**

*Application deadline for nomination form is May 1, 2008*

Any candidate for this award must:

- a. Be a current NEOPA member and must have held membership in NEOPA for a minimum of three consecutive years.
- b. Be a current member of a local association (if an association is available).
- c. Be a recipient of a PSP (Professional Standards Program), a CPS (Certified Professional Secretary), or be working toward a certificate.
- d. Be currently employed as an educational office employee (whether that position is secretary, clerk, bookkeeper, registrar, media aide, etc.) and must have been employed as an educational office employee for a minimum of five years. Candidates may be employed in any educational institution, agency, or office in either private or public school system, institution of higher education, or educational office in government.

## **NEOPA Professional Growth Award**

The purpose of this award is to encourage and reward membership at the State level as well as promote attendance at a State, Central Area, or National conference each year.

## **NEOPA Past Presidents – Eva Sheaff Memorial Scholarship**

*Postmarked no later than March 1, 2008*

The members of the Nebraska Educational Office Professionals Association-Past Presidents (NEOPA-PP) have established a scholarship to be awarded to any active NEOPA member who is pursuing a Professional Standards Program (PSP) Certificate, has completed the requirements for a high school diploma or GED and/or is pursuing a higher education degree, preferably in the business/office field.

*Listen closely to the wind. It is the sound of leaves in the trees dancing  
and writing beautiful poetry across the skies. –Flavia*

# Spring Conference Pictorial Memories

## Nebraska Educational Office Professionals Association Install Officers

Nebraska educational office professionals from around the state of Nebraska gathered March 29 and 30 for the Nebraska Educational Office Professionals Association (NEOPA) spring conference held in Lincoln. Educational office professionals from Blair, Columbus, Concord, Franklin, Lincoln, Omaha, Raymond, Springfield and Wayne representing a variety of K-12 schools, universities and colleges were among over 100 attendees at the conference.

Officers were installed at an evening banquet on Friday. Newly installed officers include Christine Cary, CEOE, (Lincoln) president; Becky Hastings, president-elect (Brainard); Linda Teach, CEOE, (Wayne) treasurer; Judy Anderson, recording secretary (Lincoln); and Peg Aldridge, CEOE, vice-president and meetings coordinator (Lincoln). Linda Sockwell, CEOE, from Dallas, Texas, performed the installation ceremony. Linda is the president-elect for the National Association of Educational Office Professionals (NAEOP). NAEOP is headquartered in Wichita, Kansas.



Newly installed board: Christine Cary, president; Becky Hastings, president-elect; Linda Teach, treasurer; Peggy Aldridge, vice-president/meetings coordinator. Judy Anderson, recording secretary, was unable to attend.

The purpose of NEOPA is to promote the advancement of education by improving the quality of service by educational office personnel to institutions of learning and the profession. The objectives of the Association are to provide professional growth opportunities, to recognize office personnel as members of the educational team, and to elevate the standards of office personnel in education.

A \$1,000 scholarship was awarded to Kayla Neuhaufen, from Laurel-Concord High School in Laurel, Nebraska. She and her parents attended the Friday evening installation banquet. Kayla plans to attend the University of South Dakota at Vermillion. This scholarship is awarded annually by NEOPA to a graduating high school senior in Nebraska.

— Carol Reed, Publicity Chair



Scholarship winner Kayla Neuhaufen is recognized with her father by her side.



Chris gets a big hug from NAEOP president-elect Linda Sockwell following the installation.



Carol Born, outgoing president, presents Chris with well wishes and a welcoming gift.



The prestigious group of past presidents: (back row) Lola Young, Jeanne Anne Kardell, Nancy Rose, Deb Ryan, Sandy Lineberry; (front row) Dianne Dickey, Joyce Graybill, Lisa Morehouse, and Pat Lundahl.



# Spring Conference Pictorial Memories

## *Socializing with friends on Thursday evening.....*

1. Must be an interesting story, Annie Hitzeman! Listening are Deb Ryan, Roxie Hiatt, Nancy Harter & Lila Comer.
2. Smile ladies, it's a PARTY! Have you ever seen Julie Kleager, Peg Aldridge & Jorena Larsen so serious?
3. Now Linda Luedtke, Dee Oltman & Lisa Morehouse have the right idea with the smiles.
4. Lots of socializing for Pat Lundahl, Carol Bom, Jane Rumbaugh & Kathy Janda.



## *Conference time.....*

1. A couple of pros, Dee Oltman & Deb Ryan, manned the Registration Table.
2. Debbie Hendricks peddles 50/50 tickets before the meeting—getting cash from Roxie Hiatt & Sharon Hitzeman.
3. Peg Aldridge, conference chair, M.C.s the morning festivities.
4. NEOPA president, Carol Bom, welcomes everyone to the Spring Conference.
5. Past presidents, Jeanne Anne Kardell & Sandy Lineberry, reset the flags after the opening ceremony.
6. Lila Comer welcomes us with some great song selections.
7. Dr. Giacomo (Jack) Olivia wanted to thank NEOPA personally for his Administrator of the Year Award. He could not be at the Fall Workshop to accept it in person.
8. Sharon Fleer & Lucille Peterson are recognized for their long-time membership in NEOPA.
9. NAEOP president-elect, Linda Sockwell, started us off with information on "How to be the Perfect Assistant to Your Boss."
10. Dr. Sue Schlichtemeier-Nutzman shared information on the "Strength of Four Generations."
11. PSP recipients for this year included (back row) Carol Reed, Linda Teach, Bobbi Edwardson; (middle) Barb Johnson, Barb Homer, Lorraine Moon; (front) Roxi Dahlin, Deb Daehnke.
12. One of our other great presenters for the day.
13. Dr. Dave Corbin finished up the day with "Putting Your Best Foot Forward."



# Central Area News

## 2008 Central Area PDD

The Missouri ladies continue to make arrangements for the 2008 Central Area Professional Development Day. The Courtyard by Marriott in Columbia, MO, will be a fine setting for this annual professional development March 27-29, 2008. Remember to hold those dates to fulfill your needs for education and fun!

## Central Area Breakfast

It's almost time! As of May 29th, 57 of you have registered for our breakfast meeting in Seattle. If you haven't sent in your NAEOP registration, time is running low so you should do so now! And don't forget to sign up for the Central Area Breakfast, Thursday, July 19, 2007. You can then take part in our elections and planning for the future. This breakfast will begin at 7:30 AM and will include our normal business meeting. If you have items you would like to see on the meeting agenda, please contact me with those. What committee do you have a passion to serve on?

## NAEOP Membership Update

RECRUIT, RECRUIT, RECRUIT! As of May, the Central Area had a total of 480 active NAEOP members which is up from 470 in February. Please continue to make an extra effort to recruit new members as well as retain our current members so our next membership report will reflect an increase. To surpass 500 before we head to Seattle would be great!

## Thoughts, Prayers, Etc.

-Butch Bender continues to recover from a stroke and surgery. Please continue to include her in your prayers. The Lutheran Home address is: Elverda (Butch) Bender, 7511 University Ave. Room #E229, Cedar Falls, IA 50613. Butch looks forward to receiving mail from her NAEOP friends so let's keep her mailbag full!

