

1992

1992 UNOPA Spring Workshop Professional Standards Program

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UNOPA SPRING WORKSHOP

"Professional Standards Program (PSP)"

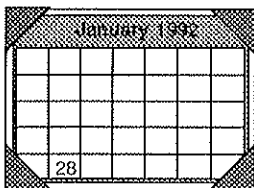
Tuesday, January 28, 1992
Wick Center Great Hall
2:00 - 5:00 PM

UNOPA will sponsor a hands on workshop entitled "Professional Standards Program (PSP)" on January 28, 1992. The PSP is a certification program for educational office professionals, with two options available. Option I is for those people who have not received a degree. Option II is for those people who hold one or more degrees. Any educational office employee may earn a PSP certificate whether you are a UNOPA member or not. Anyone interested in obtaining their PSP certificate should plan to attend. The workshop is "FREE" to UNOPA members. Non-members pay only \$5 to cover the cost of materials.

Jeanne Andelt, CEOE, the current UNOPA treasurer will give the presentation. In addition, several people who already have their PSP's will be available to provide individual assistance in filling out the necessary paperwork.

All participants are asked to bring a copy of their high school transcript or G.E.D., copies of college credit, and a list of all workshops they have attended.

Mark your calendars, clip and return the registration form below **BY JANUARY 22** to:



Linda Pence
107 Administration Bldg.
City Campus 0416

----- Cut Here -----

Yes, I plan to attend the UNOPA Spring Workshop, Professional Standards Program (PSP) on January 28, 1992, from 2:00-5:00 PM at the Wick Center Great Hall.

NAME: _____
ADDRESS: _____

UNOPA Member
(No Charge)

Non-Member
(Please include a check payable to UNOPA for \$5 to cover the cost of materials.)