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## 2004-05 UNOPA Executive Board Minutes, October

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**UNOPA Executive Board Meeting**  
**October 5, 2004**  
**Law College**

**Call to Order:** President Sandy Watmore called the meeting to order at 3:15 p.m. Roll Call followed.

Members Present: Sandy Watmore, Becky Hastings, Jeanette Fisher, Lois Erickson, Kathy Schindler, Carol Bom, Marcy Tintera, Donelle Moormeier, Jan Edwards, Barb L'Heureux, and Debbie Burns.

Members Absent: Helen Sexton, Barb Andersen, Gretchen Walker, Deb Hendricks, and Shirley Horstman.

Ad Hoc Members Present: Kathy Stastny and Mary Guest.

Ad Hoc Members Absent: Dora Dill, Edie Schleiger, Lola Young, Faye Massa, Kathy Thompson and Diane Wasser.

**Recording Secretary:** The minutes from the September Board Meeting will be sent via e-mail. Please let Kathy know if there are any corrections.

**Treasurer:** Lois Erickson reminded everyone to hand in their expenses and to use the forms that Sandy made available to everyone. The expense requests can be sent to Sandy or Lois.

**Corresponding Secretary:** Jeanette Fisher handed out brochures for Fresh Start and St. Monica's. These are the organizations that will be the recipients of our Giving Tree. Fresh Start gave Jeanette a list of 16 residents (names changed) that need help. St. Monica's wouldn't give our specific names but gave Jeanette a list of supplies for women & children.

Jeanette sent a sympathy card to the family of Jan Schinstock following her death. Jan was a UNOPA member at the time of her death and a former president of UNOPA. Her husband, Jack, is a university employee. Sandy said that UNOPA members will have a moment of silence at the October 12<sup>th</sup> general meeting in memory of Jan.

**President Elect/Program:** Becky Hastings said she's gearing up for the Mini Fashion Show at next week's general meeting. She has 3 models lined up. Board members also held a discussion about last month's general meeting speaker. There were many comments – pros and cons - about the speaker.

Sandy said there are several other professional growth meetings planned: Nov. 16 and March 3rd. These will be half day workshops. Possible topics could be "Living with Stress", "Aging Parents", and "Packing for Conferences."

**UNOPA Notes:** Barb said the October UNOPA Notes is ready to be printed and distributed. Please get your information to Barb as soon as possible. The regular deadline is the 15<sup>th</sup> of each month.

**Ways and Means:** Debbie Burns reported that UNOPA earned \$2,016 through our parking lot for the first three football games. Our association gets \$4 of the \$10 for every car which parks in the lot at 18<sup>th</sup> & R streets.

Debbie will also work with Carol Bom on raffling off the afghan that Lois Brinton made. Proceeds will go to the Foundation Fund. Debbie said she'd start making the raffle tickets. The goal is to sell tickets in October and November and draw the winner's name at the December meeting. The tickets will sell at \$1 each or 6 tickets for \$5.

**Bylaws Revisions:** Sandy said Dora Dill is seeking suggestions and recommendations to revise our Bylaws. Please send your ideas to her.

**Mentoring:** Kathy Stastny and Mary Guest have been working with Human Resources to get this program going. HR may be willing to fund some workshops during the second semester. A web address or URL will be printed in the November UNOPA Notes.

**NAEOP Liaison:** Carol Bom brought NAEOP forms for Edie Schleiger. The information was on the NAEOP fall conference and renewing NAEOP membership.

**Summer Social:** Digital pictures from the social have been developed. Jeanette has more pictures on the UNOPA film camera that need to be developed.

**Communication Technology Committee (Web Page Technician):** Sandy asked everyone to send information to Diane as soon as possible. She said Diane is about halfway through updating our web site.

### **UNFINISHED BUSINESS**

**Budget:** Lois presented two options for the budget this year. Option 1 showed the budget with Professional Growth & Foundation Funds included in the budget. Option 2 showed the Professional Growth and Foundation Funds separate from the budget. Board members agreed to present Option 2 to the general membership at the October 12 general meeting.

### **NEW BUSINESS**

Sandy reminded everyone that Judy Anderson will now be helping with the Professional Growth Committee.