-Barbara Homer, NE, underwent a surgical procedure in May. She is feeling much better and stronger. Greetings can be sent to: 6243 S 30th Street, Lincoln, NE 68516.

-One of my special friends, Thelma Webber, IL, and her husband Bob, will be celebrating their 50th wedding anniversary by traveling on the NAEOP Cruise. Congratulations to them both. Greetings may be sent to: P.O. Box 205, Herscher, IL 60941.

-Denise Struve, IL, and her husband will celebrate their 40th wedding anniversary on the NAEOP Cruise. Greetings may be sent to: 6605 Wenz Ave., Hodgkins, IL 60525-7633.

## Special Dates to Remember

July 16-20, 2007 – NAEOP Annual Conference, Seattle, WA  
Oct. 11-12 – NEOPA Fall Workshop, Lincoln, NE  
Oct. 11-13, 2007 – KAEOP Fall Conference/Workshop, Great Bend, KS  
Oct. 12-15, 2007 – IAEOP Fall Conference, (Stoney Creek Inn) East Peoria, IL  
Oct. 18-20, 2007 – MAEOP Fall Conference, St. Joseph, MO  
March 27-29, 2008 – Central Area Professional Development Day, Columbia, MO

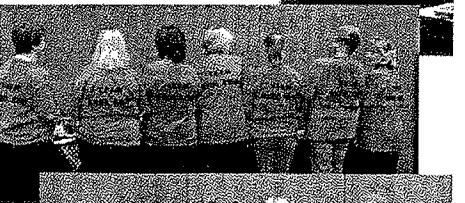
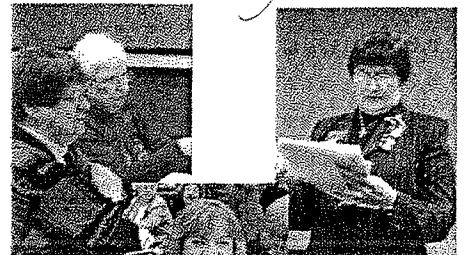
If there are state events that are not listed, please contact me, and I will be happy to include them in the next update.

## Thanks!

I have had an outstanding year. There are so many people who help me with proofing, taking minutes at meetings, etc.—Sandy, Debbie, Diane, and Carol—THANK YOU SO VERY MUCH! The state presidents have been so thoughtful and helpful throughout the year. I appreciate you all! Special thanks to the Kansas ladies who did an outstanding job at the 2007 Central Area Professional Development Day; to the Missouri ladies as

they put forth their efforts toward the 2008 Central Area Professional Development Day; and to all the Central Area members who have been encouraging me all year long. You're a special group and I love hearing from you.

## Central Area Conference Pics



*My Nebraska friends,  
Thank you so much for the new Central Area banner. It is more than I could have ever hoped for and it will be proudly displayed at all of my Central Area meetings. You are a special group and I cherish our friendships.*

*Again, THANK YOU!"*

*— Lola Young, CEOE, Central Area Director*

# NAEOP Membership Form

## Membership Form for the National Association of Educational Office Professionals

Membership Type:	<input type="checkbox"/>	Active - \$45	<input type="checkbox"/>	Retired - \$25	
<input type="checkbox"/>	Associate - \$45	<input type="checkbox"/>	Institutional - \$80	<input type="checkbox"/>	Corporate - \$55

Membership Application Continuous Membership (12 full months)

- ☐ New Membership    ☐ Renewal Membership    Membership Number:  
☐ Magazine Annual Subscription - \$25    ☐ Magazine Annual Subscription (Retired) - \$10

-All fees must be paid in U.S. Dollars  
-Outside of U.S. special postage and handling charges apply. Please add an additional \$15.  
-Active membership fees include a one-year subscription to the associate magazine.  
-Dues are not deductible as a charitable contribution for income tax purposes.

<b>Membership Information:</b>			
Job description:			
<input type="checkbox"/> Elementary <input type="checkbox"/> Middle School/Junior High <input type="checkbox"/> Secondary/High School			
<input type="checkbox"/> Higher Education <input type="checkbox"/> State Department <input type="checkbox"/> Administration			
<input type="checkbox"/> Career & Technical Education <input type="checkbox"/> Retired <input type="checkbox"/> Other:			
Name:			
Address:		City:	State:    Zip:
Home phone:		Office phone	Ext.
Fax:		Email:	
Recruited by (Name):			
Method of Payment: <input type="checkbox"/> Check <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa			
Cardholder's Name:			
Card Number:		Expiration Date:	
Signature:			

Mail or Fax to:

NAEOP  
PO Box 12619  
Wichita, KS 67277-2619  
Fax: 316-942-7100



# All Speaking is Public Speaking

Recently I was talking to a member of a consulting firm. He said his firm thought intellectual capital and the ability to articulate a message clearly were key. His problem; he often found himself struggling when approached in the hall by the head of another department or a senior executive. For him, it is much easier to speak in front of a large group than to master the skill of the water cooler vignette. He felt that larger venues allow time for preparation.

He told me 'the impromptu meetings really catch you off guard.' As he is spearheading a new department at his firm he has opportunities to make a lasting impression of his business acumen with a peers and superiors at the water fountain. He usually walks away wondering if he has left them thinking more about his rambling communication skills than his brilliant ideas. He asked me, "How should I handle these moments appropriately?"

This is what I told him...

"Outside your home, ALL speaking is public speaking. There is no such thing as private speaking. You're right that many people are less intimidated when they prepare for a speech than when they must communicate off the cuff in more informal settings. But conversations on the elevator or at the water cooler can do as much to boost your career as giving a formal presentation. How do you master impromptu meetings and on-the-spot interaction?"

1. **Have something to say that is of interest and topical.** Keep up with the news, and peruse your corporate report or newsletter regularly. Have two or three relevant things to say at all times. You can even "rehearse" with a trusted friend for those chance encounters with CEOs.
2. **Focus on others.** The silver bullet in business and politics is the Like Factor, but it's easy to concentrate so hard on what others are thinking of you, you forget that even VIPs care what others think of them. Know what is going on in your company so you can congratulate people on their achievements or refer to a previous conversation: "How was that trip you took last week?" Your sincere interest in people will make a lasting impression.
3. **Ask questions to start a conversation.** A bright but introverted friend of mine has a gregarious wife who often drags him to parties where he doesn't know anyone. He used to sit in a corner with a drink in his hand, inspecting the carpet. Then I showed him the question-asking technique. At the next gathering, he asked the hostess about her work. "I'm an emergency room nurse," she said. "What is your average day like?" he responded. They talked for an hour. As the couple prepared to leave, the hostess told my friend's astonished wife, "Your husband is the most scintillating conversationalist I've ever met."

