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NEOPA Executive Board Minutes - October 2007

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Nebraska Educational Office Professionals Association
Minutes of the General Meeting

October 12, 2007

Southeast Community College Continuing Education Center

Take the Lead

I. CALL TO ORDER

President Christine Cary called the meeting to order at 12:14 p.m.

II. ROLL CALL OF MEMBERS

5 – FROLIKers (UNOPA past presidents)

26 – Lincoln Public Schools Association of Office Professionals (LPSAOP)

9 – NEOPA Past Presidents

5 – Omaha Educational Office Professionals Association (OEOPA)

0 – Sandhills Educational Office Professionals Association (SEOPA)

21 – University of Nebraska Office Professionals Association (UNOPA)

9 – Wayne Educational Office Professionals Association (WEOPA)

22 – Individual members (not a member of a local association)

A quorum was established.

III. APPROVAL OF MINUTES

Minutes for the last general meeting were not available.

IV. PRESIDENT'S REPORT

President Cary welcomed the group and introduced her supervisor, Michelle Howell, who has shown so much support and assistance to Chris' NEOPA projects. She mentioned that the board had approved new membership pins, which everyone should have received in their conference packets. She also reported that another 1,200+ direct mail campaign went out to K-12 and higher education administrators with another letter written by her boss, Ellen Weissinger, Dean of Graduate Studies at the University of Nebraska--Lincoln.

V. PRESIDENT-ELECT/MEMBERSHIP'S REPORT

President-elect Becky Hastings reiterated that the new membership pins had been distributed in the conference packets. She also reported that total membership was at 199 active/retired members and noted that September 30, 2007, was the renewal deadline.

VI. VICE PRESIDENT/MEETING COORDINATOR'S REPORT

Vice President Peg Aldridge reported that the 2008 Spring Conference would be held April 10-11, 2008 at The Cornhusker Hotel. It will be hosted by LPSAOP.

VII. RECORDING SECRETARY'S REPORT

No report.

VIII. TREASURER'S REPORT

Treasurer Linda Teach reported that a summary report was in everyone's conference packet. The executive board reviews the detailed report.

IX. AWARDS PRESENTATION

Awards Director Kitty Slezak introduced Karen Jackson who recognized her boss, Z B Mayo, as NEOPA's Educational Administrator of the Year. Dr. Mayo, interim associate dean and associate director of the Agricultural Research Division at the University of Nebraska-Lincoln, gave a short acceptance speech, after which Karen introduced his wife and coworkers.

Lola Young and Debbie Hendricks then recognized Deb Ryan as NEOPA's Educational Office Professional of the Year. After a short acceptance speech, Deb introduced her husband, daughter, boss, and supervisor. Amy Chandler also made a presentation to Deb from LPSAOP

X. PAST PRESIDENT/FIELD SERVICE REPORT

Past President Carol Bom presented a short explanation of her Field Service duties. She reported that she met with OEOPA about the PSP program and that she had trips planned to visit North Platte and Wayne. She also mentioned that the Nebraska Department of Education would soon be forming their own organization.

XI. NATIONAL CONFERENCE COMMITTEE

Deb Ryan reported that National Conference information was handed out and that NEOPA was in charge of hosting the First-Timers Briefing and the PSP Banquet. She also reported that the jewelry party and auction netted around \$2,245, which will be used for planning these events at conference.

XII. UNFINISHED BUSINESS

None.

XIII. NEW BUSINESS

Sandy Lineberry reminded the group that the NEOPA Past Presidents reward a \$1,000 academic scholarship for NEOPA members. She was encouraging members to apply since they had not had any applicants for a couple of years. Applications are available on the Web and the deadline is March 1. The next meeting of the board will be a mini retreat at the Cornhusker Hotel on January 12, 2008. Times are 9:00 a.m. to 3:00 p.m. and will include lunch.

XIV. ANNOUNCEMENTS

50/50 winners were Linda Teach from Wayne, Trendolyn Svendsen from Springfield, and Dee Oltman from Lincoln.

XV. ADJOURNMENT

Meeting was adjourned at 1:05 p.m.

Judy Anderson
Recording Secretary

Christine Cary
President