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2005-06 UNOPA General Meeting Minutes, February

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UNOPA General Meeting
February 8, 2005
Abel-Sandoz North Study Lounge, 11:45 A.M.

CALL TO ORDER: President Sandy Watmore welcomed everyone at 12:05 p.m. She took a moment to note the change in Recording Secretary from Kathy Schindler to Valerie Egger. Sandy thanked Kathy for her contributions this past year as secretary and introduced Valerie.

OFFICERS' REPORTS

Recording Secretary: The minutes from both the December and January general meetings were approved in separate motions. The December minutes were printed in the January *UNOPA Notes*, and the January minutes were printed in the February *UNOPA Notes*.

Treasurer: Lois Erickson reported that the beginning checking balance on January 1, 2005 was \$6,690.08. Income was \$528.81; expenses were \$755.50. That leaves the ending checking balance at \$6,462.08 with -\$507.95 in the cost object. The CD balance is \$3,021.92.

STANDING COMMITTEES

Awards: Sandy Watmore reported that Helen Sexton was not able to participate in today's meeting. She is recuperating from knee surgery and worked on the awards from her home. Therefore, Linda Luedtke, Awards Committee member, will present the *Floyd S. Oldt Silver Pen* and the *Floyd S. Oldt Outstanding Staff* awards today.

Nominating: Jan Edwards noted that six nominations for 2005-06 officers have been received. Although the official deadline for nominations was February 8, she is extending the deadline to Friday, February 11 in hopes that additional nominations will be received.

Professional Growth/PSP: Judy Anderson shared details of the professional growth event planned for March 3, 1:00-4:30 at the East Campus Union. Vickie Highstreet will present a *7 Habits of Highly Effective People* workshop. The workshop will cover the first three habits which are focused more on the person. The program is free to UNOPA members and available to nonmembers for \$10. This is an excellent opportunity to experience some of the benefits of the *7 Habits* program with a minimal time commitment and a great opportunity for *7 Habits* "graduates" to get a refresher. Registration forms were on the tables and are also available on the UNOPA Web site.

UNOPA Notes: Sandy Watmore noted that February 15 is the deadline for the March *UNOPA Notes*. The March newsletter will be sent to the national association for competition. Barb L'Heureux would appreciate having valuable news items sent to her by the February 15 deadline for inclusion in the newsletter.

Mentoring: Mary Guest and Kathy Statsny spent two years developing a UNOPA mentoring Web site. They reported that the site is now available for use on Blackboard. Yellow cards were available on the tables with log on instructions. Also available were print-outs of some of the Web pages to give us a better feel for the resources made available by the site. Mary and Kathy will also facilitate mentoring partnerships or groups if anyone is interested. Please let them know if there are other ideas or topics you would like to see added to the site.

NAEOP/NEOPA Liaison: Lola Young, Presidential Advisor, reported for Edie Schleiger about two upcoming events.

NEOPA is hosting the Central Area Conference on March 31, April 1-2, 2005 in Lincoln at the Cornhusker Hotel. Total cost for the entire two and a half day conference is \$115; however, individuals can register for individual sessions as well. Friday will include an installation banquet. Saturday will feature speaker Randy

Morgan. Lola heard Randy at the 2003 NAEOP conference in Boise, Idaho, and is excited to have him coming to Lincoln.

On July 11-15, 2005, the NAEOP national association conference will be held in Tuscan, Arizona. It will include meeting briefings, mini-workshops, and tours. Lola is organizing the list of those going from Nebraska and the pins. Please contact her for further information (lyoung5@unl.edu). Any UNOPA member can attend.

OLD BUSINESS

The PSP Stipend Committee reminds everyone that they have an assortment of items for sale at bargain prices before each general meeting. They will appreciate your continued support.

Sandy Watmore reported that the charity portion of the 50/50 funds raised this year will go to supporting the Kids Unlimited Spinoza Bear project. The 50/50 fund has raised enough to purchase two bears at \$160 each. The bears will be embroidered with UNOPA to identify UNOPA as a co-sponsor. Sandy recently sent a UNOPA Listserv message requesting the names of any children in need that could be recipients of the bears. She is also working with Nancy Myers, who is with the UNL Employee Assistance Program, to identify children in need. All names will be kept confidential. She will report to us later on the outcome of the project.

NEW BUSINESS

Patricia Liedle reported that the PSP Stipend Committee will deliver flowers for Valentine's Day as a fund raiser for the endowment fund. They will deliver flowers Friday, Saturday and Monday, February 11, 12 and 14 for Lee Floral Design. They will receive \$4.00 per delivery. By purchasing your Valentine flowers from Lee's, you also support the endowment fund.

Hospitality: Marcy Tintera and Deb Hendricks reported that today's 50/50 drawing netted \$56. \$28 will go toward the Kids Unlimited Spinoza Bear project. Kathy Bennetch was the lucky winner of the other \$28.

Today's theme, *Come See the Stars*, was based on the Academy Awards and reflected today's awards program. Those participants with a star underneath their chair were asked to find someone in the room they did not know and give them the table decorations as door prizes: a movie DVD and container of popcorn.

PROGRAM

Linda Luedtke led the 2004-2005 *Floyd S. Oldt Outstanding Staff* and *Silver Pen* awards program.

Judges were from across campus and represented administrators, faculty members, directors, supervisors, office and service staff. Judges for the *Floyd S. Oldt Outstanding Staff Award* were Herbert Howe, John Hibbing, Ginny Gross, Jelena Gude, Nancy Knapp and Barb McGill. *Floyd S. Oldt Silver Pen Award* judges were Bruce Currin, Peter Maslowski, Juan Carlos Gutierrez, Linda Rossiter, Mary Timblin and Emily Levine.

The *Silver Pen Award* honors two office/service employees who have demonstrated superior performance while employed at UNL and who have made significant contributions to the University community. It is funded by an endowment to the University from Floyd S. Oldt. The two recipients will receive \$600, an engraved A.T. Cross Silver Pen, a certificate and a one year UNOPA membership. The three 2005 nominees were: Kimberly C. Christiansen, INTSORMIL, nominated by Joan Frederick; Nelvadine A. Lienemann, Agricultural Research Division, nominated by Dora Dill; and Ruth A. Ulrich, Career Services, nominated by Christine Timm. The first *Silver Pen Award* recipient was Kimberly Christiansen, and the second *Silver Pen Award* recipient was Nelvadine Lieneman.

The *Floyd S. Oldt Outstanding Staff Award* recognizes an office/service, hourly employee at UNL who demonstrates distinguished service and contributions to the University community. The award is made possible by an endowment to the University Foundation by Floyd S. Oldt. The award recipient will receive

\$1,000, a plaque and a one-year UNOPA membership. The four 2005 nominees were: Mary L. Klucas, Arts and Sciences, nominated by David Howe; Linda K. Schreiner, Campus Recruiting /Career Services, nominated by Kelli Smith; Sandra L. Sterkel, Department of Agricultural Economics, nominated by Darrell Mark; Lori E. Straatmann, Industrial and Management Systems Engineering Department, nominated by Michael Riley. The *Floyd Oldt Outstanding Staff Award* was presented to Linda Schreiner.

Linda Luedtke thanked the Awards Committee for their hard work, and noted that very soon the Awards Committee will be seeking nominations for the *Rose Frolik Award* which will be presented at the April general meeting.

The meeting was adjourned at 12:45 p.m.

The next general meeting will be March 8, 2005 at the East Campus Union.

Respectfully submitted,

Valerie Egger
Recording Secretary