*Moral: When you make people feel important, letting them talk about themselves and sharing what they know, you earn a reputation as a brilliant conversationalist, even if you've hardly said a word.*

4. **Praise others.** For example, be sure to boast about your entire team rather than your own efforts. Say how proud you are of them and offer highlights of their accomplishments. It makes you much more likable, and the unavoidable implication is that you are a good leader.
5. **Overcome shyness.** When you find yourself in an elevator with a VIP, forget the power plays and do what would make your mother proud. Be cordial, smile, breathe deeply, and take the initiative. Say, "Good morning Mr./Ms. Big Shot. I don't know if you remember me. I am Patricia Fripp, and I work in the communications department." Then congratulate them on a recent success—a speech, published article, award, or contract. Or mention very briefly an achievement in your department: "Did you hear how we saved the company a quarter of a million dollars?" You've got seconds to connect, so don't try to pin Big Shot down. Perhaps Big Shot will stop to continue the chat when you reach your floor, but more likely you've planted the seeds for future conversation.

by Patricia Fripp CSP, CPAE

Patricia Fripp CSP, CPAE is a San Francisco-based professional speaker on Change, Teamwork, Customer Service, Promoting Business, and Communication Skills. She is the author of *Get What You Want!* and Past-President of the National Speakers Association.

*"I will love the light for it shows me the way, yet I will endure the darkness  
for it shows me the stars." ~Og Mandino*

# 2006-07 NEOPA Membership List as of 6/17/2007

LAST NAME	FIRST	TITLE	PS	LOCAL	ADDRESS	CITY	STATE	ZIP	E-MAIL	HOME PHONE	WORK PHONE
Anlberg	Joyce	CEO	Adv I, Opt I	LPSAOP	1501 Benton St	Lincoln	NE	68521	jahlberg@lps.org	402-476-6225	402-436-1168
Aldridge	Peg	CEO	Adv III, Opt I	LPSAOP	7112 S 45 St	Lincoln	NE	68516-3016	paldrid@lps.org	402-421-3564	402-436-1306 x
Andelt	Jeanne L	CEO	Adv III, Opt B	UNOPA	5800 Palomino Ln	Lincoln	NE	68523-9224	jandelt1@unl.edu	402-423-6625	402-472-1467
Anderson	Judy			UNOPA	3421 N 67 St	Lincoln	NE	68507	janderson5@unl.edu	402-466-4904	402-472-7021
Anderson	Stacy			UNOPA	5020 R St #1517	Lincoln	NE	68504	sanderson9@unl.edu	402-525-4679	402-472-9939
Arehart	Kathryn	CEO	Adv III, Opt I	LPSAOP	2009 Blumer Circle	Lincoln	NE	68521	karehart@lps.org	402-435-3059	402-436-1746
Backstrom	Virginia			WEOPA	85444 574 Ave	Wayne	NE	68787	vibacks1@wsc.edu	402-375-4489	402-375-7394
Baden	Sarah			LPSAOP	1869 Dakota St #4	Lincoln	NE	68502	speders@lps.org	402-310-8886	402-436-1136
Bail	Carri			LPSAOP	5224 S 53 St	Lincoln	NE	68516	cbail@lps.org	402-421-7938	402-436-1276
Barry	JoAnn			UNOPA	18205 NW 70	Lincoln	NE	68428	abarry1@unl.edu	402-783-2823	402-472-3467
Bartlett	Susan		Bach, Opt II	LPSAOP	5411 NW Fairway Dr	Lincoln	NE	68521	sbarlett@lps.org	402-477-8805	402-436-1136
Bartz	Nancy			LPSAOP	4900 Alles Circle	Lincoln	NE	68510	nbartz@lps.org	402-489-6417	402-436-1312
Baustert	Theresa	CEO	Adv III, Opt II	LPSAOP	3440 North 73rd St	Lincoln	NE	68507	tbaust@lps.org	402-467-5104	402-436-1164
Beckmann	Kerry			LPSAOP	3582 Little Salt Road	Staplehurst	NE	68439	kerry.beckmann@cune.edu		402-643-7370
Bell	Susan		Adv II, Opt I	LPSAOP	4310 S 36	Lincoln	NE	68516	sbell@lps.org	402-423-8057	402-436-1839
Bender	Butch	CEO		2001	1122 W 2	Cedar Falls	IA	50613-2230	elverda@mchsi.com		
Beneitch	Kathy	CEO	Assoc Prof Opt II	UNOPA	6830 Garland St	Lincoln	NE	68505	kbenneitch1@unl.edu	402-464-1133	402-472-2807
Berry	Lynette		Adv III, Opt I	LPSAOP	5022 Constitution Ave	Lincoln	NE	68521	lberry@lps.org	402-477-5542	402-436-1160
Betten	Mary	CEO	Adv III, Opt I	LPSAOP	7500 South St #15	Lincoln	NE	68506	mbetten@lps.org	402-488-6526	402-436-1808
Biehl	Laura B	CEO	Adv III, Opt II	LPSAOP	4921 W St Paul Ave	Lincoln	NE	68524	lbiehl@lps.org	402-470-2034	402-436-1702
Born	Carol	CEO	Adv III, Opt I	LPSAOP/	6529 Logan Ave	Lincoln	NE	68507	cborn@neb.rr.com	402-466-1020	402-471-4332
Bonar	E. Anne	CEO		2004	114 Kimberly Dr	Frankfort	KY	40601	anne.bonar@kea.org		
Brannan	Melinda			LPSAOP	1826 D Street #4	Lincoln	NE	68502	mbrannan@lps.org	402-450-9928	402-436-1654
Brannan	Summer		Adv I, Opt I	LPSAOP	1120 West Britt	Lincoln	NE	68521	sbrannan@lps.org	402-476-4013	402-436-1124
Brooks	Leslie			UNOPA	5503 S 31 St #3	Lincoln	NE	68516	lesliebrooks@aol.com	402-421-9318	
Brott	Glenna	CEO	Adv, Opt C		Box 414	Ruthren	IA	51358	whglennabrott@ruthventel.com	712-837-5225	
Brown	Lois			LPSAOP	1851 Brent Blvd	Lincoln	NE	68506	lbrown2@lps.org	402-486-0299	402-436-1302
Buhman	Jeanie	CEO	Adv III, Opt I	LPSAOP	2910 N 74	Lincoln	NE	68507	jbuhrman@lps.org	402-466-9787	402-436-1147
Bungardner	Thoma				16889 Oakmont Dr #27	Omaha	NE	68136	tbungardner@esu3.org	402-614-4338	402-592-1300
Carley	Barbara			UNOPA	4500 South 44	Lincoln	NE	68516	bcarley1@unl.edu	402-489-2856	402-472-0083
Carsters	Becky		Assoc Deg, Opt II	LPSAOP	210 W 3rd	Wahoo	NE	68521	bcarstie@lps.org	402-443-1294	402-436-1124
Cary	Christine	CEO	Assoc, Opt II	UNOPA	1426 S 19 St Apt 1	Lincoln	NE	68502	ccary2@unl.edu	402-310-6109	402-472-5836

