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1999-00 UNOPA Floyd S. Oldt Outstanding Staff Award Nomination

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Floyd S. Oldt 1999-2000 Outstanding Staff Award Nomination

This annual award was created to recognize an outstanding University of Nebraska-Lincoln office/service hourly employee who demonstrates distinguished service and contributions to the University community. This Award is made possible by an endowment left to the University Foundation by Floyd S. Oldt. Any University staff person can nominate another employee for the award; however, no self-nominations are allowed.

Eligibility: Any permanent hourly employee of UNL with at least five (5) years of service and 50% or greater FTE.

Note: UNL is defined to include the University of Nebraska-Lincoln, the University of Nebraska District Research and Extension Centers or Central Administration; and, UNO or UNMC if their primary work location is on the UNL campus. (*The 1999-2000 UNOPA Executive Board and current members of the Awards Committee are ineligible. Individuals who have previously received this award are also ineligible.*)

Award: Monetary award of \$1,000, a plaque and a one year UNOPA membership. All Floyd S. Oldt Outstanding Staff nominees will receive a printed certificate to commemorate their nomination and will be recognized at the Award Luncheon being held on April 11, 2000. The winner **will not** be notified in advance.

Guidelines & Instructions to submit nomination: Please return

- A cover page with the following information: Nominee's name, title, department, campus address & date hired; Nominator's name, campus address & zip and campus phone.
- A two-page response to the criteria listed below about your nominee. Your response should be limited to two (2) pages (Please note: To help assure impartiality, the answers to these questions and supporting documentation should be written in a blind format/non-gender specific.)
- Three (3) letters of recommendation in support of this nomination. (Please note: These should be written in blind format/non-gender specific.)

Criteria for Evaluating Nominations:

	Points (Total 100)
1. Explain how the nominee has performed beyond expectations within their position(s) during employment at UNL.	(15)
2. What significant contributions has the nominee made to the University as a whole.	(15)
3. In what activities (past or present) does the nominee participate for the purpose of self-development and/or professional growth.	(15)
4. Provide evidence of the nominee's character, personal attributes, and caring attitude as an employee of the University.	(15)
5. How does the nominee exhibit creative contributions beyond normal work assignments.	(15)
6. How does the nominee inspire a "teamwork" attitude?	(15)
7. Three (3) letters of recommendation.	(10)

Judges: There will be six (6) judges, all from UNL; an administrator, one faculty member, a director, a manager or supervisor, one office employee, and one service employee.

Deadline: Send all nomination material by **March 10, 2000**, to Joyce Ore, 228 HaH, CC 0304.

For Additional Information: Contact Joyce Ore E-mail: jore1@unl.edu or phone (402)472-3514.