

2003

## 2003 UNOPA Letters to Carol Bom

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November 12, 2003

Carol Bom, President  
UNOPA  
P.O. Box 880541  
UNL 0541

Dear Carol:

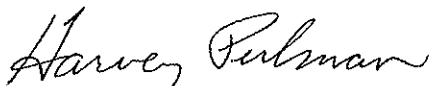
Thank you for forwarding to me the resolution calling for a member of UNOPA and UAAD to be appointed to the Academic Planning Committee. As you correctly anticipated, my response to UNOPA's proposal is the same as my response to the UAAD resolution. I do understand desire that UNOPA's resolution also be considered by me.

For the record, while I will certainly bring this to Senior Administrative Team for discussion, I am not inclined to support this proposed change in the structure of APC. While I understand that recent budget reductions impacted office/service and managerial/ professional staff more heavily than faculty, the fact is the overwhelming majority of the work dealt with by APC has nothing to do with budget. Academic program reviews, consideration of changes in academic programs, as well as participation in campus planning are the real work of the committee, which are necessarily the purview of the faculty and academic administrators. While it is true that these other responsibilities do have an impact on staff, the primary drivers of those decisions must be academic ones. Further, The current makeup of the committee was the result of a long period of conversation between the Senate and administration, and I would be reluctant to dilute the input from these two groups.

It is also my understanding that UAAD and UNOPA were included in the *Procedures to be invoked for significant budget reallocation and reduction* to anticipate the concern you raise about differential reductions across categories of individuals.

Again, I will discuss your proposal with the Senior Administrative Team and will advise you of the outcome of those conversations.

Sincerely,



Harvey Perlman  
Chancellor and Harvey & Susan Perlman  
Alumni Professor of Law

xc: Herb Howe  
John Wunder  
Wes Peterson  
Barry Rosson  
Randy Leach  
Kyle Arganbright

July 30, 2003

Carol Bom  
UNOPA President  
P.O. Box 880541  
UNL 0541

Dear Ms. Bom:

Thank you for your letter of July 9<sup>th</sup> addressing eligibility of part-time employees for the Employee/Dependent Scholarship benefits. As you know, this issue has been discussed by the human resources leadership of the University of Nebraska system and campuses. I appreciate your documentation of the information on peers and related data.

Since this is a University-wide issue, I think it most appropriate that it be discussed in an upcoming meeting of the President's Council comprising the chancellors and senior system administration. I expect we will discuss the issue at either the August or September meeting.

Please don't hesitate to call if you wish to discuss further.

Sincerely,



Jay Noren  
Executive Vice President  
and Provost

cc: President L. Dennis Smith  
David Lechner, UNCA  
Ed Wimes, UNCA

October 1, 2003

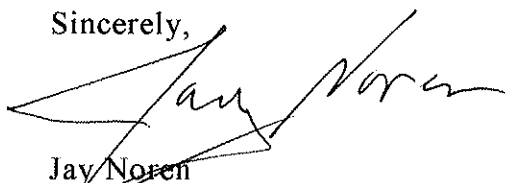
Carol Bom  
UNOPA President  
P.O. Box 880541  
UNL 0541

Dear Ms. Bom:

Thank you again for your letter of July 9<sup>th</sup> requesting consideration of your proposal to extend Employee/Dependent Scholarship benefits to part-time employees. As I mentioned in my earlier response, this issue was placed on the President's Council meeting agenda which occurred on September 29. While the President's Council felt you had provided very well analyzed information on benefits provided by peer institutions of UNL, we conclude that the University cannot justify increasing benefits at this time given the severe budget shortfalls faced during the past 18 months. Furthermore the current state economic projections and related impact on funding for the University in the coming year continues the uncertainty regarding resources in the near-term future.

Thank you for the carefully prepared analysis. We hope the economic condition of the state and funding for the University will improve in the future so that we can consider such proposals in a more positive context.