LAST NAME	FIRST	TITLE	PSP	LOCAL	ADDRESS	CITY	STATE	ZIP	E-MAIL	HOME PHONE	WORK PHONE
Chandler	Amy L		Basic, Opt 1	LPSAOP	6400 SW 25	Lincoln	NE	68523	achandl@lps.org	402-421-8793	402-436-1750
Churchill	Jeanette				2926 30 St	Columbus	NE	68601	jchurchill@neb.rr.com	402-562-7630	402-564-8423
Comer	Lila			LPSAOP	2010 Wilderness Ridge Dr	Lincoln	NE	68512	lcomer@lps.org	402-421-2475	402-436-1690
Cornell	Cherry			LPSAOP	P.O. Box 6041	Lincoln	NE	68506	ccornell@lps.org	402-488-7417	402-436-1590
Cote	Theresa			KSDE AEOP	4584 Clark Rd	Meriden	KS	66512	lcote@ksde.org	785-246-3105	785-296-2303
Cuddy	Bonita		Adv I, Opt B	LPSAOP	210 Indian Rd	Lincoln	NE	68505	bcuddy@lps.org	402-489-6603	402-436-1303
Cutshall	Jane		Adv I, Opt I	LPSAOP	5835 St Paul Ave	Lincoln	NE	68507	jcutsha@lps.org	402-467-1385	402-436-1216
Dachinke	Deb	CEO		WEOPA	57750 855 Rd	Wayne	NE	68787	dedachin1@wsc.edu	402-375-1694	402-375-7301
Dahlin	Roxanne			LPSAOP	6500 Tanglewood Ln	Lincoln	NE	68516	rdahlin@lps.org	402-423-2723	402-436-1302
Danley	Jean				3121 W Raymond Rd	Raymond	NE	68428	jdaniel@alltel.net	402-783-3004	402-665-3651
Dannatt	Karma								kammatt@esu17.org		402-387-2333
Davis	Wanza	CEO			120 Selby Drive	Marshall	NC	28753	wanzadavis@bellsouth.net	828-683-7366	
Dawson	Laura				10505 S 120	Barnet	NE	68317		402-782-8916	
DeShon	Lynn	CEO	Adv III, Opt I	UNOPA	19595 N 14	Ceresco	NE	68017	sdeshon1@unl.edu	402-785-2382	402-472-4925
Dickey	Dianne	CEO	Bach, Opt II	LPSAOP	8115 Sanborn Dr	Lincoln	NE	68505-2025	ddickey@lps.org	402-488-3940	402-436-1583
Doolittle	Debbie	CEO	Adv III, Opt I	LPSAOP	550 West 2, Box 326	Cortland	NE	68331	ddool@lps.org	402-798-7815	402-436-1797
Douglas-Lundy	Robin Lea			LPSAOP	4200 W Bluemern Rd	Martell	NE	68404	rlundy9138@aol.com	402-794-4204	402-436-1321
Douthit	Judy A			UNOPA	5062 R St Apt 1116	Lincoln	NE	68504	jdouthit2@unl.edu	402-466-3832	402-472-4871
Dunn	Lanette	CEO	Adv III, Opt I	LPSAOP	7540 South 32nd	Lincoln	NE	68516	ldunn@lps.org	402-423-2226	402-436-1220
Dunnigan	Jolene			LPSAOP	6111 Fleetwood Dr	Lincoln	NE	68516		483-2041	436-1136
Edwardson	Robert	CEO	Bach, Opt II	LPSAOP	915 Phillips Dr	Lincoln	NE	68521-4800	redward3@lps.org	402-261-4936	402-436-1657
Elder	Maggie	CEO	Adv III	St Joseph	1905 N Leonard Rd	St Joseph	MO	64506	riverbottom102@netzero.net	816-233-0559	
Elitste	Jane	CEO	Adv III, Opt I	LPSAOP	3241 N 46 St	Lincoln	NE	68504	jelstis@lps.org	402-467-3233	402-436-1825
Epke	Shelly								shelly.epke@cune.edu		402-643-7460
Fankell	Jean	CEO		1996	630 Saturn Ln NE	Bremerton	WA	98311			
Fleer	Sharon			WEOPA	84904 577 Ave	Wayne	NE	68787	shfleer1@wsc.edu	402-375-3073	402-375-7228
Fleming	Pat	CEO		2001	2 Dulaney Gate Ct	Cockeysville	MD	21030			
Franzen	Cindy			WEOPA	PO Box 251	Wayne	NE	68787	cifranz1@wsc.edu	402-369-3046	402-375-7239
Fredrickson	Angie			WEOPA	3108 N Hwy 15	Wayne	NE	68787	anfredr1@wsc.edu	402-375-3412	402-375-7203
Fulton	Gini	CEO			4850 Harvard Ln	Denver	CO	80222			
Furley	Sheila			SEOPA	2321 W 5 St	North Platte	NE	69101	sturley@nppsd.org	308-530-2840	
Gallagher	Jody				P.O. Box 125	Clay Center	NE	68933	jgallagh@esu9.org	402-762-3561	
Gersib	Linda	CEO	Adv III, Opt I	SPSEOPA	8525 37 CT SE	Olympia	WA	98503	lgersib@stmartin.edu	360-923-0332	360-438-4488
Gileland	Sue				3535 S 40 St	Lincoln	NE	68506	sigcolli@aol.com	402-483-6445	402-471-2488
Gorniley	Lori	CEO	Adv III, Opt I	LPSAOP	3351 Gregory St	Lincoln	NE	68521	lgorniley@lps.org	402-474-4877	402-436-1072

