

1995

1995 UNOPA Campus Recreation Advisory Council Constitution

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University of Nebraska
Campus Recreation Advisory Council Constitution

ARTICLE I

Name

The name of the organization shall be the Campus Recreation Advisory Council of the University of Nebraska-Lincoln.

ARTICLE II

Purpose

The purpose of the Campus Recreation Advisory Council is to provide an opportunity for student, faculty and staff involvement and program control. The Council is charged with the responsibility to: 1) hear cases, judge the validity, and decide on the appropriate action to be taken on all decisions appealed to it from the Director of Campus Recreation; 2) advise the Campus Recreation staff as to changes in the interpretation of rules and policies governing specific recreational sports programs; 3) assist in developing the Office of Campus Recreation's fiscal year budget request; 4) serve as a sounding board for all Campus Recreation programs and services; 5) advise the Campus Recreation staff of needed additions/improvements to recreational sports facilities; and 6) perform other duties as assigned by the Director of Campus Recreation.

ARTICLE III

Membership

Sec. I Eligibility

- a. This organization does not discriminate in the selection of members or appointments when discrimination is defined as denying individual membership or appointment on the basis of a person's age, race, national origin, color, gender, sexual orientation, creed, or disability.
- b. All regularly enrolled University of Nebraska-Lincoln students (taking a minimum of one credit hour, provided they have paid the Campus Recreation portion of the University Programs and Facilities Fees) are eligible for election/appointment.
- c. In order to be eligible for appointment, faculty/staff members must have paid their Campus Recreation Programs and Facilities Fee.

Sec. II Method of Selecting Members

The Campus Recreation Advisory Council is made up of nine students elected from the division they represent (i.e., Greek, Off Campus, Residence Hall); and three at-large students (one must be from a Fraternity or Sorority, one from Off Campus and one from the Residence Halls). Each of the at-large members must have prior participation and involvement in the programs and services of the Office of Campus Recreation. At-large members are appointed by ASUN (Association of Students of the University of Nebraska). Off Campus and Residence Hall student members must reside in the division they represent during the academic year. Greek members must retain active membership status during the academic year. In addition to the student members, one member will be appointed to represent each of the following faculty/staff employment classifications: academic/administrative, managerial/professional, and office/service.

Sec. III Types of Members

The twelve students and three faculty/staff members on the Advisory Council are all active members.

- Sec. IV **Methods of Revoking Membership**
- a. If a member's place of residence changes so he/she no longer lives in the unit he/she represents, he/she must resign from the Advisory Council.
 - b. If a member has two consecutive unexcused absences the Executive Committee will review his/her status. Membership may be revoked only upon a 2/3 vote of the Advisory Council.

Article IV Officers

- Sec. I **Listing of Officers**
The officers of the Campus Recreation Advisory Council shall be: President, Vice President/Treasurer, and Secretary.

- Sec. II **Powers and Duties of Officers**
The President is responsible for chairing Advisory Council meetings and shall represent the Advisory Council at functions and meetings of the University Administration and/ or other campus organizations when requested. The President shall serve as the Chair of all appeals hearings.

The Vice President/Treasurer will fill in for the President at official Advisory Council functions in the absence of the President. He/she will make all committee assignments and supervise all committee work. He/she will keep permanent financial records, approve all expenditures, and initiate all fund raising projects.

The Secretary will be responsible for the minutes of each meeting, keeping records of each member's attendance, and recording business as it is reported or provided at the Executive Committee meetings.

- Sec. III **Election**
- a. **Qualifications of Officers**
All officers shall be active members of the Campus Recreation Advisory Council.
 - b. **Nominating Procedure**
Candidates may self-nominate or be nominated from the floor.
 - c. **Election of officers shall be done by secret ballot.**
 - d. **Term of Office**
An officer shall serve a one-year term. Election of officers shall occur at the Advisory Council's second regularly scheduled meeting.

- Sec. IV **Procedure to Fill Vacancies**
Vacancies in office shall be filled by Executive Committee appointment.

- Sec. V **Impeachment Proceedings**
A call for impeachment of an officer requires a formal hearing of the charges. Following the hearing an officer may be removed from office by a 2/3 vote of the Advisory Council.

ARTICLE V
Organizational Structure

Sec. I Executive Committee and Duties

The Executive Committee shall be comprised of the President, Vice President/Treasurer, Secretary and the Advisory Council Advisors.

Sec. II Other Committees and Duties

Standing committees are: Administration, Business Operations and Technology; Informal and East Campus Recreation; Facilities Management and Operations; Fitness and Wellness Services; Injury Prevention and Care; Instructional Programming and Staff Development; Intramural and Extramural Sports; Marketing and Development; Special Events and C.R.A.C. Member Development; Outdoor Recreation; and Sport Clubs and Special Programs. The President may appoint ad Hoc committees.

ARTICLE VI
Advisor(s)

The Advisor(s) to the Campus Recreation Advisory Council shall be appointed annually by the Director of Campus Recreation from the Office of Campus Recreation's managerial/professional staff. The Director of Campus Recreation may appoint one or two advisors. The Advisor(s) will have the responsibility of assisting the Advisory Council, and will be available on a day-to-day basis for consultation. The Advisor(s) will be at all Advisory Council meetings (in the event he/she is unable to attend, the Director of Campus Recreation may appoint another member of the Campus Recreation's managerial/professional staff to represent the office at the meeting). The Advisor(s) will have a vote on the Executive Committee only.

ARTICLE VII
Ex Officio

The Director of Campus Recreation will serve the Advisory Council as a non-voting ex officio member.

ARTICLE VIII
Rules of Procedure

Sec. I Attendance and Absences Policy

If a member has two consecutive unexcused absences the Executive Committee will review his/her status. Membership may be revoked only upon a 2/3 vote.

Sec. II Frequency of Meetings

Meetings shall be held biweekly. Meeting days and times will be established based on the avoidance of schedule conflicts of the members. Any member of the Executive Committee or any three members may call special meetings.

Sec. III Quorum

One over fifty percent of the membership shall constitute a quorum. A quorum is necessary to conduct official business of the Advisory Council.

Sec. IV Minutes

Official minutes will be kept by the Secretary, copies will be distributed to Advisory Council members and all Campus Recreation administrative and managerial/professional staff members. A copy of the minutes will also be posted in the Campus Recreation Advisory Council display cases at the Campus Recreation Center and at the Activities Building.

Sec. V Use of Recognized Authority

Advisory Council members speak for themselves unless a statement of decision is approved by a vote of the Advisory Council.

ARTICLE IX

Finance

Sec. I Dues, Membership Fees

No dues or membership fees shall be collected from the members.

Sec. II Alternate Funding

The funding for the Campus Recreation Advisory Council shall be provided by the Office of Campus Recreation or by authorized fund raising projects.

Sec. III Organizational Moneys

Organizational moneys will be handled by Student Organization Financial Services, regardless of source.

ARTICLE X

Amendments

This constitution may be amended by a 2/3 vote of the Advisory Council at any regular meeting constituting a quorum. The proposed amendments shall be submitted in writing and read to the Advisory Council at a regularly scheduled meeting; the vote will be taken at the next meeting following the reading. All amendments must be approved by ASUN.

ARTICLE XI

Distribution of Finances/Proper Business Activity

No part of the net earnings of the Advisory Council shall inure to the benefit of, or be distributed to, its members, trustees, officers or other private person, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the proposed set forth in Article II hereof. No substantial part of the activities of the organization shall be the carrying on of propoganda, or otherwise attempting to influence legislation, and the organization shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal Income Tax under section 501(c) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).