Sincerely,



Jay Noren  
Executive Vice President  
and Provost

c: President L. Dennis Smith  
Chancellors  
Council of Academic Officers  
Council of Business Officers  
David Lechner, UNCA  
Ed Wimes, UNCA

UNOPA Transition Meeting  
June 12, 2003

Presiding: Chris Cary, Outgoing President and Carol Bom, Incoming President

Linda Luedtke recorded the minutes for the current Board of Director's meeting and Joan Frederick recorded the minutes for the incoming Board of Director's meeting.

Carol Bom called the incoming Board of Director's meeting to order at 11:15 a.m.

### **Board Meeting Schedule**

Carol sent an email survey to the Board members about their choice of days and times for the Board meetings this fall. The consensus was to have the Board meetings the Tuesday before the general meeting and to alternate times between 12:00 p.m. meetings and 3:00 p.m. meetings. Discussion held on meeting sites and alternatives to the Union(s). Members that have space in their buildings (meeting room for approximately 20 people) and would like to host a meeting, should contact Carol and she will prepare a schedule of times and locations.

### **Officers and Directors Notebooks**

Carol prepared a folder for each member that includes a welcome letter; duties of each officer or director; list of committees and their members, and a copy of some of the procedures and the UNOPA Constitution, Bylaws and Standing Rules. She also included individual UNOPA business cards for each officer and director.

The general meeting agenda included in the notebook should help each member to become more familiar with the Roberts Rules of Order and the format for the meetings.

Dora Dill will update the Standing Rules as needed.

The Monthly Committee Report form should be presented to the President by the first of the month preceding the Board meeting.

The UNOPA Committee Budget Request should be sent to both the President and Treasurer. The UNOPA budget will be presented to the membership at the October meeting for approval. We will work on formalizing our budgets at upcoming Board meetings.

### **New Business**

A special Board meeting will be scheduled for July 8<sup>th</sup> at the City Union at 3:00 p.m. There will be a brief agenda, including suggestions for new ideas to increase membership. It will give the Board a chance to discuss the upcoming year's goals.

At the new employee orientation meeting held once a month, UNOPA will ask two members to attend and distribute UNOPA material and business cards for recruitment

purposes.

Committee chairs should submit the list of their committee members to the President by July 15. There should be a minimum of three members on each committee. Marlene will forward a list of new members to committee chairs to use for recruiting for committees. The membership list is on the UNOPA website, but does not designate which are new members.

Board members should advise the President or Secretary if you they are unable to attend the Board meetings.

Carol will be developing a calendar before the July meeting to include the UNOPA meetings on a local, state and national level. It will include Board member's birthdays.

August 29<sup>th</sup> is the Chancellor's Picnic and Speech. The Service Awards will also be presented that day. It was suggested that UNOPA and UAAD could have a membership drive that day also to advertise the organizations. Suggestions of handouts, small buttons, patches, magnets, etc., are available to distribute.

Carol will meet with Herb Howe on June 26<sup>th</sup> and will discuss this option with him.

Carol passed around the latest issue of the NES Connector, the NAEOP national publication. An article and picture was in there about our 40<sup>th</sup> anniversary celebration.

A UNOPA Summer Social is being planned and ideas about where to hold it were discussed. Suggestions included Morrill Hall, Chet Ager Building, New Visitors Center, Sheldon, Selleck, and the Lied Center. Trish Liedle volunteered to check with her church, which is air-conditioned. Linda Luedtke and her committee will explore these options. One suggestion was that each member brings a salad, with copies of the recipe to exchange. Joan Frederick will check with Ron Fuller about the company in Omaha that donated free ice cream to one of the Transit events. Dora Dill had an interactive game that she will share as a way to introduce officers and as a mixer.

**Adjournment at 12:15 p.m.**

Respectfully submitted

Joan Frederick  
Recording Secretary

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Joan Frederick  
Recording Secretary