LAST NAME	FIRST	TITLE	PSP	LOCAL	ADDRESS	CITY	STATE	ZIP	E-MAIL	HOME PHONE	WORK PHONE
Graybill	Joyce E	CEO	Adv III, Opt B	OEOPA	11758 County Rd 38	Blair	NE	68008-6138	graybill@hurltel.net	402-426-5543	
Greer	Mari			UNOPA	207 Hartley St	Lincoln	NE	68521	mgreer1@unl.edu	402-474-1544	402-472-3554
Grimes	Vicki		Basic, Opt I	LPSAOP	5511 Thistle Cir	Lincoln	NE	68516	vggrimes@lps.org	402-421-2088	402-436-1145
Guest	Mary	CEO	Adv III, Opt I	UNOPA	4012 C St	Lincoln	NE	68510	mguest2@unl.edu	402-613-2430	402-472-3755
Hamilton	Cheryl				PO Box 65	Plainview	NE	68769	chhamil1@wsc.edu	402-582-3345	
Hansel	Linda	CEO	Mast, Opt II	LPSAOP	5920 S 53	Lincoln	NE	68516	lhansel@lps.org	402-423-5920	402-458-3125
Hansen	Cate										402-375-7526
Hare	Dena			LPSAOP	5001 S 73 St	Lincoln	NE	68516	dhare@lps.org	402-486-3037	402-436-1302
Harrison	Jean	CEO	Adv III, Opt I	LPSAOP	2011 N 63 St	Lincoln	NE	68505	jharris@lps.org	402-464-5572	402-436-1644
Harter	Nancy	CEO	Adv III, Opt I	LPSAOP	5001 Glade St	Lincoln	NE	68506	nharter@lps.org	402-327-9743	402-436-1773
Hastings	Becky			UNOPA	2065 26 Rd	Brainard	NE	68626	rhaslings1@unl.edu	402-440-8022	402-472-2085
Hawkins	Connie			LPSAOP	1320 N 79 St	Lincoln	NE	68505	chawkin@lps.org	402-486-1320	402-436-1169
Heidbrink	Dianne			LPSAOP	1601 N 98 St	Lincoln	NE	68505	dheidtbr@lps.org	402-483-1601	402-436-1747
Hendricks	Debbie	CEO	Bach, Opt II	UNOPA	317 Orcutt East	Lincoln	NE	68504-3524	dhendricks1@unl.edu	402-466-4347	402-472-9685
Hendrix	Linda		Adv II, Opt I	LPSAOP	7901 Steinway Rd	Lincoln	NE	68505	lhendrix@lps.org	402-483-2674	402-436-1151
Hermanson	Heidi			OEOPA	PO Box 8067	Omaha	NE	68108	heidt.hermanson@lps.org		402-557-2453
Hiatt	Roxane L	CEO	Adv III, Opt I	LPSAOP	5231 S 51 St	Lincoln	NE	68516	rhiait@lps.org	402-483-7337	402-436-1217
Hitzeman	Annie			LPSAOP	4210 Linden St	Lincoln	NE	68516	ahitzem@lps.org	402-432-1392	402-436-1582
Hitzeman	Sharon	CEO	Adv III, Opt I	LPSAOP	4210 Linden	Lincoln	NE	68516-1145	sharonh@lps.org	402-489-5964	402-436-1200
Hobza	Cathy				844 Hillside Dr	Wayne	NE	68787	cahobza2@wsc.edu		402-375-7329
Homer	Barbara		Assoc Prof, Opt I	UNOPA	6243 S 30 St	Lincoln	NE	68516	blhomer@mail.unomaha.edu	402-420-2357	402-472-3677
Hooper	Kathleen			OEOPA	6889 N 31 Ave	Omaha	NE	68112	kathleen.hooper@lps.org	402-451-1018	402-557-3721
Hornung	Cindy			UNOPA	4321 S 58 St Unit 1	Lincoln	NE	68516	chornun g1@unl.edu	402-489-7279	402-472-0538
Horstman	Shirley	CEO	Adv III, Opt II	UNOPA	2539 N 74 St	Lincoln	NE	68507	shorstman1@unl.edu	402-472-9417	402-472-9417
Howard	Noretta	CEO		OEOPA	4926 N 53 St	Omaha	NE	68104	n1retta@aol.com	402-451-6966	
Howard	Shelley		Adv II, Opt I	LPSAOP	4611 Eagle Ridge Rd	Lincoln	NE	68516-3026	showard@lps.org	402-421-6483	402-436-1072
Howell	(Mary) Sue	CEO	Adv III, Opt B	OEOPA	7726 S 41 Terrace	Bellevue	NE	68147	msuehowell@aol.com	402-731-2427	
Hust	Patricia	CEO	Mast, Opt II	UNOPA	6920 Sumner St Cir	Lincoln	NE	68512	phust1@unl.edu	402-423-5544	402-472-6976
Jackson	Karen			UNOPA	1838 Boston Cir	Lincoln	NE	68521	kjackson2@unl.edu	402-438-7783	402-472-0262
James	Betty	CEO	Adv III, Opt I	UNOPA	1150 N 52 St	Lincoln	NE	68504	bjames@unlnotes.unl.edu	402-466-1298	402-472-8738
Janda	Kathy	CEO	Adv III, Opt I	LPSAOP	4431 Kirkwood Dr	Lincoln	NE	68516	kjanda@lps.org	402-489-4748	402-436-1169
Johnson	Barbara	CEO	Bach, Opt II	LPSAOP	7109 Glynoaks Dr	Lincoln	NE	68516	bjohns@lps.org	402-489-8136	402-436-1135
Johnson	Candy	CEO	Adv III, Opt I	LPSAOP	646 Co Rd 27	Valparaiso	NE	68065	cjohns@lps.org	402-784-3288	402-436-1303
Johnson	Connie			UNOPA	1617 Granada Ln	Lincoln	NE	68528	cjohnson5@unl.edu	402-742-5414	402-472-5415
Johnson	Melissa			LPSAOP	1705 Oakdale Ave	Lincoln	NE	68506	johnsonm@lps.org	402-327-0221	402-436-1217



LAST NAME	FIRST	TITLE	PSP	LOCAL	ADDRESS	CITY	STATE	ZIP	E-MAIL	HOME PHONE	WORK PHONE
Johnson	Peg	CEO	Adv III, Opt I	UNOPA	5431 Oboe St	Lincoln	NE	68506	mjohnson4@unl.edu	402-489-5602	402-472-0533
Kahler	Linda	CEO	Bach, Opt II	LPSAOP	2828 Ponca St	Lincoln	NE	68506	lkahler@lps.org	402-488-3595	402-436-1302
Kardell	Jeanne Ann	CEO	Adv III, Opt I	LPSAOP	222 Emerald Dr	Wayne	NE	68787	jekarde1@wsc.edu	402-375-1592	402-375-7279
Kepler	Janelle	CEO	Adv III, Opt I	LPSAOP	5032 NW Cumming	Lincoln	NE	68521	jkepler@lps.org	402-435-4528	402-436-1305
King	Sheila	CEO	Adv III, Opt I	LPSAOP	3820 Spruce St	Lincoln	NE	68516	sking@lps.org	402-488-4347	402-436-1130
Kleager	Julianne	CEO	Adv III, Opt I	LPSAOP	5601 Kess Drive	Lincoln	NE	68516	jkleager@lps.org	402-423-5435	402-436-1072
Kleber	Susan				5969 33 Av	Columbus	NE	68601	skleber@esu7.org	402-564-8423	
Klimm	Linda			LPSAOP	6031 Kearney Ave	Lincoln	NE	68507	iklimm@lps.org	402-467-1814	402-436-1211
Knight	Cynthia			UNOPA	5400 Salt Valley View #10	Lincoln	NE	68512	cknight1@unl.edu	402-423-0271	402-472-9763
Krohn	Mary Beth			UNOPA	7400 Englewood Dr	Lincoln	NE	68510	mikrohn1@unl.edu	402-483-0251	402-472-8137
Lahm	JoAnne	CEO	Adv III, Opt B	LPSAOP	4041 S 37 St	Lincoln	NE	68506-4816	jlahm@alltel.net	402-489-3216	
Larib	Dianne				304 E 34th St	Kearney	NE	68847-3026	dianne.lamb@kearneypublic.org	308-237-2333	308-698-8002
Larsen	Jorena		Assoc Prof, Opt I	LPSAOP	4920 Bear Creek Rd	Lincoln	NE	68516	jlarsen@lps.org	402-423-8160	402-436-1359
Lehmann	Jane		Adv II, Opt I	LPSAOP	4221 Red Deer Dr	Lincoln	NE	68516	jlehman@lps.org	402-421-8636	402-436-1578
Lemke	Michelle	CEO	Bach, Opt II	LPSAOP	5432 West St. Paul Ave	Lincoln	NE	68524	mlemke@lps.org	402-429-1329	402-436-1149
Lenz	Lynette			WEOPA	817 Windom	Wayne	NE	68787	lylenz1@wsc.edu	402-375-1307	402-375-7241
Liedle	Tricia		Adv III, Opt I	UNOPA	3901 S 53 St	Lincoln	NE	68506	pliedle2@unl.edu	402-489-4208	402-472-3305
Lien	Lori			LPSAOP	1935 NW 55	Lincoln	NE	68528	llien@lps.org	402-470-0385	402-436-1764
Lind	Sorija				PO Box 5	Harrisburg	NE	69345	slind@panesu.org	308-436-5263	
Lineberry	Sandy		Assoc Prof, Opt I	UNOPA	316 Orcutt Ave W	Lincoln	NE	68504-3528	slineberry1@unl.edu	402-466-7174	402-472-6623
London	Kathy			LPSAOP	2620 S 54 St	Lincoln	NE	68506	klondon@lps.org	402-488-7392	402-436-1714
Loofe	Vicki			WEOPA					vlouffe1@wsc.edu		402-375-7232
Lowery	Gail			LPSAOP	5010 S 48 St	Lincoln	NE	68516	glowery@lps.org	402-488-4667	402-436-1860
Luedtke	Linda	CEO	Adv III, Opt I	UNOPA	5316 Mission Ln	Lincoln	NE	68521	lluedtke1@unl.edu	402-435-4752	402-472-9354
Lundahl	Pat	CEO	Adv III, Opt B	OEOPA	122 S 39 St #501	Omaha	NE	68131-3034		402-553-7681	
Maxwell	Virginia			OEOPA	122 S 39 St #1103	Omaha	NE	68131		402-556-1464	
McCoy	Deanna				57418 874th Rd	Laurel	NE	68745	dmcocoy1@unl.edu	402-256-3085	402-584-3828
McManigal	Melanie			WEOPA					mcmcmam1@wsc.edu		402-375-7226
Meier	Tammy			WEOPA	1014 Sunnyview Dr	Wayne	NE	68787	tameier1@wsc.edu	402-375-3711	402-375-7274
Merriam	Doris	CEO	Adv III, Opt I	OEOPA	4941 S 129 St	Omaha	NE	68137-1806		402-895-4978	
Melischer	Martha	CEO		1993	2421 19 St	Great Bend	KS	67530			
Meyer	Rhonda	CEO	Bach, Opt II	LPSAOP	1001 G St	Eagle	NE	68347	rmeyer@lps.org	402-781-2497	402-436-1302
Miller	Caroline			LPSAOP	7021 S 38 St #56	Lincoln	NE	68516	cmiller5@lps.org	402-304-0448	402-436-1794
Molzer	Lori				12714 Cottonwood Ln	Springfield	NE	68059	lmolzer@esu3.org		
Monahan	Pam								pamonah1@wsc.edu		402-375-7417

