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NEOPA General Meeting Minutes- April 2009

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Nebraska Educational Office Professionals Association

Minutes of the General Meeting

April 17, 2009

Southeast Community College
Continuing Education Center

The Key to Success is You

I. CALL TO ORDER – WELCOME

President Becky Hastings called the meeting to order at 12:10 p.m.

II. ROLL CALL OF MEMBERS

- 42 – Lincoln Public Schools Association of Office Professionals (LPSAOP)
- 12 – Nebraska Department of Education Office Professionals Association (NDEOPA)
- 5 – Omaha Educational Office Professionals Association (OEOPA)
- 33 – University of Nebraska Office Professionals Association (UNOPA)
- 7 – Wayne Educational Office Professionals Association (WEOPA)
- 4 – Individual members (not a member of a local association)
- 0 – Sandhills Educational Office Professionals Association (SEOPA)
- 9 – NEOPA Past Presidents
- 9 – FROLIKers (UNOPA past presidents) (No count taken)
- 10 – Guests

A quorum was established.

III. APPROVAL OF MINUTES

Minutes for the last general meeting were made available in the conference packets. They were approved as printed.

IV. TREASURER'S REPORT

Treasurer Linda Teach reported on the green summary report that was made available in the conference packets.

V. SPECIAL ELECTION OF RECORDING SECRETARY

Due to the resignation of Carri Ball, a new recording secretary needed to be elected. President Hastings reviewed the Roberts Rules of Order procedure, and after discussion of reviewing our bylaws and expressing concern of the percent of membership available for the vote, the floor was open for nominations. Sue Gilleland, NDEOPA, who was on the original ballot, was the sole nominee. A secret ballot was still enforced and Sue was elected as the new recording secretary.

VI. COMMUNICATIONS & ANNOUNCEMENTS

Lola Young, Central Area director, offered to pay \$5 towards a membership for those interested in joining NAEOP. Five members had already accepted her offer while at the Central Area Professional Development Day.

President Hastings recognized conference chairs, Diane Wasser and Debbie Hendricks, thanking them for all their hard work. She also recognized Karen Jackson, UNOPA, for being awarded the prestigious Rose Frolik Award from UNOPA. Rose Frolik was the first president of UNOPA.

VII. PRESIDENT'S REPORT

President Becky Hastings reminded the membership of the May 1st deadline for nominating someone for the NEOPA Educational Office Professional of the Year Award.

VIII. PRESIDENT-ELECT/MEMBERSHIP'S REPORT

President-elect Carol Reed reported a total membership of 205 and the Carol Bom, NDEOPA, was this year's top recruiter.

IX. PAST PRESIDENT/FIELD SERVICE REPORT

Past President Christine Cary reported she had completed the application for national's Louise Henderson Nelson Award, which recognizes outstanding associations.

She also reported helping OEOPA line up speakers for the Fall Workshop in Omaha. This will be the beginning of the Leadership Series 09/10.

Her next project is a podcast about NEOPA's professional development program.

X. DIRECTOR REPORTS

Only directors with reports are listed.

- Awards: Joyce Trevett held the drawing for the Professional Growth Awards. Results were:
 - \$100 – Cindy Knight (UNOPA)
 - \$ 75 – Jolene Dunnigan (LPSAOP)
 - \$ 50 – Carol Reed (LPSAOP)
 - \$ 50 – Pat Lundahl (LPSAOP)
- Bylaws: Peg Johnson brought forward a proposal to change Standing Rule #1 to clear up confusion as to when a member qualifies for PSP points in regard to membership. **Peg Johnson moved to change Standing Rule #1 to read: The dues for each fiscal year, July 1 through June 30, shall be determined upon adoption of a budget for the next fiscal year at the Annual Meeting. Currently, annual dues are: Active members (\$15.00), Associate members \$15.00, and Retired members (\$10.00). PSP points coincide with paid membership.** Seconded by Gretchen Walker and carried.
- Finance: Peg Aldridge explained the proposed budget that was included in the conference packets. **Deb Ryan moved to approve the proposed budget as presented. Seconded by Lisa Morehouse. Carried.**
- NAEOP/NEOPA Liaison: Deb Ryan reported for Julie Kleager stating that the Nebraska pins had not been received as planned. Members attending national this summer were encouraged to contact either Julie or Deb with the number of pins they would need.
- PSP: Carol Packard reported that 15 members received their PSP certification or upgrade between May 15, 2008 and January 15, 2009. The list of names and their award is attached. *stef*
- Scholarship: Donna Straight introduced Krist Swartzenruber from Shickley Public School as the 2009 Scholarship winner.
- Ways & Means: Barb Homer and Linda Luedtke reported that the cookbook project was a huge success. The books, as well as the scholarship, have been paid for. There are still 170 cookbooks available for sale.

XI. NEW BUSINESS

The Fall Workshop will be held at the DoubleTree Suites in Omaha, October 2, 2009. Kitty Slezak and Judy Cunningham, both OEOPA members, handed out bookmarks as reminders and encouraged the membership to attend the "Bridging Opportunities for Educational Office Professionals" event.

Central Area Professional Development Day will be held at the Holiday Inn Downtown in Lincoln, April 23-24, 2010. UNOPA is hosting with Mary Guest and Gretchen Walker as chairs.

The 2010 NAEOP National Conference, being hosted by the Central Area, will be held at the Westin Crown Center in Kansas City, July 4-10, 2010. Fundraising is already underway.

XII. ADJOURNMENT