

1993

## 1993-94 UNOPA Unofficial Parliamentary Procedure

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# The Unofficial Parliamentary Procedure Cheat Sheet

What Is It???	How You Phrase It	In English	Second?	Amendable?	Discussion?	% Needed to Pass
<b>Main Motion</b>	"I move that..."	We should do this.	yup	yup	yup	50% = 1 (majority)
<b>Amendment</b>	"I move to amend the motion by..."	I have an Idea to make this motion better.	yup*	yup	yup	50% = 1 (majority)
<b>Close Debate</b>	"I move the question."	"Are we ready to vote yet?"	yup	nope	nope	2/3
<b>Unanimously Close Debate</b>	"I call the question."	Get real, we want to vote!	nope	nope	nope	100% (consensus)
<b>Correction</b>	"Point of Information..."	There's something we should all know	nope	nope	nope	no vote
<b>Complaint</b>	"I raise a point of personal privelege!"	I can't take it anymore.	nope	nope	nope	no vote
<b>Confusion</b>	"Point of Clarification..."	What the hell is going on here?!?	nope	nope	nope	no vote
<b>Rules Suspension</b>	"I move to suspend the rule(s) in order to..."	Let's be wild and crazy!	yup	nope	nope	2/3
<b>Table</b>	"I move to table this motion until..."	We need more time to think about this.	yup	nope	nope	50% = 1 (majority)
<b>Order (!)</b>	"I raise a point of order!"	Wait. WRONG! Stop it before you kill us all!	nope	nope	nope	no vote

<b>Remove from the Table</b>	I move to take up from the table..."	"Let's talk about this again.	yup	nope	nope	50% + 1 (majority)
<b>Refer to Committee</b>	"I move to refer this issue to committee..."	This needs some detailed study outside of the council.	yup	yup	yup	50% + 1 (majority)

\*A friendly amendment may be made with no vote by asking acceptance of the person who made the original motion and the person who seconded it.

Any Questions? Mail to the Residence Halls Association's Parliamentarian.

Special thanks to Stacia Fejedelem for the original design, and to Randall A. Juip for further refinement of this Parliamentary Procedure Cheat Sheet.