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Moon	Lorraine	CEO	Masters	UNOPA	6701 Shamrock Rd	Lincoln	NE	68506-2876	lmoon1@unl.edu	402-489-8088	402-472-6082
Moormeier	Donelle			UNOPA	2407 E State Hwy 41	Cortland	NE	68331	dmoomer1@unl.edu	402-429-2480	402-472-2089
Morehead	Gloria	CEO	Adv III, Opt I	LPSAOP	6034 Huntington Ave	Lincoln	NE	68507	gmohere@ps.org	402-466-5181	402-436-1211
Morehouse	Lisa	CEO	Bach, Opt II	LPSAOP	3134 S 41	Lincoln	NE	68506	lmohr@ps.org	402-483-4267	402-436-1594
Mostek	Denise			WEOPA	312 E 8 St	Wayne	NE	68787	demostel@wsc.edu	402-375-1219	402-375-7164
Mostek	Geri		Assoc Prof, Opt I	LPSAOP	4505 S 36th St	Lincoln	NE	68516	gmostek@ps.org	402-483-5909	402-436-1701
Nuernberger	Lois			NEOPA	58292 852 Rd	Wake Field	NE	68784		402-287-2845	402-375-7568
Oeljenbruns	La	CEO		2004	2257 County Rd 9	Marshall	MIN	56258	la.oeljenbruns@marshall.k12.		
Oliva	Jack								goliva2@unl.edu	402-472-9339	
Ollman	Dee	CEO	Adv III, Opt II	LPSAOP	1415 Harrison Ave	Lincoln	NE	68502	dollman@ps.org	402-475-3141	
Packard	Carol A	CEO	Adv III, Opt I	LPSAOP	5216 Starling Ct	Lincoln	NE	68516	cpackard@ps.org	402-423-5196	402-436-1308
Paxton	Connie			UNOPA	5100 Hartley St	Lincoln	NE	68504	cpaxton@unlinoles.unl.edu	402-464-8126	402-472-2971
Pearley	Jeanette		Adv I, Opt I	LPSAOP	531 NW 8th St	Lincoln	NE	68528	jpearley@ps.org	402-435-2083	402-436-1919
Penn	Suzanne			WEOPA	57615 858 Rd	Wayne	NE	68787	supenn1@wsc.edu	402-375-2794	402-375-7395
Perry	Sheila	CEO	Adv III, Opt I	UNOPA	3633 Baldwin Ave, Apt. 2	Lincoln	NE	68504	sperry1@unl.edu	402-440-6385	402-472-2887
Peterson	Lucille			WEOPA	124 Wilcliff Dr	Wayne	NE	68787	lupeter1@wsc.edu	402-375-1858	
Piper	Scarlett			LPSAOP	4018 N 70 St	Lincoln	NE	68507	spiper@ps.org	402-464-5274	402-436-1212
Podjenski	Patricia	CEO	Bach, Opt C	OEOPA	3011 S 48 Ave	Omaha	NE	68106	patricia.podjenski@ops.org	402-551-1731	402-557-2732
Priest Chisholm	Jean				6342 N Harcourt Dr	Coeur D Alene	ID	63815-9163			
Pyle	F. Jean	CEO	Assoc Deg, Opt II	LPSAOP	1030 N 48 Lot 75	Lincoln	NE	68504	jpyle@ps.org	402-467-1050	402-436-1847
Rabe	Phyllis	CEO	Bach, Opt II	LPSAOP	7515 Nemaha St	Lincoln	NE	68506	prabe@ps.org	402-489-0811	402-436-1304
Rastede	Judith				PO Box 31	Concord	NE	68728	jrastede1@unl.edu	402-584-2352	402-370-4002
Rauscher	Catherine	CEO		OEOPA	1017 No. 63rd Street	Omaha	NE	68132-1822	catherine.rauscher@ops.org	402-556-4336	
Reed	Carol		Adv I, Opt I	LPSAOP	840 LaBrea Ave	Lincoln	NE	68504	creed@ps.org	402-466-7227	402-436-1339
Riggs	Sandy			LPSAOP	7145 Morrill Ave	Lincoln	NE	68507-1452	sriggs@ps.org	402-464-3273	402-436-1155
Riley	Delpha			WEOPA	PO Box 93	Carroll	NE	68723	deriley1@wsc.edu	402-585-4539	402-375-7220
Ritchie	Olive T	CEO			4003 Sharon Ct	Richmond	VA	23225			
Robertson	Cathy			LPSAOP	6940 S 51 St	Lincoln	NE	68516	crobert@ps.org	402-420-1296	402-436-1212
Rose	Nancy				1001 M St	Franklin	NE	68939	nrrose@esu11.org		308-425-6283
Roseberry	Brenda			LPSAOP	4420 So. 36th Street	Lincoln	NE	68516	brosebe@ps.org	402-489-9979	402-436-1213
Rosenthal	Gail L.				183 S 6 Av	Columbus	NE	68601	grosenth@esu7.org	402-563-4066	402-563-7006
Rumbaugh	Jane	CEO	Adv III, Opt I	OEOPA	5560 Shirley	Omaha	NE	68106-2247	jane.rumbaugh@ops.org	402-558-9149	402-557-2520
Runyan	Deb				1108 E 3 St	Ainsworth	NE	69210	dar@esu17.org	402-387-1162	402-387-2083
Rushman	Angela	CEO	Bach, Opt II	LPSAOP	810 E Avon Ln	Lincoln	NE	68505	arushma@ps.org	402-483-2592	402-436-1776
Ryan	Deb	CEO	Adv III, Opt I	LPSAOP	1737 S 26 St	Lincoln	NE	68502	dryan@ps.org	402-499-3178	402-436-1072 x

