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UNOPA Minutes

UNOPA-University of Nebraska Office Professionals Association

6-5-2007

2007-08 UNOPA Executive Board Agenda, June

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AGENDA

UNOPA Executive Board Meeting Tuesday, June 5, 2007 3:00-5:00 p.m. East Campus Union, Room TBA

Transition Meeting

Call to Order

Donelle Moormeier

Roll Call-Introductions

Mary Guest

Minutes of the last meeting

Mary Guest

Treasurer

Marie Dvorak

Corresponding Secretary

Peg Johnson

President Elect

Gretchen Walker

Standing Committee Reports:

Awards

Nelvie Lienemann

Report on guidelines committee

Bradley Munn Professional Growth Fund

Becky Hastings

Communication Technology

Karen Jackson

Employee Concerns

Tonda Humphress & Jane Schneider

Hospitality

Cathy Leazer & Karen Randall

Membership

Donette Petersen & Margaret Skean

Nominating

Carol Wusk

Outreach

Kathy Thompson

Professional Growth

Betty Jacobs & Lorraine Moon

Program

Gretchen Walker

UNOPA Notes

Barb Homer

Ways & Means

Donelle Moormeier

ADHOC Committee Reports:

Mentoring

Dora Dill

NAEOP/NEOPA Liaison

Christine Cary

Unfinished Business

Donelle Moormeier

Committee Guidelines/Calendar

Annual Report

Herb Howe Retirement - thank you card

New Business

Donelle Moormeier

PSP Endowment Fund \$500.00 donate

Pass Notebooks to new Board

Adjournment

Will have the 06/07 Board meet with the 07/08 Board for 15 minutes. 06/07 Board members that are not continuing on the 07/08 Board may leave and President Gretchen Walker proceed with 07/08 Board meeting.