LAST NAME	FIRST	TITLE	PSP	LOCAL	ADDRESS	CITY	STATE	ZIP	E-MAIL	HOME PHONE	WORK PHONE
Sailors	Marilyn A			LPSAOP	2419 Kessler Blvd	Lincoln	NE	68502-5632	msailors@lps.org	402-421-8948	402-436-1007
Sawicki	Ann	CEO		2004	6605 S. Arapahoe Way	Littleton	CO	80120	asawicki@cherrycreekschools.org		
Schardt	Audrey	CEO	Adv III, Opt B		1130 H St #408	Lincoln	NE	68508	Aschardt1@neb.rr.com	402-475-0124	402-471-4732
Schilousky	Melanie			LPSAOP	431 Jeffery Dr	Lincoln	NE	68505	mschilo@lps.org	402-483-0014	402-436-1153
Schleiger	Edie	CEO	Bach, Opt II	UNOPA	4431 S 57 St	Lincoln	NE	68516	eschleiger1@unl.edu	402-488-2767	402-472-3303
Schroeder	Kathryn			LPSAOP	5220 Sherman St	Lincoln	NE	68506		402-489-9479	402-436-1304
Schultz	Amanda			WEOPA	PO Box 25, 507 Court St	Carroll	NE	68723	amschul1@wsc.edu	402-375-8636	402-375-7257
Scofield	Nelsine V		Grade VIII	UNOPA	413 N 5 St	Beatrice	NE	68310	sneisline@hotmail.com	402-239-7999	
Sexson	Liz	CEO		1994	136 Carriage Way Dr	Burr Ridge	IL	60521			
Sexton	Helen			UNOPA	831 West Harvest Dr	Lincoln	NE	68521	hsxton2@unl.edu	402-477-4983	402-472-2341
Shaw	Sandy				2025 Parkview Dr	Seward	NE	68434	sandy.shaw@cune.edu		402-643-7374
Shimmin	Jeanie				209 W Second St	North Platte	NE	69101	shimminj@mpcc.edu		308-535-3683
Shotwell	Marcella	CEO	Bach	LIFE	3115 S 41	Lincoln	NE	68506		402-489-7371	
Skooog	Janet	CEO	Bach, Opt II	LPSAOP	7355 S 52 St	Lincoln	NE	68516	jskoog@lps.org	402-423-3682	402-436-1810
Slezak	Kitten			OEOPA	8420 N 31 St	Omaha	NE	68112	kitten.slezak@ops.org	402-455-7993	402-557-2601
Smith	Nichollette				3242 Y St	Lincoln	NE	68503	nicholletteasmith@hotmail.com	402-217-2476	
Sohl	Frances				3471 Pershing Rd #1	Columbus	NE	68601	fsohl@esu7.org	402-564-8423	
Spahr	Cornie			WEOPA	57428 858 Rd	Wayne	NE	68787	cospahr1@wsc.edu	402-375-1593	402-375-7517
Spencer	Carol	CEO			RR 2	Shelbina	MO	68468			
Steck	Sharon			LPSAOP	7721 South Hazelwood	Lincoln	NE	68510	ssteck@lps.org	402-489-0536	402-436-1127
Stephens	Carol			WEOPA	909 Lloyd Ct	Wayne	NE	68787	casteph1@wsc.edu	402-209-2306	402-375-7543
Stiwagon	Jessica			LPSAOP	13450 Lucia Ct	Waverly	NE	68462	jiraas@lps.org	402-786-3257	402-436-1582
Stone	Aleta	CEO	Adv III, Opt I	LPSAOP	207 N 25	Lincoln	NE	68503	astone@lps.org	402-742-5744	402-436-1213
Stoner	Dedra				PO Box 65	Ainsworth	NE	69210	destoner@esu17.org	402-387-2082	
Straight	Donna		Adv II, Opt I	LPSAOP	2518 S 53 St	Lincoln	NE	68506	dsraig@lps.org	402-483-4480	402-436-1313
Summers	Nancy	CEO	Adv III, Opt I	LPSAOP	2040 N 60	Lincoln	NE	68505	nsunners@lps.org	402-464-0850	402-436-1760
Swanson	Donna	CEO	Adv III, Opt I	LPSAOP	6852 Leighton Ave	Lincoln	NE	68507	dswanson@lps.org	402-464-6751	402-436-1164
Teach	Linda	CEO		WEOPA	607 Fairacres Rd	Wayne	NE	68787	litech1@wsc.edu	402-375-1521	402-375-7208
Thies	Rhonda	CEO	Adv III, Opt I	LPSAOP	6441 S 49	Lincoln	NE	68516	rthies@lps.org	402-420-6072	402-436-1166
Tintera	Marcy			UNOPA	1633 Granada Ln	Lincoln	NE	68528	mtintera1@unl.edu	402-476-6719	402-472-1258
Topil	Brenda								brenda.topil@cune.edu		402-643-7227
Trevett	Joyce			WEOPA	1023 Sycamore St	Wayne	NE	68787	jotrevet1@wsc.edu	402-375-1717	402-475-7394
Tuft	Betty			UNOPA	4321 L St	Lincoln	NE	68510	btuft@unl.edu	402-488-3371	402-472-5543
Tuft	Betty			UNOPA	4321 L St	Lincoln	NE	68510	btuft1@unl.edu	402-488-3371	402-472-5543
Tyrrel	Cindy		Basic, Opt 1	LPSAOP	7940 Steinway Rd	Lincoln	NE	68505	clyrel@lps.org	402-489-4916	402-436-1337

LAST NAME	FIRST	TITLE	PSP	LOCAL	ADDRESS	CITY	STATE	ZIP	E-MAIL	HOME PHONE	WORK PHONE
Usher	Janet Ann	CEO	Bach, Opt II	LPSAOP	2200 N 81 St	Lincoln	NE	68505	jusher@lps.org	402-421-8188	402-436-1214
Valentine Fulton	Vivian				4023 Poplar Springs Dr	Meridian	MS	39301			
van Rossum	Carol A	CEO	Bach, Opt II	LPSAOP	2411 SW 13 St	Lincoln	NE	68522	cvanross@lps.org	402-435-7092	402-436-1304
Vanek	Jodi	CEO	Adv III, Opt II	LPSAOP	2161 Breckenridge Dr	Lincoln	NE	68521	jvanek@lps.org	402-742-7858	402-436-1305
Viets	Sally								sally.viets@cune.edu	402-643-7368	
Wagenaar	Doreen	CEO	Bach, Opt II	UNOPA	7616 W Rio Rd	Lincoln	NE	68505	dwagenaar@unl.edu	402-486-4564	402-472-2632
Wagner	Margy	CEO	Bach, Opt II	LPSAOP	6030 Deenwood Dr	Lincoln	NE	68516	mwagner@lps.org	402-483-5487	402-436-1826
Walker	Gretchen	CEO	Bach, Opt II	UNOPA	8700 SW 81 St	Denton	NE	68339	gwalker1@unl.edu	402-797-2007	402-472-0602
Wasser	Diane	CEO	Adv III, Opt I	UNOPA	7000 SW 31 St	Lincoln	NE	68523	dwasser@unl.edu	402-797-2254	402-472-6251
Watmore	Sandy	CEO	Adv III, Opt B	UNOPA	9405 W Yankee Hill Rd	Denton	NE	68339	swatmore1@unl.edu	402-797-3001	402-472-1066
Wenz	Delores	CEO	Adv III, Opt B	LPSAOP	4901 S Haven Dr	Lincoln	NE	68516	hndwenz@aol.com	402-489-0538	
Wenz	Jeanne	CEO	Adv III, Opt I	LPSAOP	7533 Nemaha St	Lincoln	NE	68506	jwenz@lps.org	402-488-5367	402-436-1210
Wichert	Rose	CEO	Adv III, Opt I	LPSAOP	7101 W Old Cheney Rd	Denton	NE	68339	rwieche@lps.org	402-797-3273	402-436-1147
Wiles	Christina	CEO	Adv III, Opt I	LPSAOP	3712 NW 50	Lincoln	NE	68524	cwiles@lps.org	402-470-3086	402-436-1255
Wilson	Debbie	CEO	Adv III, Opt I	LPSAOP	5600 Longhorn Cir	Lincoln	NE	68516	wilsond@lps.org	402-421-3668	402-436-1127
Witte	Laurie								lwitte@esu17.org	402-387-2333	
Wood	Cheryl	Adv I, Opt I		LPSAOP	520 W Chancellor Dr	Lincoln	NE	68521	cwood@lps.org	402-477-7320	402-436-1651
Wurdinger	Sandy				55564 864 Rd	Carroll	NE	68723	sawurdt1@wsc.edu	402-585-4823	
Wusk	Carol	CEO	Adv III, Opt I	UNOPA	575 Maple St	Sterling	NE	68443	cwusk1@unl.edu	402-866-2181	402-472-7913
Yeck	Judy			UNOPA	1411 Smith St	Lincoln	NE	68502	jyeck1@unl.edu	402-435-2521	402-472-3043
Young	Lola	CEO	Adv III, Opt I	UNOPA	1600 Dixie Tr	Lincoln	NE	68527	lyoung5@unl.edu	402-488-3654	402-472-1047

## Handy Hints

**Newspaper Keeps Weeds Away**—Start putting in your plants, work the nutrients in your soil. Wet newspapers put layers around the plants overlapping as you go cover with mulch and forget about weeds. Weeds will get through some gardening plastic they will not get through wet newspapers.

**Broken Glass**—Use a dry cotton ball to pick up little broken glass pieces of glass- the fibers catch ones you can't see!

**No More Mosquitoes**—Place a dryer sheet in your pocket. It will keep the mosquitoes away.

**Keep Squirrels Away**—To keep squirrels from eating your plants sprinkle your plants with cayenne pepper. The cayenne pepper doesn't hurt the plant and the squirrels won't come near it.

**Flexible Vacuum**—To get something out of a heat register or under the fridge add an empty paper towel roll or empty gift wrap roll to your vacuum. It can be bent or flattened to get in narrow openings.

**Reducing Static Cling**—Pin a small safety pin to the seam of your slip and you will not have a clingy skirt or dress. Same thing works with slacks that cling when wearing panty hose. Place pin in seam of slacks and -voila-static is gone.

**Measuring Cups**—Before you pour sticky substances into a measuring cup, fill it with hot water. Dump out the hot water, but don't dry the cup. Next, add your ingredient, such as peanut butter, and watch how easily it comes right out.

**Foggy Windshield**—Hate foggy windshields? Buy a chalkboard eraser and keep it in the glove box of your car. When the windows fog, rub with the eraser! Works better than a cloth!

**Shaving Cream**—Use your hair conditioner to shave your legs. It's a lot cheaper than shaving cream and leaves your legs really smooth. It's also a great way to use up the conditioner you bought but didn't like when you tried it in your hair.

**Goodbye Fruit Flies**—To get rid of pesky fruit flies, take a small glass fill it 1/2" with Apple Cider Vinegar and 2 drops of dish washing liquid, mix well. You will find those flies drawn to the cup and gone forever!

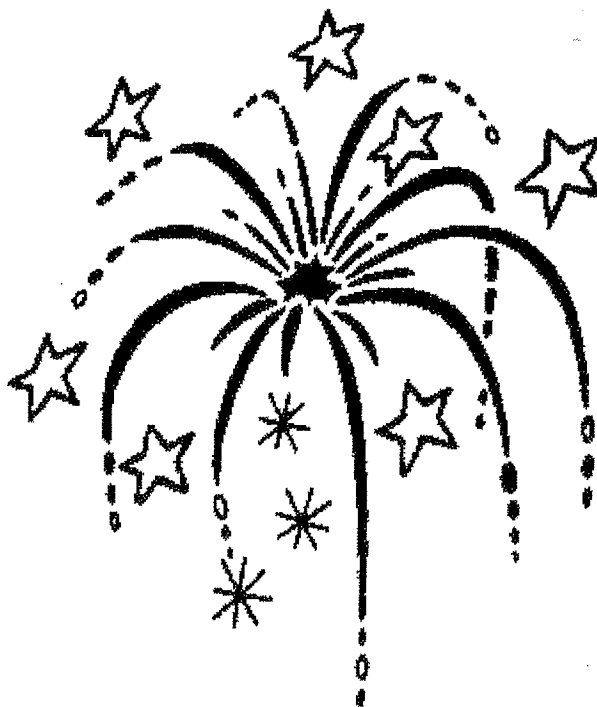
**Get Rid of Ants**—Put small piles of cornmeal where you see ants. They eat it, take it "home," & can't digest it so it kills them. It may take a week or so, esp. if it rains, but it works & you don't have the worry about pets or small children being harmed!

**Home-Style Odor Remover**—Get a 4-cup (or larger) microwave-safe bowl and pour 1 cup of vinegar inside. Add several cloves and a bit of cinnamon. Put into the microwave for a minute or two. Caution: Mixture will be extremely hot, so let sit in the microwave for 15 minutes to cool before you remove it. Then put the bowl where you need to eliminate the bad smell. This will also help to deodorize your microwave.

Judy Anderson, Editor  
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0626

Happy  
4th  
of  
July!



Supporting  
Teachers  
Administrators  
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We Are STARS!

### *Dates to Remember*

- ☆ Time to Renew your NEOPA Membership, June 30, 2007
- ☆ **National Conference**, Seattle, Washington, July 16-20, 2007
- ☆ NEOPA Educational Administrator of the Year Applications due August 31, 2007.